

Agenda for Solon Library Board Meeting
Monday, October 27, 2025 @6:30 pm

Zoom Invite: <https://us02web.zoom.us/j/83152914636>

Meeting ID: 831 5291 4636

Call to order

Approval of the agenda

Approval of the minutes

- September 29, 2025

Citizen's Speak

Correspondence

Committee reports

- Building
- Finance: CD maturing 11/6/25 in New Business
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education

Directors Report

Approval of Bills

- October 2025

Review of Foundation reports: October 2025

Old Business

- Meeting Room Dividing Wall Replacement update

New Business

- CD maturing on 11/6/25
- Book Vendor search due to closure of Baker & Taylor
- First Draft FY27 Library Budget
- Board Continuing Education Suggestion:
 - **Boardroom Series (November 2025) The Top Five: Self-Evaluation of the Library Board's Core Functions:** Thursday, November 20, 6:00 p.m. to 7:30 p.m.
[Click here for WorkDay registration Information](#)

The Trustee's Handbook defines five primary roles for library boards. How well is your board carrying out each of those duties? This session of the Boardroom Series will provide you tools to evaluate your level of success. We'll share our ideas for self-reflection and give participants a chance to share their own evaluation success stories.

Next Meeting: Joint Library Boards Social Meeting on **Tuesday, October 28th at 6:30 pm.**

Next Regular Meeting: **Monday, November 24, 2025 at 6:30 pm**

Adjourn

The Solon Public Library Board

DRAFT Meeting Minutes September 29, 2025

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present

Sandy Lawrence, Liz King (Library Director), Cole Gabriel (City Liaison), Matthew Hanes, Jen Fetzer, Janet Salathiel, Char Cosgrove, Steve Fisher

Absent

Bill Christensen

Approval of Agenda

The agenda was unanimously approved as amended. (Change in New Business, Candidate Meet & Greet item added) (Matthew/Steve)

Approval of Minutes

The minutes of the August 18, 2025 meeting were unanimously approved with no corrections. (Steve/Jen)

Citizen's Speak and Correspondence

Citizen Speak: No report

Correspondence: No report

Committee Reports

- **Building:** Liz reported on the dividing wall estimates that were submitted by Kwik Wall and SGH Concepts. With consultation from Public Works Superintendent Kris Richardson there was more confidence in the SGH proposal. The cost proposed for the new wall and installation is \$20,987. Liz discussed with the board how to finance this proposal. There is a cash account that is a Trust & Agency Account. Within this account is the money that the Library Foundation Board and the Solon Women's Club have raised for the wall. Also, there is money granted by the Beef Days Committee in this account. This total amount from these three contributors is \$18,336. The remaining balance will be drawn from previous donations held in the Library Trust & Agency cash account.

After discussion the board unanimously voted to accept the SGH proposal. (Steve/Janet)

- **Finance:** Jen distributed a print out of the current rates for CDs from Hills Bank, Green State Credit Union, Bridge Bank & Solon State Bank. This was to give us a suggestion of what we will be working with when our next CD matures in November.
- **Johnson County Liaison:** No report
- **City of Solon Liaison:** Cole shared that he is working with Council Member Lauren Whitehead who is on the City Personnel Committee to hopefully make progress on pro-rated benefits for regular part-time city employees prior to the start of FY27 budget season. Liz has made a request to the city personnel committee each year for the past 3 years during the Library budget presentation to request pro-rated benefits for part-time city employees.

The Solon Public Library Board

- **Board of Trustees Continuing Education:** Char reported on Library Law: Open Meetings & Open Records and found it helpful. Sandy reported on attending an event hosted by League of Women Voters of Johnson County and ALA President Sam Helmick called Libraries as Democracy Builders: Funding, Freedom and Civic Engagement. There was a strong emphasis on the belief that libraries are for everyone.

Library Director's Report

Liz highlighted the Documentary: The Librarians. The film is being shown at the Bijou Theater in Mount Vernon on 10/7. There will be a Q&A session hosted by four local librarians. Liz also reported on The American Library Project. Two young journalists came to the library as part of their investigation on the changing role of public libraries across America. Liz and staff enjoyed meeting and speaking with them.

Approval of Bills

The bills for September 2025 were unanimously approved. (Char/Janet)

Review of Foundation Report

The August and September 2025 Foundation financial reports were reviewed.

Old Business

- **ALA LTC Accessibility Grant update:** The project being funded by the grant is completed. Once Public Works repairs an area of dry wall the project will be finished.

New Business

- **Candidate Meet & Greet:** After discussion the Library Board had no concerns for this event as planned.
- **Dividing Wall Estimates:** This was discussed and voted upon under Committee Reports
- **2023 Strategic Plan Review:** A review of the Strategic Plan was submitted to refamiliarise the board with its use and contents.
- **Joint Library Boards Social Meeting:** An informal get-together of the joint Library Boards is planned for Oct 28th at 6:30. The Foundation Board will be hosting.
- **Board of Trustees Continuing Education:** Items were listed for Board Consideration.

Adjournment: The meeting was adjourned at 7:25 p.m. (Jen/Matthew)

Next Meeting

Regular Meeting: Monday, October 27, 2025 at 6:30 p.m.

Submitted by

Char Cosgrove

Director's Report October 2025 (Revised 10/27/25)

In October I attended regular meetings with the City Council, City Department Head Zoom meeting, and the Solon Public Library Foundation Meeting. The Friends of the Library meeting was canceled due to schedule conflicts. Board President and I attended a meeting with Cathy Cilek and Lisa Havlicek from the Solon Historical Foundation to discuss future collaboration on gathering and storing local history items.

The Friends hosted their annual Halloween Costume Sale the first weekend of October and continue to sell costumes for a free will donation throughout the month. National Friends of the Library Week is in October, and we appreciate everything our Friends and Foundation members do to support our Library.

October 5 - 11 was National Banned Books Week. There were displays throughout the Library educating our community on books that have been challenged and banned. I also had the privilege of attending a screening of the documentary, *The Librarians* at the Bijou Theater in Mt. Vernon and I participated in a panel discussion after the film. Several of our board and community members also attended this event. October is Domestic Violence Awareness Month and we displayed resources from our partners at the Domestic Violence Intervention Program (DVIP).

Lily hosted our Fall Baby Time sessions at the Community Center each Monday morning this month. Participants learned new rhymes and songs to build early literacy skills and each received a free pass to Tot Time in the gym after the program. We are very grateful for this partnership with our City Recreation Department. Based on community feedback, Lily has transitioned their Saturday Storytimes into an all-ages program each month. This month the activity was a Pumpkin Painting Party, and participants enjoyed a day of creativity and had the option of entering their pumpkins in our annual Pumpkin Decorating Contest.

Lily and Megan hosted Annie from Thai Spice for a Spring Roll Class which was a huge success and included participants of all ages. Mykle partnered with the League of Women Voters and the Solon Economist to host a Candidate Forum for the upcoming City Council Election. All five candidates participated, and 67 people attended the live event while over 40 watched the livestream remotely. The recording is available on our website for anyone who missed this opportunity to learn about each candidate to be able make informed decisions on election day.

Christian, Lily, and Mykle collaborated to create a Haunted Library Escape Room for all ages to be held on October 29th. Christian and Lily will also be hosting our teens after hours on Friday, October 31 for a Halloween Costume Party and Nerf Battle.

Community creativity was on display this month with the 5th Annual Great Pumpkin Decorating Contest! Mykle has done an excellent job organizing this activity. Be sure to check out Megan's video on social media highlighting the pumpkins submitted by people of all ages. Participation grows each year and all library visitors can vote for their favorite pumpkin creation the week of October 20th. 46 pumpkins were submitted! The Judges will select the winners from several categories on Monday, October 27th. October Tech Talk program assisted patrons with using their own technology devices. This "Ask a Librarian" format has been very popular and allows Mykle to assist multiple patrons with a variety of technology challenges.

Mykle also partnered with the League of Women Voters of Johnson County (LWVJCI) and the Solon Economist to host a Candidate Forum on Monday October 20th. 67 community members attended in person to learn about each of the candidates running for City Council, and an additional 41 people watched the Livestream Video provided by the League of Women Voters. A recording of the video is also available on our Library Youtube channel, with links provided in the Activity Calendar event and on our website on the Voting

Information page. We look forward to continuing this partnership with the LWVJCI to provide future opportunities for our community members to be informed citizens and active participants in all future elections.

We are very grateful to our amazing Public Works Department for their assistance with our fall building projects. Our ALA LTC Accessible Small and Rural Libraries Grant project to install ADA compliant automatic door openers for each restroom was completed at the end of September. We are thrilled to be able to continue to improve the accessibility of our physical space for all visitors. This project was made possible by an ALA LTC Grant (\$10,000) and a Solon Beef Days Grant (\$1732.50).

Thanks to the fundraising efforts of our Solon Public Library Foundation Art Auctions (\$6,790), the Solon Women's Club flower and holiday tree sales (\$5,779), and a Solon Beef Days Grant (\$5,767.50) we were able to purchase a new ModernFold dividing partition wall for the Community Meeting room. Thank you to Public Works (Kris, Brady and Matt) for removing the old partition wall and track which saved us thousands of dollars. The new wall should be installed at the end of October. We look forward to being able to offer more flexibility in scheduling the meeting room, especially for our local non-profit organizations' monthly meetings.

The largest challenge this month has been the news of long time book distributor Baker & Taylor's closing. They have been an exceptional source of library materials for years, and their customer service, library discounts, intuitive online ordering platform, and free shipping will be missed. We are in the process of exploring other book distributors including Ingram, Amazon Business for Libraries, and Follett. All of the remaining book distributors are scrambling to attempt to serve the thousands of libraries who relied on Baker & Taylor for their materials. I have attended several online webinars to learn more about our options including one hosted by our SE District Consultant Becky Heil.

We will close out this month with our Annual Staff Safety Training Day. Thank you to our Friends of the Library Group who will be providing staff lunches for our in-service day. Our annual Joint Boards Meeting will be held on October 28th to be hosted by the SPL Foundation. We are working on completing our Annual Survey by the October 31 deadline. This is a team effort by our library and city staff to complete all of the required questions accurately.

Looking ahead to November, the Library will be a polling place on Tuesday, November 4th. We look forward to providing an accessible, neutral voting location for our community members. Megan created a voting information bulletin board display and links to online voting information resources on our website and the Johnson County Auditor's Office provided very helpful voting information on bookmarks for our patrons.

Lily will be hosting the fall session of Drawing Club each Monday in November for our 4th - 8th Graders. Fun For All Nights will resume on Saturday, November 8th with the movie *Ruby Gilman Teenage Kraken* at the Community Center. There will also be a Mario Kart Tournament for Teens, Tile Painting with UIOWA Arts Share, Book Art for All-Ages, Postcard Poetry Workshop with a student from the Iowa Writers' Workshop, and an opportunity to learn the dance moves from the popular K-Pop Demon Hunters Movie. We look forward to seeing you at the Library for all of these fun activities!

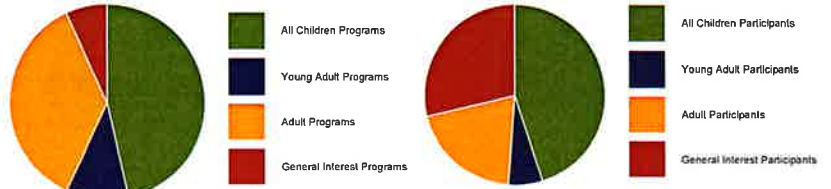
Sincerely,

Liz King
Director, Solon Public Library

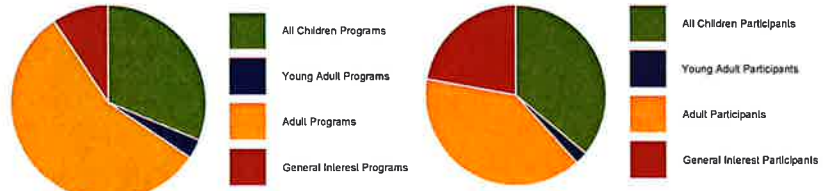
Solon Public Library

July, 2025 - September, 2025

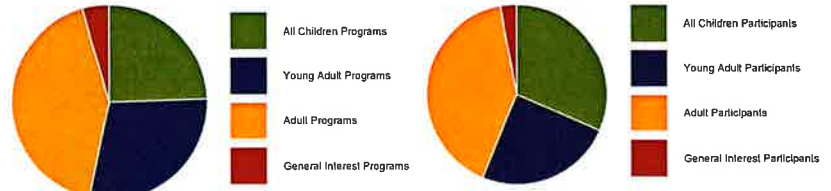
July					
Overview					
All Children Programs	27	46.55%	All Children Participants	784	45.08%
Young Adult Programs	6	10.34%	Young Adult Participants	106	6.1%
Adult Programs	21	36.21%	Adult Participants	349	20.07%
General Interest Programs	4	6.9%	General Interest Participants	500	28.75%
Total Programs	58		Total Participants	1739	



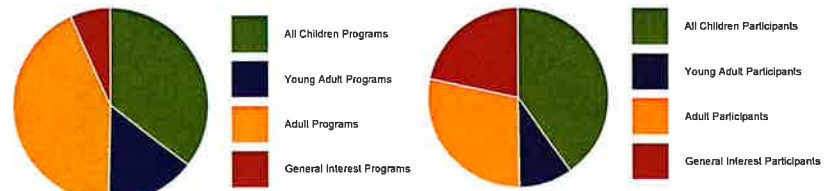
August					
Overview					
All Children Programs	10	31.25%	All Children Participants	213	36.04%
Young Adult Programs	1	3.13%	Young Adult Participants	13	2.2%
Adult Programs	18	56.25%	Adult Participants	234	39.59%
General Interest Programs	3	9.38%	General Interest Participants	131	22.17%
Total Programs	32		Total Participants	591	



September					
Overview					
All Children Programs	11	24.44%	All Children Participants	216	31.72%
Young Adult Programs	13	28.89%	Young Adult Participants	167	24.52%
Adult Programs	19	42.22%	Adult Participants	278	40.82%
General Interest Programs	2	4.44%	General Interest Participants	20	2.94%
Total Programs	45		Total Participants	681	



Year in Review					
Overview					
All Children Programs	48	35.56%	All Children Participants	1213	40.29%
Young Adult Programs	20	14.81%	Young Adult Participants	286	9.5%
Adult Programs	58	42.96%	Adult Participants	861	28.6%
General Interest Programs	9	6.67%	General Interest Participants	651	21.62%
Total Programs	135		Total Participants	3011	



Solon Public Library September 2025 Program Details

	A	B	C	D	E	F
1	Title	Age	Type	Category	In-person Attendees	Virtual Attendees
2	Chair Yoga	Adult (Ages 19+)	In Person	Adults	20	0
3	Chair Yoga	Adult (Ages 19+)	In Person	Adults	17	0
4	Chair Yoga	Adult (Ages 19+)	In Person	Adults	25	0
5	Chair Yoga	Adult (Ages 19+)	In Person	Adults	18	0
6	Chair Yoga	Adult (Ages 19+)	In Person	Adults	16	0
7	Chair Yoga	Adult (Ages 19+)	In Person	Adults	19	0
8	Chair Yoga	Adult (Ages 19+)	In Person	Adults	21	0
9	Video Chair Yoga	Adult (Ages 19+)	In Person	Adults	18	0
10				Total Chair Yoga	154	
11	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	7	0
12	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	14	0
13	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	12	0
14	Coffee & Conversations	Adult (Ages 19+)	In Person	Adults	11	0
15				Total Coffee & Conversations	44	
16	Book Club: The Poisonwood Bible by Barbara Kingsolver	Adult (Ages 19+)	Combo in Person / Li	Adults	12	1
17	Cookbook Club: Check Out a Cookbook from Solon Public Library!	Adult (Ages 19+)	In Person	Adults	10	0
18	DIY Night: Glass Etching	Adult (Ages 19+)	In Person	Adults	7	0
19	KNIT LIT: Yarned and Dangerous by Sadie Hartwell	Adult (Ages 19+)	In Person	Adults	7	0
20	Puzzle Competition	Adult (Ages 19+)	In Person	Adults	28	0
21	Solon Retirement Village Outreach	Adult (Ages 19+)	In Person	Off Site	10	0
22	Tech Talk: Ask a Librarian	Adult (Ages 19+)	In Person	Adults	5	0
23				Total Adults	278	
24	1000 Books Before Kindergarten	Children (Ages 0-5)	Passive Program	Babies	3	0
25	Saturday Storytime	Children (Ages 0-5)	In Person	Storytime	12	0
26	Storytime	Children (Ages 0-5)	In Person	Storytime	0	0
27	Storytime	Children (Ages 0-5)	In Person	Storytime	23	0
28	Storytime	Children (Ages 0-5)	In Person	Storytime	19	0
29	Storytime	Children (Ages 0-5)	In Person	Storytime	13	0
30	Storytime	Children (Ages 0-5)	In Person	Storytime	24	0
31				Total Storytime	91	
32	BAM POW: Build It! Lego Derby Racing	Children (Ages 6-11)	In Person	Youth	35	0
33	BAM POW: Make It! Exploding Book Art	Children (Ages 6-11)	In Person	Youth	43	0
34	BAM POW: Play It! Balloon Games	Children (Ages 6-11)	In Person	Youth	29	0
35				Total Early Out Thursday	107	
36	Read with Willa the Dog!	Children (Ages 6-11)	In Person	Youth	8	0
37	Read with Willa the Dog!	Children (Ages 6-11)	In Person	Youth	7	0
38	6th Graders Group 1	Young Adult (Ages 12-18)	In Person	Teens	25	0
39	6th Graders Group 2	Young Adult (Ages 12-18)	In Person	Teens	23	0
40	6th Graders Group 3	Young Adult (Ages 12-18)	In Person	Teens	23	0
41	6th Graders Group 4	Young Adult (Ages 12-18)	In Person	Teens	19	0
42	6th Graders Group 5	Young Adult (Ages 12-18)	In Person	Teens	18	0
43	Fiction Writer's Workshop	Young Adult (Ages 12-18)	In Person	Teens	4	0
44	Open Teen Advisory Board Meeting	Young Adult (Ages 12-18)	Combo in Person / Li	Teens	0	0
45	Protein Shake Mix-Off	Young Adult (Ages 12-18)	In Person	Teens	8	0
46	Switch and Social	Young Adult (Ages 12-18)	In Person	Teens	12	0
47	Switch and Social	Young Adult (Ages 12-18)	In Person	Teens	12	0
48	Switch and Social	Young Adult (Ages 12-18)	In Person	Teens	8	0
49	Switch and Social	Young Adult (Ages 12-18)	In Person	Teens	6	0
50	Teen Reading Challenge	Young Adult (Ages 12-18)	Passive Program	Teens	9	0
51				Total Teens	167	
52	Let's Go Lego	General Interest	Passive Program	All Ages	20	0
53	Library Card Sign-Up Month Drawing	General Interest	Passive Program	All Ages	157	0

Patron PC Logins by Day and Hour

Dates: Monday September 1, 2025 - Tuesday September 30, 2025 Times: 9:00am to 7:00pm

Date	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	Total	Avg	Min	Max	Med	Mode	Std Dev
Mon Sep 1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Tue Sep 2	0	0	1	0	0	0	0	0	0	2	2	0	5	1	0	2	0	1
Wed Sep 3	1	3	0	0	0	3	1	1	1	0	1	0	11	1	0	3	1	1
Thu Sep 4	0	2	0	0	0	3	3	4	1	2	0	0	15	1	0	4	1	0
Fri Sep 5	1	0	0	0	0	0	0	2	0	0	0	0	3	0	0	2	0	1
Sat Sep 6	1	7	3	0	1	0	2	0	0	0	0	0	14	1	0	7	0	2
Sun Sep 7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Sep 8	0	0	1	0	0	0	1	2	0	2	0	0	6	1	0	2	0	1
Tue Sep 9	0	2	0	1	0	0	0	4	0	0	0	0	7	1	0	4	0	1
Wed Sep 10	0	0	3	0	0	0	1	2	0	0	0	0	6	1	0	3	0	1
Thu Sep 11	0	0	1	0	1	12	2	3	0	0	0	0	19	2	0	12	0	4
Fri Sep 12	1	1	2	1	0	0	2	1	0	0	0	0	8	1	0	2	1	1
Sat Sep 13	1	3	0	0	0	0	1	0	0	0	0	0	5	1	0	3	0	1
Sun Sep 14	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Sep 15	1	1	1	0	0	0	3	0	1	1	0	0	8	1	0	3	1	1
Tue Sep 16	1	2	0	0	0	0	3	5	0	0	0	0	11	1	0	5	0	2
Wed Sep 17	0	3	0	0	0	0	3	1	0	0	0	0	7	1	0	3	0	1
Thu Sep 18	0	0	2	0	1	15	5	4	2	0	0	0	29	3	0	15	1	5
Fri Sep 19	0	1	1	0	0	0	0	1	0	0	0	0	3	0	0	1	0	1
Sat Sep 20	0	1	1	3	0	0	0	1	0	0	0	0	6	1	0	3	0	1
Sun Sep 21	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Sep 22	0	4	1	0	1	1	0	0	0	0	0	0	7	1	0	4	0	1
Tue Sep 23	0	0	0	0	2	2	3	2	0	0	0	0	9	1	0	3	0	1
Wed Sep 24	2	2	1	0	1	0	2	2	2	0	0	0	12	1	0	2	1	1
Thu Sep 25	0	0	0	0	5	9	7	6	0	0	0	0	27	3	0	9	0	4
Fri Sep 26	1	0	1	0	2	1	0	0	0	0	0	0	5	1	0	2	0	1
Sat Sep 27	0	1	0	0	0	2	0	0	0	0	0	0	3	0	0	2	0	1
Sun Sep 28	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Sep 29	1	0	1	0	0	0	2	0	1	0	0	0	5	1	0	2	0	1
Tue Sep 30	0	2	1	0	0	0	0	2	1	0	0	0	6	1	0	2	0	1
Total	11	35	21	5	20	48	46	34	13	4	0	237						
Average	0.4	1.2	0.7	0.2	0.7	1.6	1.5	1.1	0.4	0.1	0							
Minimum	0	0	0	0	0	0	0	0	0	0	0							
Maximum	2	7	3	3	5	15	7	6	2	2	0							
Median	0	0.5	0.5	0	0	0	1.5	0	0	0	0							
Mode	0	0	0	0	0	0	0	0	0	0	0							
Standard Devi	0.5	1.6	0.9	0.6	1.2	3.6	1.7	1.6	0.8	0.4	0							

Solon Public Library September 2025 Meeting Room Use

[illegible]

Solon Library Bills for October, 2025

Starting balance from Expenditure Report dated 10/3/2025

		Monthly Avg
From Dues, Membership & Magazines (62100)	\$ 999.66	
Zoom inv#323303285 (Visa)	\$ 18.18	
Cricut monthly subscription order#175008298(Visa)	\$ 10.69	
Total Spent	\$ 28.87	\$ 100.00
Remaining Balance	\$ 970.79	
From Travel and Conference (62400)	\$ 708.00	
Total Spent	\$ -	\$ 62.50
Remaining Balance	\$ 708.00	
From Building Maintenance (63100)	\$ 9,887.64	
\$5,000 allocated for reserve funds	\$ 5,000.00	Hidden balance for reserves
Heartland Backflow Inc., backflow device testing inv#2138	\$ 93.50	
Total Spent	\$ 93.50	\$ 416.67
Remaining Balance	\$ 4,794.14	
From Org Vehicle/Equipment Maint AC (63320)	\$ 3,840.85	
Google LLC, Google Workspace inv#5372152487 (Visa)	\$ 111.82	
Total Spent	\$ 111.82	\$ 466.67
Remaining Balance	\$ 3,729.03	
From Utilities (63710)	\$ 2,764.26	
Alliant Energy	\$ 60.83	
Mid-American	\$ 14.58	
Total Spent	\$ 75.41	\$ 583.33
Remaining Balance	\$ 2,688.85	
From Telephone/Internet (63730)	\$ 3,387.78	
ICN inv#731631	\$ 188.00	
Southslope inv#11095079	\$ 187.76	
Total Spent	\$ 375.76	\$ 425.00
Remaining Balance	\$ 3,012.02	
From Data Bases (63731)	\$ 1,825.68	
World Trade Press AtoZ the USA, AtoZ World Travel Renewal inv#682851	\$ 413.92	
Total Spent	\$ 413.92	\$ 208.33
Remaining Balance	\$ 1,411.76	
From Publishing (64140)	\$ 521.70	
Total Spent	\$ -	\$ 50.00
Remaining Balance	\$ 521.70	
From Educational Program (64340)	\$ 9,271.77	
Solon Senior Support, September Chair Yoga, inv#YogaSEP25	\$ 60.00	
Michael's Escape room supplies (Employee Reimbursement)	\$ 5.99	
ALDI, Adult program supplies (Employee Reimbursement)	\$ 33.75	
Five Below, Adult program supplies (Employee Reimbursement)	\$ 28.62	
Doris Montag, Speaker's Fee inv#12042025DM	\$ 125.00	
Amazon, Teen program supplies (Visa)	\$ 17.58	
Amazon, Adult program supplies (Visa)	\$ 15.95	
Amazon, Youth program supplies (Visa)	\$ 26.99	
Amazon, Youth program supplies (Visa)	\$ 89.95	
Amazon, Youth program supplies (Visa)	\$ 133.22	
Amazon, Youth program supplies (Visa)	\$ 120.00	
Amazon, Teen program supplies (Visa)	\$ 49.95	
Amazon, Escape room supplies (Visa)	\$ 9.79	

Amazon, Teen program supplies (Visa)	\$	151.47	
Amazon, Adult program supplies (Visa)	\$	16.95	
Blick Art Materials, Adult program supplies (Visa)	\$	94.91	
Blick Art Materials, Youth program supplies (Visa)	\$	151.40	
Total Spent	\$	1,131.52	\$ 1,179.17
Remaining Balance	\$	8,140.25	

From Library Books (65020)	\$	20,170.00	
Baker & Taylor Inv#2039277703	\$	39.43	17.10 Credit Adult Books
Cengage Group, 1 Adult LP book, inv#999101595172	\$	30.33	
Amazon, 1 Adult book (Visa)	\$	12.41	Replacement
Amazon, 3 Adult books (Visa)	\$	29.31	Romance, patron requests
Amazon, 1 Adult book (Visa)	\$	17.64	
Amazon, 1 Adult book (Visa)	\$	15.44	
Amazon, 10 Youth books (Visa)	\$	113.92	
Amazon, 1 Youth book (Visa)	\$	12.78	
Amazon, 2 Youth books (Visa)	\$	29.16	
Amazon, 1 Youth book (Visa)	\$	14.99	
Amazon, 2 Adult books (Visa)	\$	29.96	Patron requests
Amazon, 9 Youth books (Visa)	\$	90.80	
Amazon, 1 Youth book (Visa)	\$	12.99	
Amazon, 1 Youth book (Visa)	\$	16.99	
Amazon, 2 Youth books (Visa)	\$	24.16	
Amazon, 1 Adult book (Visa)	\$	17.27	Patron request
Amazon, 4 Adult books (Visa)	\$	40.28	Romance, patron requests
Amazon, 1 Adult book (Visa)	\$	17.02	Patron request
Amazon, 1 Adult book (Visa)	\$	34.00	
Amazon, 1 Youth book (Visa)	\$	7.99	
Amazon, 1 Adult book (Visa)	\$	17.45	Patron request
Amazon, 17 Adult books (Visa)	\$	386.81	Re-order B&T items never shipped
Amazon, 1 Adult book (Visa)	\$	19.20	
Amazon, 14 Youth books (Visa)	\$	158.99	
Amazon, 1 Youth book (Visa)	\$	15.19	
Amazon, 4 Youth books (Visa)	\$	40.80	
Amazon, 2 Youth books (Visa)	\$	13.82	
Amazon, 1 Youth book (Visa)	\$	17.99	
Amazon, 1 Adult book (Visa)	\$	18.51	
Amazon, 1 Adult book (Visa)	\$	20.57	
Amazon, 1 Adult book (Visa)	\$	8.20	Romance, patron request
Amazon, 1 Adult book (Visa)	\$	14.24	Romance
Amazon, 11 Adult books (Visa)	\$	225.26	Re-order B&T items never shipped
Amazon, 1 Adult book (Visa)	\$	6.93	
Amazon, 1 Adult book (Visa)	\$	20.56	Patron request
Amazon, 1 Adult book (Visa)	\$	25.74	
Amazon, 1 Youth book and 1 Adult book (Visa)	\$	23.20	10.98 Youth, 12.22 Romance
Amazon, 1 Adult book (Visa)	\$	20.58	
Amazon, 1 Adult book (Visa)	\$	21.95	
Amazon, 1 Adult book (Visa)	\$	21.95	Patron request
Amazon, 2 Adult books (Visa)	\$	14.35	Replacement
Total Spent	\$	1,719.16	\$ 2,000.00
Remaining Balance	\$	18,450.84	

From Library Video Materials (65030)	\$	2,619.38	
Midwest Tape inv#507776299	\$	23.24	
Midwest Tape inv#507813026	\$	122.20	
Midwest Tape inv#507851437	\$	23.24	
Midwest Tape inv#507874755	\$	43.98	
Amazon, 1 DVD (Visa)	\$	11.93	Replacement
Amazon, 1 DVD (Visa)	\$	20.99	Junior
Total Spent	\$	245.58	\$ 404.17
Remaining Balance	\$	2,373.80	

From Library Audio Materials (65040) \$ 4,358.07

Total Spent \$ 416.67

Remaining Balance		\$ 4,358.07	
From Puzzles, Puppet Kits (65050)			
Amazon, Adventure backpack supplies (Visa)	\$	78.65	
Blick Art Materials, LOT calligraphy pens (Visa)	\$	22.19	
Amazon, Puppet Kit book (Visa)	\$	9.72	
Total Spent	\$	110.56	\$ 100.00
Remaining Balance		\$ 554.47	
From Operating Supplies (65070)			
DEMCO, book processing supplies inv#7699328 (Visa)	\$	141.37	
DEMCO, book processing supplies inv#7700755 (Visa)	\$	66.04	
DEMCO, book processing supplies inv#7705094 (Visa)	\$	71.40	
Amazon, 72 pack of command strips (Visa)	\$	20.99	
Amazon, Zep floor disinfectant, Zep tile floor cleaner (Visa)	\$	30.57	
Total Spent	\$	330.37	\$ 750.00
Remaining Balance		\$ 6,332.12	
From Postage and Shipping (65080)			
USPS, ILL return (Visa)	\$	4.96	
USPS, ILL return (Visa)	\$	4.96	
Total Spent	\$	9.92	\$ 75.00
Remaining Balance		\$ 647.66	
From Supplies (65990)			
		\$ 227.54	
Total Spent	\$		\$ 20.83
Remaining Balance		\$ 227.54	
From Office Equipment (67250)			
Gordon Flesch Co. Printer Lease inv#I01059410	\$	183.43	
Amazon, 3 sets 6-pack acrylic display shelves (Visa)	\$	59.97	
Amazon, 31 inch tower fan (Visa)	\$	38.54	
Total Spent	\$	281.94	\$ 333.33
Remaining Balance		\$ 2,067.27	

LOT = Library of Things
Replacement

EXPENDITURE REPORT

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10/3/2025
1:06 pm

City of Solon

For the Period: 7/1/2025 to 10/31/2025

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
Fund: 001 - GENERAL FUND							
Expenditures							
Dept: 4410 LIBRARY SERVICES							
60100 SALARIES	257,665.00	257,665.00	70,425.26	0.00	0.00	187,239.74	27.3
61100 FICA SOCIAL SECURITY	19,711.00	19,711.00	5,382.26	0.00	0.00	14,328.74	27.3
61300 IPERS	24,324.00	24,324.00	6,214.94	0.00	0.00	18,109.06	25.6
61500 EMPLOYEE GROUP INSURANCE/ANNUI	16,617.00	16,617.00	0.00	0.00	0.00	16,617.00	0.0
62100 DUES, MEMBERSHIPS & MAGAZINE S	2,250.00	2,250.00	1,250.34	478.87	0.00	999.66	55.6
62400 TRAVEL AND CONFERENCE	750.00	750.00	42.00	0.00	0.00	708.00	5.6
63100 BUILDING MAINTENANCE	10,000.00	10,000.00	205.86	93.50	0.00	9,794.14	2.1
63320 ORG VEHICLE/EQUIPMENT MAINT AC	6,400.00	6,400.00	2,559.15	111.82	0.00	3,840.85	40.0
63710 UTILITIES	3,000.00	3,000.00	311.15	75.41	0.00	2,688.85	10.4
63730 TELEPHONE/INTERNET	4,500.00	4,500.00	1,112.22	0.00	0.00	3,387.78	24.7
63731 DATA BASES	2,850.00	2,850.00	1,024.32	0.00	0.00	1,825.68	35.9
64080 INSURANCE	20,752.00	20,752.00	1,205.83	0.00	0.00	19,546.17	5.8
64140 PUBLISHING	800.00	800.00	278.30	278.30	0.00	521.70	34.8
64340 EDUCATIONAL PROGRAM	14,150.00	14,150.00	4,878.23	563.57	0.00	9,271.77	34.5
65020 LIBRARY BOOKS	25,000.00	25,000.00	4,830.00	1,523.02	0.00	20,170.00	19.3
65030 LIBRARY VIDEO MATERIALS	3,800.00	3,800.00	1,180.62	303.82	0.00	2,619.38	31.1
65040 LIBRARY AUDIO MATERIALS	6,000.00	6,000.00	1,641.93	578.86	0.00	4,358.07	27.4
65050 PUZZELS, PUPPET KITS	1,200.00	1,200.00	534.97	244.57	0.00	665.03	44.6
65070 OPERATING SUPPLIES	8,000.00	8,000.00	1,337.51	415.54	0.00	6,662.49	16.7
65080 POSTAGE AND SHIPPING	900.00	900.00	242.42	0.00	0.00	657.58	26.9
65990 SUPPLIES	250.00	250.00	22.46	0.00	0.00	227.54	9.0
67250 OFFICE EQUIPMENT	3,500.00	3,500.00	1,150.79	127.58	0.00	2,349.21	32.9
LIBRARY SERVICES	432,419.00	432,419.00	105,830.56	4,794.86	0.00	326,588.44	24.5
Expenditures	432,419.00	432,419.00	105,830.56	4,794.86	0.00	326,588.44	24.5
Fund: 031 - TRUST & AGENCY LIBRARY							
Expenditures							
Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR							
64340 EDUCATIONAL PROGRAM	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65020 LIBRARY BOOKS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
65030 LIBRARY VIDEO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65040 LIBRARY AUDIO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
67270 OTHER CAPITAL EQUIPMENT	4,000.00	4,000.00	11,732.50	11,660.00	0.00	-7,732.50	293.3
TRUST & AGENCY LIBRARY BLDG TR	10,500.00	10,500.00	11,732.50	11,660.00	0.00	-1,232.50	111.7
Expenditures	10,500.00	10,500.00	11,732.50	11,660.00	0.00	-1,232.50	111.7
Grand Total Net Effect:	-442,919.00	-442,919.00	-117,563.06	-16,454.86	0.00	-325,355.94	

Solon Public Library Foundation - Solon State Bank
Treasurer's Report
October 22, 2025

Beginning Balance			\$	10,898.38
Income:				
	Donations- John Phillips memorials		\$	1,176.00
	\$	-	\$	-
	\$	-	\$	-
Expenses:				
	\$	-	\$	-
	\$	-	\$	-
Ending Balance			\$	<u>12,074.38</u>

Solon Public Library Foundation - Greenstate
Treasurer's Report
October 22, 2025

Beginning Balance			\$	5.54
Income:				
Expenses:				
	Savings Balance		\$	<u>5.54</u>
	CD- renewed 8/12/25		\$	<u>10,564.57</u>

Solon Public Library Foundation Scholarship Account
Treasurer's Report
October 22, 2025

Beginning Balance			\$	1,000.00
Income:			\$	-
Expenses:			\$	-
			\$	-
Ending Balance			\$	<u>1,000.00</u>

Portfolio Snapshot
Combined Account Portfolio

Christine M Steinbrech
Solon, IA 52333

Period: 9/1/25-9/30/25

Summary As of: 9/30/25

Portfolio Performance

PORTFOLIO	\$103,665	SELECTED PERIOD (\$)					LAST QUARTER (\$)			YEAR TO DATE (\$)		LAST YEAR (\$)		SINCE START DATE (\$)	
		9/1/25 - 9/30/25					Q2,25			9/30/25		2024		8/29/22	
GAIN/LOSS		Beginning Value					101,745			89,768		92,099		79,876	
		Net Contribution					0			0		0		70,000	
		Change in Value					1,920			9,031		11,565		12,223	
	Unrealized	\$23,942					103,665			98,799		103,665		92,099	
Ending Value		103,665					103,665			103,665		103,665		103,665	
Return		1.89%					10.06%			12.56%		15.26%		13.54%	

Account Performance

ACCOUNT	START DATE	VALUE (\$)	% OF TOTAL	SELECTED PERIOD (%)	LAST QUARTER (%)	YEAR TO DATE (%)	LAST YEAR (%)	SINCE START DATE (%)
XXXXXX0115	8/29/22	103,665	100.00	9/1/25 - 9/30/25	Q2,25	9/30/25	2024	13.54
				1.89	10.06	12.56	15.26	

Statement of Activity
Solon Public Library Foundation Education Endowment Fund
July 01, 2025 through September 30, 2025

Beginning Balance	\$32,041.49
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<u>Income</u>	
Interest and Dividends	\$171.84
Realized Gain - Loss	\$304.23
Unrealized Gain - Loss	\$1,366.87
Total Fund Income	\$1,842.94

<u>Expenses</u>	
Administrative Fee	\$93.94
Investment Mgmt Fee	\$27.13
Total Fund Expenses	\$121.07

Ending Balance	\$33,763.36
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Activity Detail

Donations

<u>Date</u>	<u>Donor</u>	<u>Amount</u>
n/a	n/a	\$n/a
Total Donations		\$0.00

Grants

<u>Date</u>	<u>Description</u>	<u>Amount</u>
n/a	n/a	\$n/a
Total Grants		\$0.00