

The Solon Public Library Board

Meeting Minutes July 27, 2026

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present

Sandy Lawrence, Megan Richardson (Interim Director) Janet Salathiel, Char Cosgrove, Steve Fisher, Bill Christensen

Absent

Matthew Hanes, Matt Macke (City Liaison)

Approval of Agenda

The agenda was unanimously approved (Steve/Janet)

Approval of Minutes

The minutes were unanimously approved (Janet/Char)

Citizen's Speak and Correspondence

Citizen Speak: No Report

Correspondence: No Report

Committee Reports

- **Building:** The building had a walk-through from Public Works. Various Outdoor/Exterior and Indoor concerns were identified with plans for resolutions. A list was compiled for the board. One item was updated. Public Works contacted Rabe Hardware to schedule service and cleaning for solar panels and was assured that everything was in good order and the service was not needed at this time.
- **Finance:** No Report
- **Johnson County Liaison:** No Report
- **City of Solon Liaison:** City Administrator Cami Rasmussen attended the meeting and was able to give an overview of current activities of the City Council. The City's FY26 Budget is completing an end-of-year process. The water tower painting and maintenance project is near completion. The City also is soon to go through a software conversion. Cami also reported on Beef Days. It successfully attracted 25,000 people.
- **Board of Trustees Continuing Education:** No Report

The Solon Public Library Board

- **25th Anniversary Celebration Committee:** Char reported how the Committee and Library Staff were able to represent the Library on a fun float. Although the weather was hot they lucked out with a breeze and (with the help of the city) a larger trailer. No one had to walk. The next event will be helping at Dino at Dusk on August 8.
- **Library Director's Report:** Megan highlighted the new furniture in the teen and adult reading areas. It was noted that there was an increase of adults using the new seating throughout the day. She also wanted to highlight Sherri's 25th work anniversary. A celebration of her service to the Library and the community was held on July 24. She is greatly appreciated. Megan also reported on the Johnson County fair where Johnson County Libraries is hosting a booth. They offer a comfortable place at the fair.
- **Approval of Bills**
The bills for July 2026 were unanimously approved. (Janet/Steve)

Review of Foundation Report

The July report was reviewed.

Old Business

- **Open Board Position:** The position is still open.
- **Strategic Plan Update:** Megan created a timeline for completion of the updated strategic plan for this fall. This report is on track for a renewal of the Library's long range plan. For accreditation the plan should be complete by October.
- **Teen and Adult Services Positions:** Both openings have applicants. Interviews are ongoing.
- **Policy Review/ Approval: Internet Use & Public Computer and Technology Policy**
The policy was unanimously approved with the addition of fees on printing being noted. (Janet/Steve)

New Business

- **Discussion and Possible action regarding HF2490 Public Meetings & Records.**
After discussion the board is in compliance with the requirements. Library Board Meeting agendas are posted on the exterior bulletin board and also on the Library's website. The meeting is also available on zoom. (Steve/Janet)
- **Board of Trustees Continuing Education:** Items were listed for Board consideration.

Adjournment: The meeting was adjourned at 7:00 pm (Char/Janet)

The Solon Public Library Board

Next Meeting

Regular Meeting: August 31, 2026

Submitted by

Char Cosgrove