

The Solon Public Library Board

Meeting Minutes October 27, 2025

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present

Sandy Lawrence, Liz King (Library Director), Cole Gabriel (City Liaison), Matthew Hanes, Bill Christensen, Janet Salathiel, Char Cosgrove, Steve Fisher

Absent

Jen Fetzer

Approval of Agenda

The agenda was unanimously approved . (Steve/Janet)

Approval of Minutes

The minutes of the September 29, 2025 meeting were unanimously approved. (Matthew/Steve)

Citizen's Speak and Correspondence

Citizen Speak: No report

Correspondence: No report

Committee Reports

- **Building:** To be discussed under Old Business.
- **Finance:** CD maturing to be discussed under New Business
- **Johnson County Liaison:** No report
- **City of Solon Liaison:** Cole had nothing to report. He is planning to meet with Cami Rasmussen and Lauren Whitehead about pro-rating regular part-time city employee benefits prior to the FY27 budget season.
- **Board of Trustees Continuing Education:** Sandy reported on the documentary The Librarians that she, Jen, Char & Janet viewed at the Mt Vernon Bijou. It was a film about the current situation in Texas and Florida and their actions towards librarians and banning books. There was a Q&A session with local Librarians at the movie's conclusion.
Janet reported on Civic Engagement in Action that was offered in WorkDay. She found it very interesting and recommended it.

Library Director's Report: Liz highlighted the Candidate Forum held on October 20th. The Library partnered with the League of Women Voters of Johnson County and the Economist. It was attended by 67 people with an additional 41 people watching on line. The LWVJCI did a tremendous job conducting the forum. A recording of the video is available on our Library YouTube channel. The Library looks forward to continuing this partnership in the future to aid the community.

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Approval of Bills

The bills for October 2025 were unanimously approved. (Char/Janet)

Review of Foundation Report

The October 2025 Foundation financial reports were reviewed.

Old Business

- **Dividing Wall Replacement Update:** City employees, Kris, Matt and Brady were able to save costs by removing the old room divider and building up the track area for the new installation. Liz was notified that SGH will be installing the new divider on Thursday 10/30.

New Business

- Due to the CD maturing before the date of the next meeting it was decided to direct Jen to keep the CD at Green State Credit Union and renew the CD to the highest interest rate possible with the longest possible time frame. Char/Janet
- **Book Vendor Search:** Since the closing of the long time book distributor Baker & Taylor there is a search for new vendors by all libraries. Liz has open accounts to Amazon Business for Libraries and Ingram. She is also looking at Follett as an alternative for our youth collection. The service that Baker & Taylor was able to give to libraries will never be replicated. Costs will rise.
- **First Draft FY27 Library Budget:** Liz distributed a first draft of a FY27 budget. She has not received notification from the city concerning a timeline. In the past this is something the board voted on in November. If the timeline has changed the board will proceed accordingly.
- **Board of Trustees Continuing Education:** Items were listed for Board consideration.

Adjournment: The meeting was adjourned at 7:02 p.m. (Matthew/Steve)

Next Meeting

Regular Meeting: Monday, November 24, 2025 at 6:30 p.m.

Submitted by

Char Cosgrove