

Agenda for Solon Library Board Meeting  
Monday, September 29, 2025 @6:30 pm

**Zoom Invite:** <https://us02web.zoom.us/j/85236336252>

**Meeting ID: 852 3633 6252**

Call to order

Approval of the agenda

Approval of the minutes

- August 18, 2025

Citizen's Speak

Correspondence

Committee reports

- Building: Meeting Room Dividing Wall Project input from Kris Richardson, Public Works Superintendent
- Finance: CD maturing 11/6/25
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education

Directors Report

Approval of Bills

- September 2025

Review of Foundation reports: August and September 2025 reports

Old Business

- ALA LTC Accessible Grant update

New Business

- Meeting Room Dividing Wall Replacement Estimates
- 2023 Strategic Plan Review
- Joint Library Boards Social Meeting on **Tuesday, October 28th at 6:30 pm**. SPL Foundation Board to Host.
- Board Continuing Education Suggestion:
  - Banned Books Week Options: recordings available on demand

<https://www.ala.org/bbooks/events>

[Banned Books 101: What Library Boards & Trustees Need to Know](#)

Next Meeting: **Monday, October 27, 2025 at 6:30 pm**

Adjourn

# **The Solon Public Library Board**

## **DRAFT Meeting Minutes August 18, 2025**

### **Call to Order**

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

### **Present**

Sandy Lawrence, Liz King (Library Director), Bill Christensen, Matthew Hanes, Jen Fetzer, Janet Salathiel, Char Cosgrove, Steve Fisher

### **Absent**

Cole Gabriel (City Liaison)

### **Approval of Agenda**

The agenda was unanimously approved as amended. (Change in New Business, dividing wall estimate not available) (Janet/Char)

### **Approval of Minutes**

The minutes of the July 28, 2025 meeting were unanimously approved with no corrections. (Steve/Janet)

### **Citizen's Speak and Correspondence**

Citizen Speak: No report

Correspondence: Liz shared a letter from The American Library Project. Journalists Carmen Vintro & Oliver Jakes are conducting a storytelling initiative concerning the changing role of public libraries across America. They will be visiting Solon Public Library either September 17th or 18th.

### **Committee Reports**

- **Building:** There was no report but Liz is working with Solon Public Works to get an estimate for a replacement dividing wall in the meeting room.
- **Finance:** Jen distributed a print out of the current rates for CDs from Hills Bank, Green State Credit Union, Bridge Bank & Solon State Bank. This was to give us a suggestion of what we will be working with when our next CD matures in November.
- **Johnson County Liaison:** No report
- **City of Solon Liaison:** No report
- **Board of Trustees Continuing Education:** No report

# **The Solon Public Library Board**

## **Library Director's Report**

Liz highlighted the success of the Summer Reading Program and the upcoming back-to-school programming.

## **Approval of Bills**

The bills for August 2025 were unanimously approved. (Matthew/Bill)

## **Review of Foundation Report**

No report

## **Old Business**

- None

**New Business:ALA LTC Accessibility Grant:** The use of this grant along with the money from Beef Days allowed the board to take action on the bids submitted by Liberty Door and E&J Electric for the improvements of both bathroom doors. Liberty Door \$9790.00 was unanimously approved (Char/Matthew) E&J Electric \$1870.00 was unanimously approved (Jen/Janet)

- **Board of Trustees Continuing Education:** Items were listed for Board Consideration.

**Adjournment:** The meeting was adjourned at 7:10 p.m.

## **Next Meeting**

Regular Meeting: Monday, September 29, 2025 at 6:30 p.m.

## **Submitted by**

Char Cosgrove

## Director's Report September 2025

In September I attended regular meetings with the City Council, the Friends of the Library meeting and the Solon Public Library Foundation. The Friends of the Library will be hosting their annual Halloween Costume & Decor Sale on Saturday, October 4th.

Representing the Johnson County Public Libraries, I also attended the League of Women Voters of Johnson County Event at ICPL on September 25: **Libraries as Democracy Builders: Funding, Freedom, and Civic Engagement** featuring Sam Helmick, 2025-2026 President of the American Library Association.

We welcomed the current journalism class from the University of Iowa and the Daily Iowan arranged by Catherine Bilske of the Solon Economist. This group of student writers will be taking turns writing pieces for the Solon Economist and the Mount Vernon paper. I conveyed how much we appreciate our local paper and the partnership to be able to communicate our library events in each weekly edition.

We also had a visit from two dedicated young journalists who founded The American Library Project (<https://www.americanlibraryproject.com>), a storytelling initiative that investigates the changing role of public libraries across America. Carmen and Oliver started their journey in Portland, OR and have been traveling to libraries across the country while camping along the way. They reached out to us to schedule a visit to the Solon Public Library. They were especially interested in small and rural libraries, and our community programming caught their attention during their trip preparation. On Wednesday, 9/17, Carmen and Oliver joined us for our Coffee & Conversations program followed by Chair Yoga. They also were here to see our 6th Grade classes visit and came back on Thursday, 9/18 to see our weekly Early Out BAM POW programming. It was such a pleasure getting to know them and sharing our love of serving our community through library resources, services, and programs. You can follow their journey **@americanlibraryproject** on Instagram. They hope to share their findings with the American Library Association to support their fight for library funding in Congress, and may also publish a book of their library stories.

September is National Library Card Month and the theme is **"One Card, Endless Possibilities"**. *It may be small, but a library card packs a mighty punch. Borrow museum passes, musical instruments, and even tools from your library's collection. Take part in engaging programs like book clubs, movie nights, crafting classes, and lectures. Access technology, Wi-Fi, and career resources to support your goals, whether you're a student, job seeker, entrepreneur, or lifelong learner. It's one card with endless possibilities!* We are encouraging patrons to get a new library card or update their accounts and enter into a drawing for a chance to win a Book Lovers Mug and gift cards to three local businesses (Bluebird Cafe, Good Vibes, and Zoetic).

Lily hosted each of the five Solon Sixth Grade English Classes for a library tour, information on the teen reading challenge, teen programs, and a chance to check out something fun to read in class. Many 6th graders also received their own library cards at their visit. Mykle's Monthly Tech Talk assisted patrons with their own technology devices. Mykle hosted a Puzzle Competition on Friday 9/26 to engage teams of puzzlers to see who can put 300 pieces together the fastest.

Christian has welcomed teens each Tuesday afternoon to Switch and Social where teens can hangout, enjoy snacks, and Nintendo Switch games. He has incorporated teen program suggestions into his planning and hosted a Protein Shake Mix-Off and Fiction Writer's Workshop this month. Christian will host an Open Teen Advisory Board (TAB) meeting at the end of September. Our Early Out Thursday BAM POW programming also started this month keeping our programming staff very busy.

Looking ahead to October, National Banned Book Week is October 5 - 11, 2025. Megan created an interactive bulletin board highlighting a sampling of book titles and the reasons they have been challenged or banned over the years. On Tuesday, October 7th at 5:30 pm, I will be partnering with The Bijou Theater in Mt. Vernon for screening of the documentary ***The Librarians*** followed by a Q&A Discussion with Librarians from local libraries.

Here is some information from the ALA website:

*The American Library Association and Banned Books Week Coalition are pleased to announce the theme for Banned Books Week 2025: “**Censorship Is So 1984. Read for Your Rights.**” Banned Books Week will take place October 5 – 11, 2025.*

*With the escalation in attempts to ban books in libraries, schools, and bookstores around the country, George Orwell’s cautionary tale “1984” serves a prescient warning about the dangers of censorship. This year’s theme reminds us that the right to read belongs to all of us, that censorship has no place in contemporary society, and that we must defend our rights.*

*“The 2025 theme of Banned Books Week serves as a reminder that censorship efforts persist to this day,” **ALA President Cindy Hohl** said. “We must always come together to stand up for the right to read.”*

*Books are still being banned and challenged today. A challenge is an attempt to remove or restrict materials, based upon the objections of a person or group. A banning is the removal of those materials.*

*While books have been and continue to be banned, part of the Banned Books Week celebration is the fact that, in a majority of cases, the books have remained available. This happens only thanks to the efforts of librarians, teachers, students, and community members who stand up and speak out for the freedom to read.*

In October, we will be hosting Doris Montag for her History of Ordinary Things: Men & Their Hair (10/2), showcasing our 5th annual Pumpkin Decorating Contest, Fall Baby Time at the Community Center, continuing our successful partnership from last year with our City Recreation Department, partnering with Annie from Thai Spice to present a Spring Roll Class (10/7), a Pumpkin Painting Party for all ages (10/11), a Haunted Library Escape Room (10/29), and a Teen After Hours Halloween Party (10/31).

We will have our Annual Joint Library Boards Social Meeting on Tuesday, October 28nd at 6:30 pm. This is an opportunity for members from all three boards who support our Library to meet each other, celebrate successes in the past year, and look to future plans. The SPL Foundation Board will act as hosts providing light refreshments. We are also working on completing our State Library of Iowa Annual Survey by the October 31 deadline.

Sincerely,

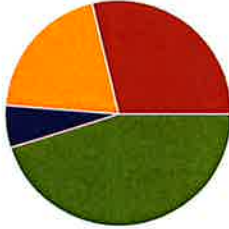
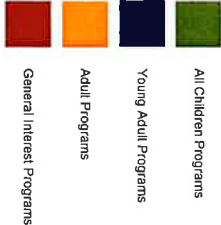
Liz King  
Director, Solon Public Library

# Solon Public Library

## July, 2025 - August, 2025

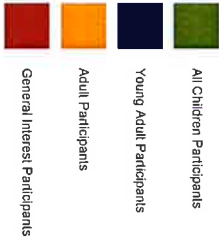
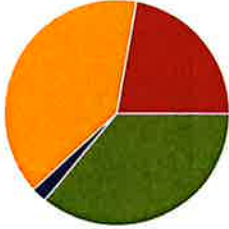
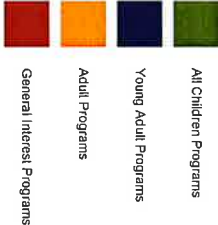
### July

Overview				
All Children Programs	27	46.55%	All Children Participants	784
Young Adult Programs	6	10.34%	Young Adult Participants	106
Adult Programs	21	36.21%	Adult Participants	349
General Interest Programs	4	6.9%	General Interest Participants	500
Total Programs	58		Total Participants	1739



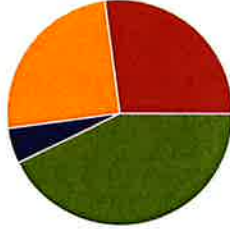
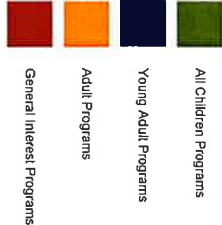
### August

Overview				
All Children Programs	10	31.25%	All Children Participants	213
Young Adult Programs	1	3.13%	Young Adult Participants	13
Adult Programs	18	56.25%	Adult Participants	234
General Interest Programs	3	9.38%	General Interest Participants	131
Total Programs	32		Total Participants	591



### Year in Review

Overview				
All Children Programs	37	41.11%	All Children Participants	997
Young Adult Programs	7	7.78%	Young Adult Participants	119
Adult Programs	39	43.33%	Adult Participants	583
General Interest Programs	7	7.78%	General Interest Participants	631
Total Programs	90		Total Participants	2330





# Solon Public Library August 2025 Program Details

	A	B	C	D	E	F
1	Title	Age	Type	Category	In-person Attendees	Virtual Attendees
2	Chair Yoga	Adult (Ages 19+)	In Person	Adults	21	0
3	Chair Yoga	Adult (Ages 19+)	In Person	Adults	19	0
4	Chair Yoga	Adult (Ages 19+)	In Person	Adults	19	0
5	Chair Yoga	Adult (Ages 19+)	In Person	Adults	16	0
6	Chair Yoga	Adult (Ages 19+)	In Person	Adults	22	0
7	Chair Yoga	Adult (Ages 19+)	In Person	Adults	22	0
8	Chair Yoga	Adult (Ages 19+)	In Person	Adults	24	0
9	Chair Yoga	Adult (Ages 19+)	In Person	Adults	19	0
10			<b>Total Chair Yoga</b>		<b>162</b>	
11	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	10	0
12	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	8	0
13	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	12	0
14	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	8	0
15			<b>Total Coffee &amp; Conversations</b>		<b>38</b>	
16	Book Club: The Storied Life of A. J. Fikry	Adult (Ages 19+)	In Person	Adults	11	0
17	Cookbook Club: Back to School	Adult (Ages 19+)	In Person	Adults	2	0
18	DIY Night: Second Chance	Adult (Ages 19+)	In Person	Adults	6	0
19	KNIT LIT: Close Knit	Adult (Ages 19+)	In Person	Adults	4	0
20	Solon Retirement Village Outreach	Adult (Ages 19+)	In Person	Off Site	9	0
21	Tech Talk: Ask A Librarian	Adult (Ages 19+)	In Person	Adults	2	0
22			<b>Total Adults</b>		<b>234</b>	
23	1000 Books Before Kindergarten	Children (Ages 0-5)	Passive Program	Babies	4	0
24	Saturday Splash-Pad Storytime	Children (Ages 0-5)	In Person	Off Site	0	0
25	SLA Storytime	Children (Ages 0-5)	In Person	Off Site	40	0
26	Storytime	Children (Ages 0-5)	In Person	Storytime	27	0
27	Storytime	Children (Ages 0-5)	In Person	Storytime	17	0
28	Storytime	Children (Ages 0-5)	In Person	Storytime	34	0
29	Storytime	Children (Ages 0-5)	In Person	Storytime	12	0
30	Storytime	Children (Ages 0-5)	In Person	Storytime	19	0
31	Storytime	Children (Ages 0-5)	In Person	Storytime	0	0
32			<b>Total Storytime</b>		<b>153</b>	
33	SLA Visit	Children (Ages 6-11)	In Person	Youth	60	0
34	<b>Dinosaurs at Dusk</b>	General Interest	In Person	All Ages	<b>83</b>	0
35	Let's Go Lego	General Interest	Passive Program	All Ages	48	0
36	Karaoke Night: Canceled due to weather	Young Adult (Ages 12-18)	In Person	Teens	0	0
37	Teen Reading Challenge	Young Adult (Ages 12-18)	Passive Program	Teens	13	0

Patron PC Logins by Day and Hour

Dates: Friday August 1, 2025 - Sunday August 31, 2025 Times: 9:00am to 7:00pm

Date	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	Total	Avg	Min	Max	Med	Mode	Std Dev
Fri Aug 1	2	1	0	0	0	0	0	0	0	0	0	3	0	0	2	0	0	1
Sat Aug 2	1	0	0	0	0	0	1	0	0	0	0	2	0	0	1	0	0	0
Sun Aug 3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Aug 4	0	1	0	3	3	2	2	0	2	0	0	13	1	0	3	1	0	1
Tue Aug 5	3	5	1	2	2	1	1	0	1	0	0	16	2	0	5	1	1	2
Wed Aug 6	1	1	1	4	0	2	3	0	2	0	0	14	1	0	4	1	0	1
Thu Aug 7	1	9	1	0	0	1	0	3	0	0	0	15	1	0	9	0	0	3
Fri Aug 8	0	0	1	0	2	1	1	0	0	0	0	5	1	0	2	0	0	1
Sat Aug 9	0	1	0	0	0	1	0	0	0	0	0	2	0	0	1	0	0	0
Sun Aug 10	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Aug 11	0	4	1	1	6	0	0	1	3	0	0	16	2	0	6	1	0	2
Tue Aug 12	6	3	0	3	3	11	3	0	3	1	0	33	3	0	11	3	3	3
Wed Aug 13	0	2	0	0	1	0	0	0	0	1	0	4	0	0	2	0	0	1
Thu Aug 14	2	0	1	2	2	3	1	0	1	0	0	12	1	0	3	1	0	1
Fri Aug 15	5	0	2	1	1	1	2	1	0	0	0	13	1	0	5	1	0	2
Sat Aug 16	1	0	3	1	0	1	1	0	0	0	0	7	1	0	3	0	0	1
Sun Aug 17	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Aug 18	1	3	1	4	1	0	0	1	1	2	0	14	1	0	4	1	1	1
Tue Aug 19	2	3	3	5	5	0	0	1	3	1	0	23	2	0	5	2	3	2
Wed Aug 20	0	0	3	3	2	3	1	0	0	0	0	12	1	0	3	0	0	1
Thu Aug 21	2	0	0	0	0	2	0	1	0	0	0	5	1	0	2	0	0	1
Fri Aug 22	1	2	8	0	0	0	0	0	0	0	0	11	1	0	8	0	0	2
Sat Aug 23	0	1	1	1	0	0	1	0	0	0	0	4	0	0	1	0	0	1
Sun Aug 24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Aug 25	0	0	1	1	0	0	0	0	1	1	0	4	0	0	1	0	0	1
Tue Aug 26	0	0	0	0	0	2	0	1	2	0	0	5	1	0	2	0	0	1
Wed Aug 27	0	0	0	0	0	0	1	0	0	0	0	1	0	0	1	0	0	0
Thu Aug 28	0	1	1	0	5	5	1	5	2	0	0	20	2	0	5	1	0	2
Fri Aug 29	0	0	1	1	1	1	1	2	0	0	0	7	1	0	2	1	0	1
Sat Aug 30	0	0	1	3	0	1	1	0	0	0	0	6	1	0	3	0	0	1
Sun Aug 31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	28	37	31	35	34	39	20	16	21	6	0	267						
Average	0.9	1.2	1	1.1	1.1	1.3	0.6	0.5	0.7	0.2	0							
Minimum	0	0	0	0	0	0	0	0	0	0	0							
Maximum	6	9	8	5	6	11	3	5	3	2	0							
Median	0	0	1	0	0	1	0	0	0	0	0							
Mode	0	0	0	0	0	0	0	0	0	0	0							
Standard Devi	1.5	2	1.6	1.5	1.7	2.1	0.9	1.1	1	0.5	0							



## Solon Public Library August 2025 Monthly Statistics

[illegible]

## Solon Public Library August 2025 Meeting Room Use

A		B		C		D		E		F		G		H		I		J		K		L		M		N			
1	Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type
2	8/1/2025	Community Meeting Room	12	Patrons		8/1/2025	Study Room 1	1	Patrons		8/4/2025	Study Room 2	2	Patrons		8/4/2025	Study Room 2	2	Patrons		8/4/2025	Study Room 2	1	Patrons		8/4/2025	Study Room 2	1	Patrons
3	8/1/2025	Community Meeting Room	0	Internal		8/1/2025	Study Room 1	1	Patrons		8/4/2025	Study Room 2	3	Patrons		8/6/2025	Study Room 2	2	Patrons		8/6/2025	Study Room 2	2	Patrons		8/6/2025	Study Room 2	2	Patrons
4	8/4/2025	Community Meeting Room	21	Internal		8/4/2025	Study Room 1	1	Patrons		8/11/2025	Study Room 2	1	Patrons		8/11/2025	Study Room 2	3	Patrons		8/11/2025	Study Room 2	3	Patrons		8/11/2025	Study Room 2	3	Patrons
5	8/4/2025	Community Meeting Room	10	Non-Profit Organizations		8/5/2025	Study Room 1	1	Patrons		8/12/2025	Study Room 2	2	Patrons		8/12/2025	Study Room 2	2	Patrons		8/12/2025	Study Room 2	2	Patrons		8/12/2025	Study Room 2	2	Patrons
6	8/5/2025	Community Meeting Room	27	Internal		8/6/2025	Study Room 1	1	Patrons		8/13/2025	Study Room 2	2	Patrons		8/13/2025	Study Room 2	2	Patrons		8/13/2025	Study Room 2	2	Patrons		8/13/2025	Study Room 2	2	Patrons
7	8/5/2025	Community Meeting Room	17	Internal		8/7/2025	Study Room 1	1	Patrons		8/15/2025	Study Room 2	2	Patrons		8/15/2025	Study Room 2	2	Patrons		8/15/2025	Study Room 2	2	Patrons		8/15/2025	Study Room 2	2	Patrons
8	8/5/2025	Community Meeting Room	2	Internal		8/11/2025	Study Room 1	2	Patrons		8/18/2025	Study Room 2	1	Patrons		8/18/2025	Study Room 2	1	Patrons		8/18/2025	Study Room 2	1	Patrons		8/18/2025	Study Room 2	1	Patrons
9	8/6/2025	Community Meeting Room	10	Internal		8/11/2025	Study Room 1	0	Patrons		8/15/2025	Study Room 2	1	Patrons		8/15/2025	Study Room 2	1	Patrons		8/15/2025	Study Room 2	1	Patrons		8/15/2025	Study Room 2	1	Patrons
10	8/6/2025	Community Meeting Room	19	Internal		8/11/2025	Study Room 1	1	Patrons		8/15/2025	Study Room 2	1	Patrons		8/15/2025	Study Room 2	1	Patrons		8/15/2025	Study Room 2	1	Patrons		8/15/2025	Study Room 2	1	Patrons
11	8/6/2025	Community Meeting Room	4	Internal		8/12/2025	Study Room 1	2	Patrons		8/18/2025	Study Room 2	1	Patrons		8/18/2025	Study Room 2	1	Patrons		8/18/2025	Study Room 2	1	Patrons		8/18/2025	Study Room 2	1	Patrons
12	8/9/2025	Community Meeting Room	0	Internal		8/12/2025	Study Room 1	2	Patrons		8/18/2025	Study Room 2	1	Internal		8/18/2025	Study Room 2	1	Internal		8/18/2025	Study Room 2	1	Internal		8/18/2025	Study Room 2	1	Internal
13	8/9/2025	Community Meeting Room	50	Patrons		8/12/2025	Study Room 1	1	Patrons		8/19/2025	Study Room 2	1	Patrons		8/19/2025	Study Room 2	1	Patrons		8/19/2025	Study Room 2	1	Patrons		8/19/2025	Study Room 2	1	Patrons
14	8/10/2025	Community Meeting Room	25	Patrons		8/13/2025	Study Room 1	3	Patrons		8/20/2025	Study Room 2	1	Patrons		8/20/2025	Study Room 2	1	Patrons		8/20/2025	Study Room 2	1	Patrons		8/20/2025	Study Room 2	1	Patrons
15	8/11/2025	Community Meeting Room	19	Internal		8/15/2025	Study Room 1	2	Patrons		8/21/2025	Study Room 2	1	Patrons		8/21/2025	Study Room 2	1	Patrons		8/21/2025	Study Room 2	1	Patrons		8/21/2025	Study Room 2	1	Patrons
16	8/11/2025	Community Meeting Room	2	Internal		8/18/2025	Study Room 1	1	Patrons		8/21/2025	Study Room 2	1	Patrons		8/21/2025	Study Room 2	1	Patrons		8/21/2025	Study Room 2	1	Patrons		8/21/2025	Study Room 2	1	Patrons
17	8/11/2025	Community Meeting Room	12	Patrons		8/19/2025	Study Room 1	1	Patrons		8/27/2025	Study Room 2	1	Patrons		8/27/2025	Study Room 2	1	Patrons		8/27/2025	Study Room 2	1	Patrons		8/27/2025	Study Room 2	1	Patrons
18	8/12/2025	Community Meeting Room	34	Internal		8/19/2025	Study Room 1	2	Patrons		8/29/2025	Study Room 2	1	Patrons		8/29/2025	Study Room 2	1	Patrons		8/29/2025	Study Room 2	1	Patrons		8/29/2025	Study Room 2	1	Patrons
19	8/12/2025	Community Meeting Room	12	Internal		8/20/2025	Study Room 1	3	Patrons		8/29/2025	Study Room 2	2	Patrons		8/29/2025	Study Room 2	2	Patrons		8/29/2025	Study Room 2	2	Patrons		8/29/2025	Study Room 2	2	Patrons
20	8/12/2025	Community Meeting Room	6	Internal		8/20/2025	Study Room 1	1	Patrons		Total Number of Uses		18																
21	8/13/2025	Community Meeting Room	8	Internal		8/23/2025	Study Room 1	1	Patrons																				
22	8/14/2025	Community Meeting Room	16	Internal		8/25/2025	Study Room 1	1	Patrons																				
23	8/14/2025	Community Meeting Room	12	Patrons		8/25/2025	Study Room 1	2	Patrons																				
24	8/16/2025	Community Meeting Room	2	Internal		8/25/2025	Study Room 1	1	Patrons																				
25	8/18/2025	Community Meeting Room	22	Internal		8/26/2025	Study Room 1	1	Patrons																				
26	8/18/2025	Community Meeting Room	2	Internal		8/27/2025	Study Room 1	3	Patrons																				
27	8/18/2025	Community Meeting Room	0	Internal		8/28/2025	Study Room 1	1	Patrons																				
28	8/19/2025	Community Meeting Room	19	Internal		8/29/2025	Study Room 1	1	Patrons																				
29	8/19/2025	Community Meeting Room	0	Internal		8/29/2025	Study Room 1	2	Patrons																				
30	8/19/2025	Community Meeting Room	11	Internal		8/29/2025	Study Room 1	6	Patrons																				
31	8/20/2025	Community Meeting Room	12	Internal		Total Number of Uses		29																					
32	8/20/2025	Community Meeting Room	22	Internal																									
33	8/21/2025	Community Meeting Room	2	Internal																									
34	8/21/2025	Community Meeting Room	0	Internal																									
35	8/22/2025	Community Meeting Room	0	Internal																									
36	8/23/2025	Community Meeting Room	40	Patrons																									
37	8/25/2025	Community Meeting Room	24	Internal																									
38	8/25/2025	Community Meeting Room	10	Patrons																									
39	8/27/2025	Community Meeting Room	8	Internal																									
40	8/27/2025	Community Meeting Room	19	Internal																									
41		Total Number of Uses	39																										

**Solon Library Bills for September, 2025**

Starting balance from Expenditure Report dated 9/25/25

Monthly Avg

**From Dues, Membership & Magazines (62100) \$ 1,478.53**

Zoom inv#319157413 (Visa) \$ 18.18

Cricut monthly subscription order#172373004(Visa) \$ 10.69

Science Center of Iowa, Adventure Pass renewal, inv#11492848 \$ 250.00

DSM Children's Museum Adventure Pass renewal inv#17425 \$ 200.00

Total Spent \$ 478.87 \$ 100.00

**Remaining Balance \$ 999.66****From Travel and Conference (62400) \$ 708.00**

Total Spent \$ - \$ 62.50

**Remaining Balance \$ 708.00****From Building Maintenance (63100) \$ 10,000.00**

\$5,000 allocated for reserve funds \$ 5,000.00 Hidden balance for reserves

McCloud Pest Solutions, exterior perimeter treatment inv#22050362 \$ 112.36

Total Spent \$ 112.36 \$ 416.67

**Remaining Balance \$ 4,887.64****From Org Vehicle/Equipment Maint AC (63320) \$ 3,952.67**

Google LLC, Google Workspace inv#5341147136 (Visa) \$ 111.82

Total Spent \$ 111.82 \$ 466.67

**Remaining Balance \$ 3,840.85****From Utilities (63710) \$ 2,843.23**

Alliant Energy \$ 64.39

Mid-American \$ 14.58

Total Spent \$ 78.97 \$ 583.33

**Remaining Balance \$ 2,764.26****From Telephone/Internet (63730) \$ 3,758.51**

ICN inv#706496 \$ 188.00

Southslope inv#10811854 \$ 182.73

Total Spent \$ 370.73 \$ 425.00

**Remaining Balance \$ 3,387.78****From Data Bases (63731) \$ 1,825.68**

Total Spent \$ - \$ 208.33

**Remaining Balance \$ 1,825.68****From Publishing (64140) \$ 800.00**

Solon Economist, SRP Thank you 1/4 page ad inv#1895 \$ 278.30

Total Spent	\$	278.30	\$	50.00
<b>Remaining Balance</b>	<b>\$</b>	<b>521.70</b>		

**From Educational Program (64340) \$ 9,835.34**

Solon Senior Support, August Chair Yoga, inv#YogaAUG25	\$	60.00		
Michaels, Adult program supplies Employee Reimbursement	\$	5.99		
Stuff Etc, Adult program supplies Employee Reimbursement	\$	15.25		
ALDI, Teen program supplies Employee Reimbursement	\$	8.38		
Annie Brozene, Speaker Fee for Spring Roll Program inv#9082025	\$	150.00		
Amazon, Youth program supplies (Visa)	\$	57.95		
Amazon, Teen program supplies (Visa)	\$	4.89		
Amazon, Teen program supplies (Visa)	\$	23.94		
Amazon, Adult program supplies (Visa)	\$	8.99		
Amazon, Adult program supplies (Visa)	\$	35.27		
Dairy Queen, Teen program supplies (Visa)	\$	10.00		
HyVee, Teen program supplies (Visa)	\$	63.57		
Sam's Mainstreet Market, Teen program supplies (Visa)	\$	99.35		
Solon Hardware Inc, Teen program supplies (Visa)	\$	19.99		
Total Spent	\$	563.57	\$	1,179.17
<b>Remaining Balance</b>	<b>\$</b>	<b>9,271.77</b>		

**From Library Books (65020) \$ 21,693.02**

Baker & Taylor Inv#2039235126	\$	69.90	Adult
Baker & Taylor Inv#2039242440	\$	50.72	38.75 Adult
Baker & Taylor Inv#2039260779	\$	215.56	177.25 Adult (18.24 Sci-Fi/Fan)
Baker & Taylor Inv#2039266051	\$	17.09	Adult (Sci-Fi/Fan)
Baker & Taylor Inv#2039268787	\$	71.24	Adult
Baker & Taylor Inv#2039272530	\$	30.24	Adult (12.00 Romance)
Amazon, 1 Adult book (Visa)	\$	14.00	
Amazon, 2 Adult books (Visa)	\$	41.83	
Amazon, 1 Youth book (Visa)	\$	6.97	
Amazon, 1 Adult book (Visa)	\$	27.90	Patron request
Amazon, 1 Adult book (Visa)	\$	13.48	
Amazon, 1 Youth book (Visa)	\$	9.48	
Amazon, 26 Youth books (Visa)	\$	265.48	
Amazon, 12 Youth books (Visa)	\$	104.90	Replacements
Amazon, 24 Youth books (Visa)	\$	287.67	Replacements
Amazon, 1 Adult book (Visa)	\$	7.80	Romance
Amazon, 1 Adult book (Visa)	\$	24.00	Patron request
Amazon, 1 Adult book (Visa)	\$	12.99	
Amazon, 1 Adult book (Visa)	\$	10.44	Romance, replacement
Amazon, 2 Adult books (Visa)	\$	24.14	Romance, patron request
Amazon, 1 Adult book (Visa)	\$	26.52	
Amazon, 3 Adult books (Visa)	\$	52.16	
Amazon, 2 Youth books (Visa)	\$	15.98	
Amazon, 7 Youth books (Visa)	\$	58.86	
Amazon, 1 Adult book (Visa)	\$	29.40	
Amazon, 1 Adult book (Visa)	\$	11.74	
Total Spent	\$	1,500.49	\$ 2,000.00
<b>Remaining Balance</b>	<b>\$</b>	<b>20,192.53</b>	

**From Library Video Materials (65030) \$ 2,923.20**

Midwest Tape inv#507652459	\$	23.99
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Midwest Tape inv#507669037	\$	104.96	
Midwest Tape inv#507709852	\$	66.72	
Midwest Tape inv#507750934	\$	85.47	
Amazon, 2 DVDs (Visa)	\$	22.68	Replacements
Total Spent	\$	303.82	\$ 404.17
Remaining Balance	\$	2,619.38	

<b>From Library Audio Materials (65040)</b>	<b>\$</b>	<b>4,936.93</b>	
OverDrive, 8 Audiobooks inv#06497CO25295416	\$	496.36	
OverDrive, 2 Ebooks inv#06497CO25295415	\$	82.50	
Total Spent	\$	578.86	\$ 416.67
Remaining Balance	\$	4,358.07	

<b>From Puzzles, Puppet Kits (65050)</b>	<b>\$</b>	<b>909.60</b>	LOT = Library of Things
Muzzy, plush toy & 3 books for youth puppet kit, Employee			
Reimbursement	\$	74.69	
Amazon, clear backpack, 2 books for puppet kits (Visa)	\$	50.17	
Amazon, 8 books for puppet kits (Visa)	\$	107.19	
Amazon, 1 book for puppet kit (Visa)	\$	12.52	
Total Spent	\$	244.57	\$ 100.00
Remaining Balance	\$	665.03	

<b>From Operating Supplies (65070)</b>	<b>\$</b>	<b>7,078.03</b>	
Office Express, copy paper, cardstock, 2 toner cartridges inv#131703	\$	134.33	
Office Express, toilet paper, paper towels, tall kitchen trash bags			
inv#134735	\$	133.83	
Amazon, floor cleaner (Visa)	\$	4.25	
Amazon, 36 pcs wrist lanyards (Visa)	\$	22.53	
Amazon, 100 pack 11x17 laminating sheets (Visa)	\$	21.49	
Amazon, 3 pack disinfecting wipes (Visa)	\$	11.97	
DEMCO, book processing supplies and bookmarks (Visa)	\$	109.67	
DEMCO, book processing supplies (Visa)	\$	141.37	
Total Spent	\$	579.44	\$ 750.00
Remaining Balance	\$	6,498.59	

<b>From Postage and Shipping (65080)</b>	<b>\$</b>	<b>657.58</b>	
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Total Spent	\$	-	\$ 75.00
Remaining Balance	\$	657.58	

<b>From Supplies (65990)</b>	<b>\$</b>	<b>227.54</b>	
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Total Spent	\$	-	\$ 20.83
Remaining Balance	\$	227.54	

<b>From Office Equipment (67250)</b>	<b>\$</b>	<b>2,666.42</b>	
Gordon Flesch Co. Printer Lease inv#I01050961	\$	183.43	
Gordon Flesch Co., images over base inv#IN15282822	\$	6.20	
Amazon, 12.5 inch laminator (Visa)	\$	109.99	
Amazon, 6 pack acrylic shelves (Visa)	\$	17.59	

Total Spent	\$	317.21	\$	333.33
Remaining Balance	\$	2,349.21		

**Trust & Agency 031-4411- 67270 Other Capital Equipment**

ALA LTC Accessible Small and Rural Libraries Grant	\$9,927.50
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Liberty Doors, Inc. Installation of 2 accessible door operator buttons

inv#110878	\$	9,790.00
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Total Spent	\$	9,790.00
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Remaining Balance	\$137.50
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## EXPENDITURE REPORT

Page: 1

9/25/2025

8:22 am

City of Solon

For the Period: 7/1/2025 to 9/30/2025

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 001 - GENERAL FUND</b>							
Expenditures							
Dept: 4410 LIBRARY SERVICES							
60100 SALARIES	257,665.00	257,665.00	70,425.26	21,620.52	0.00	187,239.74	27.3
61100 FICA SOCIAL SECURITY	19,711.00	19,711.00	5,382.26	1,652.18	0.00	14,328.74	27.3
61300 IPERS	24,324.00	24,324.00	6,214.94	2,020.80	0.00	18,109.06	25.6
61500 EMPLOYEE GROUP INSURANCE/ANNUI	16,617.00	16,617.00	0.00	0.00	0.00	16,617.00	0.0
62100 DUES, MEMBERSHIPS & MAGAZINE S	2,250.00	2,250.00	771.47	0.00	0.00	1,478.53	34.3
62400 TRAVEL AND CONFERENCE	750.00	750.00	42.00	0.00	0.00	708.00	5.6
63100 BUILDING MAINTENANCE	10,000.00	10,000.00	112.36	112.36	0.00	9,887.64	1.1
63320 ORG VEHICLE/EQUIPMENT MAINT AC	6,400.00	6,400.00	2,447.33	1,359.84	0.00	3,952.67	38.2
63710 UTILITIES	3,000.00	3,000.00	235.74	78.97	0.00	2,764.26	7.9
63730 TELEPHONE/INTERNET	4,500.00	4,500.00	1,112.22	370.73	0.00	3,387.78	24.7
63731 DATA BASES	2,850.00	2,850.00	1,024.32	0.00	0.00	1,825.68	35.9
64080 INSURANCE	20,752.00	20,752.00	1,205.83	1,205.83	0.00	19,546.17	5.8
64140 PUBLISHING	800.00	800.00	0.00	0.00	0.00	800.00	0.0
64340 EDUCATIONAL PROGRAM	14,150.00	14,150.00	4,314.66	401.22	0.00	9,835.34	30.5
65020 LIBRARY BOOKS	25,000.00	25,000.00	3,306.98	499.63	0.00	21,693.02	13.2
65030 LIBRARY VIDEO MATERIALS	3,800.00	3,800.00	876.80	323.13	0.00	2,923.20	23.1
65040 LIBRARY AUDIO MATERIALS	6,000.00	6,000.00	1,063.07	895.42	0.00	4,936.93	17.7
65050 PUZZELS, PUPPET KITS	1,200.00	1,200.00	290.40	0.00	0.00	909.60	24.2
65070 OPERATING SUPPLIES	8,000.00	8,000.00	921.97	157.76	0.00	7,078.03	11.5
65080 POSTAGE AND SHIPPING	900.00	900.00	242.42	0.00	0.00	657.58	26.9
65990 SUPPLIES	250.00	250.00	22.46	0.00	0.00	227.54	9.0
67250 OFFICE EQUIPMENT	3,500.00	3,500.00	1,023.21	189.63	0.00	2,476.79	29.2
LIBRARY SERVICES	432,419.00	432,419.00	101,035.70	30,888.02	0.00	331,383.30	23.4
Expenditures	432,419.00	432,419.00	101,035.70	30,888.02	0.00	331,383.30	23.4
<b>Fund: 031 - TRUST &amp; AGENCY LIBRARY</b>							
Expenditures							
Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR							
64340 EDUCATIONAL PROGRAM	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65020 LIBRARY BOOKS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
65030 LIBRARY VIDEO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65040 LIBRARY AUDIO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
67270 OTHER CAPITAL EQUIPMENT	4,000.00	4,000.00	72.50	0.00	0.00	3,927.50	1.8
TRUST & AGENCY LIBRARY BLDG TR	10,500.00	10,500.00	72.50	0.00	0.00	10,427.50	0.7
Expenditures	10,500.00	10,500.00	72.50	0.00	0.00	10,427.50	0.7
Grand Total Net Effect:	-442,919.00	-442,919.00	-101,108.20	-30,888.02	0.00	-341,810.80	

**Solon Public Library Foundation - Solon State Bank**  
**Treasurer's Report**  
**August 27, 2025**

Beginning Balance			\$	10,798.38
Income:				
	\$	-	\$	-
	\$	-	\$	-
	\$	-	\$	-
Expenses:				
	\$	-	\$	-
	\$	-	\$	-
Ending Balance			\$	<u>10,798.38</u>

**Solon Public Library Foundation - Greenstate**  
**Treasurer's Report**  
**August 27, 2025**

Beginning Balance			\$	5.54
Income:				
Expenses:				
	Savings Balance		\$	<u>5.54</u>
	CD Balance		\$	<u>10,506.00</u>

**Solon Public Library Foundation Scholarship Account**  
**Treasurer's Report**  
**August 27, 2025**

Beginning Balance			\$	1,000.00
Income:				
			\$	-
Expenses:				
			\$	-
			\$	-
Ending Balance			\$	<u>1,000.00</u>

Portfolio Snapshot

Christine M Steinbrech

Combined Account Portfolio

Period: 7/1/25-7/31/25

Summary

As of: 7/31/25

Portfolio Performance

PORTFOLIO \$100,533

		SELECTED PERIOD (\$)	LAST QUARTER (\$)	YEAR TO DATE (\$)	LAST YEAR (\$)	SINCE START DATE (\$)
		7/1/25 - 7/31/25	Q2,25	7/31/25	2024	8/29/22
GAIN/LOSS						
	Beginning Value	98,799	89,768	92,099	79,876	0
	Net Contribution	0	0	0	0	70,000
Unrealized	Change in Value	1,734	9,031	8,433	12,223	30,533
	Ending Value	100,533	98,799	100,533	92,099	100,533
	Return	1.75%	10.06%	9.16%	15.26%	13.17%

Account Performance

ACCOUNT	START DATE	VALUE (\$)	% OF TOTAL	SELECTED PERIOD (%)	LAST QUARTER (%)	YEAR TO DATE (%)	LAST YEAR (%)	SINCE START DATE (%)
		7/31/25	7/31/25	7/1/25 - 7/31/25	Q2,25	7/31/25	2024	
XXXXXX0115	8/29/22	100,533	100.00	1.75	10.06	9.16	15.26	13.17

Accounts are not custodied at Cambridge. The data is provided from various sources, please refer to the disclosure for detail.

Prepared by: Christine M Steinbrech

Created on: 8/20/25.

Incomplete if presented without accompanying disclosure pages

**Solon Public Library Foundation - Solon State Bank**  
**Treasurer's Report**  
**September 24, 2025**

Beginning Balance			\$	10,798.38
Income:				
	Donations- John Phillips memorials		\$	100.00
	\$	-	\$	-
	\$	-	\$	-
Expenses:				
	\$	-	\$	-
	\$	-	\$	-
Ending Balance			\$	<u>10,898.38</u>

**Solon Public Library Foundation - Greenstate**  
**Treasurer's Report**  
**September 24, 2025**

Beginning Balance			\$	5.54
Income:				
Expenses:				
	Savings Balance		\$	<u>5.54</u>
	CD- renewed 8/12/25		\$	<u>10,506.00</u>

**Solon Public Library Foundation Scholarship Account**  
**Treasurer's Report**  
**September 24, 2025**

Beginning Balance			\$	1,000.00
Income:				
			\$	-
Expenses:				
			\$	-
			\$	-
Ending Balance			\$	<u>1,000.00</u>

Portfolio Snapshot  
Combined Account Portfolio

Christine M Steinbrech  
Solon, IA 52333

Period: 8/1/25-8/31/25

Summary As of: 8/31/25

Portfolio Performance

PORTFOLIO	\$101,745	SELECTED PERIOD (\$)						LAST QUARTER (\$)			YEAR TO DATE (\$)		LAST YEAR (\$)		SINCE START DATE (\$)	
		8/1/25 - 8/31/25						Q2,25			8/31/25		2024		8/29/22	
GAIN/LOSS		Beginning Value						100,533			92,099		79,876		0	
		Net Contribution						0			0		0		70,000	
Unrealized	\$22,022	Change in Value						1,212			9,646		12,223		31,745	
		Ending Value						101,745			101,745		92,099		101,745	
		Return						1.21%			10.47%		15.26%		13.22%	

Account Performance

ACCOUNT	START DATE	VALUE (\$)	% OF TOTAL	SELECTED PERIOD (%)	LAST QUARTER (%)	YEAR TO DATE (%)	LAST YEAR (%)	SINCE START DATE (%)
XXXXXX0115		8/31/25	8/31/25	8/1/25 - 8/31/25		8/31/25	2024	
	8/29/22	101,745	100.00	1.21	10.06	10.47	15.26	13.22

Accounts are not custodied at Cambridge. The data is provided from various sources, please refer to the disclosure for detail.

Prepared by: Christine M Steinbrech

Created on: 9/23/25.



**SGH**  
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SGH Redglaze Holdings, Inc.



## /PROPOSAL

**PRODUCT: MODERNFOLD INSTALLED**  
**PROJECT: Solon Library**  
Solon, IA

**DATED: 09/03/25**  
**BID DATE: 09/03/25**

### – Operable Panel Partition

We propose to furnish and install Modernfold's Acousti-Seal Legacy, hinged pairs, manually operated folding partition for the following: one (1) 26'-0" x 9'-4 3/4", with panels constructed with welded steel frame, steel facing, trimless edges, covered with Modernfold's standard vinyl wall covering, 50 STC rating, SM2 manually operated bottom seals, fixed top seals, expandable panel closure, #17 direct mounted steel track and steel-wheeled trolleys.

**BASE BID - MATERIAL INSTALLED** – *excluding taxes* \_\_\_\_\_ **\$ 20,987.00**

If a Performance Bond is required, please **ADD** \_\_\_\_\_ **\$ 13.00/M.**

### Notes:

- Schedule to be as agreed upon by all parties involved upon award.
- All approvals, selections and releases for normal sequence delivery to the jobsite must be accomplished by 9/30/25 , or re quoting may be required for supplier price escalations.
- Items shipped direct to jobsite are F.O.B. plant, freight allowed to destination.

### Seller includes:

1. Manufacturer's standard warranties.
2. Standard SGH Redglaze Holdings, Inc. certificate of insurance.
3. Shop drawings, field verified dimensions, receiving, unloading, hoisting and freight to the jobsite.

### Seller excludes:

1. The overhead structural support and the drilling of the support for our hanger rods.
2. Stand-alone mock-up of any kind.
3. Field sound testing of any kind.
4. Structural calculations or delegated design.
5. 3D Building Information Model (BIM) drawings.
6. Dumpsters for disposal of dunnage, crating and other misc. debris.
7. Demolition, removal of any existing materials or reworking of any existing materials/conditions.
8. Sales or use taxes. Exempt projects will require documentation to support status or taxes will be in addition to the proposal amount.
9. Night, weekends, or overtime work hours.

**Omaha-Headquarters** 1111 Papillion Pkwy. / Omaha, NE 68154 P 402.493.9393 F 402.493.5934

Des Moines, IA      Kansas City, MO      Denver, CO      Minneapolis, MN      Billings, MT      Wichita, KS

[sghconcepts.com](http://sghconcepts.com)      [sghredglaze.com](http://sghredglaze.com)      TF 844.255.9393







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SGH Redglaze Holdings, Inc.



10. Liquidated or consequential damages.
11. Performance or payment bond.
12. Storage of materials or protection of stored or installed materials.
13. Permits of any kind.
14. Pass doors, pocket doors, and marker boards.

This proposal is void 9/30/25. We reserve the right to revise our pricing accordingly after that date, if necessary.

Respectfully submitted,

*Josh Jirak*

Josh Jirak  
Sales • SGH Concepts, A Division of SGH Redglaze Holdings, Inc.  
Des Moines Office  
[jjirak@sghconcepts.com](mailto:jjirak@sghconcepts.com)

Attachment: SGH Redglaze Holdings, Inc. Standard Terms and Conditions of Sale

Proposal Accepted: \_\_\_\_\_  
Client Authorized Representative Signature      Print Name

Date of Acceptance: \_\_\_\_\_

**Omaha-Headquarters** 1111 Papillion Pkwy. / Omaha, NE 68154    P 402.493.9393    F 402.493.5934

**Des Moines, IA**      **Kansas City, MO**      **Denver, CO**      **Minneapolis, MN**      **Billings, MT**      **Wichita, KS**

[sghconcepts.com](http://sghconcepts.com)      [sghredglaze.com](http://sghredglaze.com)      TF 844.255.9393





a division of  
SGH Redglaze Holdings, Inc.



## Standard Terms & Conditions of Sale

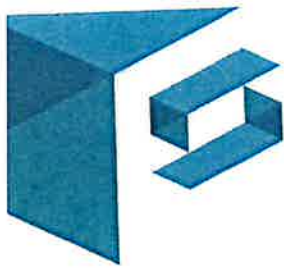
1. All documents must be issued under SGH Concepts, a division of SGH Redglaze Holdings, Inc., or SGH Redglaze Holdings, Inc. FEIN 81-4256977. Subcontracts and accounting correspondence are to be sent to:  
**SGH Redglaze Holdings, Inc**  
**1111 Papillion Pkwy.**  
**Omaha, Nebraska 68154**  
**402-493-9393 or 844-255-9393**  
**[acct@sghredglaze.com](mailto:acct@sghredglaze.com)**
2. Written documentation needs to be provided for us to process your order. Acceptable forms include an email notice to proceed, signed & dated copy of the proposal, letter of intent, purchase order and/or subcontract document.
3. Once the proposal has been accepted or awarded, written cancellation of the order without cause, as laid out in the specifications, will result in a cancellation fee that is due and payable under the net 30-day terms
  - o Cancellation fee equals the total of the costs incurred (or 25% contract amount minimum, whichever is greater), plus/minus approved change orders, as of the date when the written cancellation notice is received in our offices.
4. For projects we are installing materials: In the designated work area(s) that we will be at we require stable, flat and compacted base/subgrade material or finished surface clear of any obstructions including but not limited to mud, ruts, holes, waterlogged, snow, ice for the safe operation of equipment and manpower.
5. Liquidated damages will not be accepted on any project.
6. Jobsite dumpsters are to be provided by the general contractor. We agree to be responsible for maintaining debris and clean-up of our workspace and our debris only. We agree to provide only an initial cleaning of our work surfaces and products once at completion of our installation work. Additional cleaning or wipe-downs will not be provided.
7. Payment Terms:
  - o NET 30 days, no exceptions.
  - o Material only projects (and installation projects under \$10,000) may be billed in ONE single invoice and will not be subject to retainage, even if otherwise noted in subcontract or prime contract.
  - o "Pay when Paid" or "Pay if Paid" terms are not acceptable, regardless of subcontract or prime contract language.
  - o Installation projects: AIA billings will be supported with lien waivers only as sufficient documentation. When first or second-tier supplier lien waivers are requested in the subcontract or

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**Omaha-Headquarters** 1111 Papillion Pkwy. / Omaha, NE 68154 P 402.493.9393 F 402.493.5934

**Des Moines, IA**      **Kansas City, MO**      **Denver, CO**      **Minneapolis, MN**      **Billings, MT**      **Wichita, KS**  
**[sghconcepts.com](http://sghconcepts.com)**      **[sghredglaze.com](http://sghredglaze.com)**      **TF 844.255.9393**





**SGH**  
concepts  
A Proud ESOP Company

a division of  
SGH Redglaze Holdings, Inc.



prime contract, SGH Redglaze Holdings, Inc. will provide those in summary form only at the end of the project as a closeout document. Copies of actual supplier invoices will not be provided with any AIA billing.

- When a deposit of funds is required to secure materials with a supplier, SGH will bill for those materials within the same month and provide a stored materials certificate of insurance. This will constitute sufficient evidence for payment consideration under the agreed upon contract terms and our payment terms.
- Joint checks payable to us and our supplier/subcontractor will NOT be accepted. Payments shall be made payable to SGH Redglaze Holdings, Inc. only.
- We do accept ACH payments for our payment applications. We do not accept credit cards or purchasing cards. If you are interested in setting up the ACH payment process, please email [admin@sghredglaze.com](mailto:admin@sghredglaze.com) or call our offices at the number below for paperwork.

8. SGH Redglaze Holdings, Inc. reserves its right to lien its customer and/or the project owner on every project, regardless of subcontract or prime contract language that attempts to limit or contradict our lien rights, for failure to pay for goods or services provided on a project.
9. After a contract document review is performed upon receipt of all subcontract agreement documents, we may respectfully submit agreement changes necessary from the review to the GC's project management team in order to resolve any issues that may need to be clarified to avoid delays in the progress of the project. It is expected that our accepted proposal will become part of the contract documents.

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**TF 844.255.9393**





# QUOTATION

Barron Equipment Company, Inc.  
4710 N Brady St  
Davenport, IA 52806-3903  
US  
563-391-1052

Order Number	
1259589	
Order Date	Page
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Quote Expires On: 10/18/2025

**Bill To:**

Solon Public Library  
320 W Main St  
Solon, IA 52333-9504  
US

**Ship To:**

Solon Public Library  
320 W Main St  
Solon, IA 52333

Requested By: Liz King

Customer ID: 47727

PO Number					Ship Route	Taker		
Quote-Partition request						KARKEMA		
Quantities					Item ID Item Description	Pricing UOM	Unit Price	Extended Price
Ordered	Allocated	Remaining	UOM Unit Size	Disp.		Unit Size		

**Order Note:** Lead Time: TBD  
FOB: Factory  
Freight: Included

New Customer Terms:  
30% due at the time the order has been accepted  
Product will not be ordered, nor will the order be scheduled until the initial installment has been received.  
Delays in receipt of the initial installment may impact lead times, pricing, and installation/service availability.  
Freight, if included, is an estimate and subject to change.

1.00	0.00	1.00	EA	MODEL 2030-WALL A	EA	16,758.1000	16,758.10
		1.0		Kwik-Wall Wall System	1.0		

**Order Line Notes:** 10 Panels, Wall Size Length 26' 0", Height 9' 4 3/4"  
WALL DESIGNATION: WALLA Length 26' 0", Height 9' 4 3/4"  
FRAME TYPE: Steel Frame 2000  
MODEL TYPE: Hinged Pair  
STC RATING: STC S0A  
INITIAL CLOSURE: Adjustable Jamb  
INITIAL CLOSURE TOPS: Operable Tops  
INITIAL CLOSURE BOTTOMS: Operable Bottom  
FINAL CLOSURE: Exp. Panel Closure (2 req'd)  
FINAL CLOSURE TOPS: Operable Tops  
FINAL CLOSURE BOTTOMS: Operable Bottom  
INTERMEDIATE PANELS: Operable Bottom  
INTERMEDIATE PANELTOPS: Operable Tops



Order Number	
1259589	
Order Date	Page
09/18/2025 14:16:49	2 of 3

Quote Expires On: 10/18/2025

Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM Unit Size	Disp.	Item Description	UOM Unit Size	Price	Price
					PASS DOOR PANELS: No Pass Door Panel PASS DOOR OPTIONS AND ACC.: No Options and Accessories VERTICAL RAIL: TRIMLESS COLOR TBD CHALK OR LCS BOARD: No Chalk Board CORK: No Cork SUBSTRATE MATERIAL - REF. SIDE: Acoustical Substrate SUBSTRATE MATERIAL - BACK SIDE: Same Substrate as Ref. Side PANEL OPTIONS AND ACC.: No Options and Accessories PANEL INSULATED GLASS INSERTS: No Glass Inserts CUSTOM/ SPECIAL ADDITIONS: No Custom/ Special Additions CRATING: Crate 10' Common Carrier T-Bar TRACK: Aluminum Track TRACK FABRICATION: Cut Track SUSPENSION: Direct Mount DROP ROD KITS: No Drop Rod Kit STACK LOCATION: Stacked at One End, Left STACKING, LEFT SIDE: Center Stack TRACK INTERSECTION: NO INTERSECTION END USER: Other			
1.00	0.00	1.00	EA		FREIGHT CHARGE	EA	1,785.5700	1,785.57
			1.0		Freight Charge Panels ** Estimate Freight Only ** ** Subject To Change At Time Of Shipment **	1.0		
1.00	0.00	1.00	EA		TRACK 425HP	EA	1,106.8200	1,106.82
			1.0		Track 425HP	1.0		
<b>Order Line Notes:</b>		TRACK 425 HINGE PAIR, 26' long, for Wall Part No.: MODEL 2030-WALL A TRACK: Aluminum Track SUSPENSION: Direct Mount DROP ROD KITS: No Drop Rod Kit STACK LOCATION: Stacked at One End, Left STACKING, LEFT SIDE: Center Stack TRACK INTERSECTION: NO INTERSECTION						
1.00	0.00	1.00	EA		FREIGHT CHARGE	EA	415.1400	415.14
			1.0		Freight Charge Track ** Estimate Freight Only ** ** Subject To Change At Time Of Shipment **	1.0		
1.00	0.00	1.00	EA		LABOR-CR INSTALL	EA	5,000.0000	5,000.00
			1.0		CR Install	1.0		
<b>Order Line Notes:</b>		Barron Scope of work: Installation of new track and folding partition panels per approval drawings Provide any lifts or other equipment required						



# QUOTATION

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563-391-1052

Order Number	
1259589	
Order Date	Page
09/18/2025 14:16:49	3 of 3

Quote Expires On: 10/18/2025

Quantities					Item ID	Pricing	Unit	Extended
Ordered	Allocated	Remaining	UOM	Disp.	Item Description	UOM	Price	Price
			Unit Size			Unit Size		
By others: Removal of existing track and panels prior to installation Selection of panel covering material and color Any drywall work as needed to finish around new track etc.								
1.00	0.00	1.00	EA		LABOR-CR INSTALL	EA	800.0000	800.00
				1.0	CR Install	1.0		

**Order Line Notes:** Removal of existing track for folding partition.

Total Lines: 6

**SUB-TOTAL:** 25,865.63  
**TAX:** 0.00  
**CREDIT CARD FEE:** 0.00  
**ENERGY SURCHARGE:** 338.39  
**AMOUNT DUE:** 26,204.02  
U.S. Dollars

*Note: All payments made by credit card will be assessed a 3.5% processing fee, added to the invoice and charged at the time of processing.*

*Note: Unless specified freight charges will be invoiced*

*Note: All electrical and control wiring work done by others including low voltage*

*Note: Installation (if included) during normal business hours (Monday - Friday 7:00AM to 4:00PM)*

*Note: All storing and unloading done by others*

*Note: Permitting if required by others*

*Note: Unless otherwise specified above*

**Pricing reflects the cost of materials as of the date of this proposal. If the cost of materials increases prior to the date of their purchase, the pricing will be adjusted to reflect the actual costs incurred on the date of purchase.**

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_