

## **Solon Public Library Display & Bulletin Board Policy**

### **About Displays**

The Library has a display case inside the main library to provide a space for self-expression, local organization highlights, and for visitors to view and enjoy. The case is equipped with lockable glass doors, and flexible shelving that may be arranged for different types of displays.

The Library has a community bulletin board outside the front entry to provide a space for community events to be viewed by visitors. The bulletin board is enclosed and locked.

The Library may also display patron art throughout the library space.

The display case is available for public and library use. Displays using this space should meet one or more of these purposes:

- To display high quality original art by artists from Solon and local areas
- To highlight a theme, program, or services provided at the Library
- To build inclusion, diversity, equity, and access into our community
- To inform patrons of current issues, events or other subjects of public interest

The community bulletin board is available for public and library use. Signs or posters should meet one or more of these purposes:

- To highlight a resource, or non-profit organization in the Solon area
- To build inclusion, diversity, equity, and access into our community
- To inform visitors of current issues or events of public interest

### **Display Case Application Process**

Interested individuals or groups can complete an application for displaying a collection in the display case. *This is an application only; Library staff will review applications.*

- **Library displays receive first consideration in scheduling.**
- Scheduling is based on availability.
- Displays are scheduled on a monthly rotation, with some flexibility.

### **Display & Community Bulletin Board Guidelines**

- All displays/posters/art must meet existing state and federal laws on obscenity, libel, defamation of character, and invasion of privacy.
- The Library does not accept responsibility for ensuring that all points of view are represented in any single display/poster.
- The Library assumes no liability for theft, loss, damage, or destruction of items left for display.
- Community bulletin board postings are added as space allows for a maximum of 3 weeks.