

The Solon Public Library Board

Meeting Minutes

March 29, 2021

Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Sutton* at 7:05 p.m.

Present

Bob Lancaster, Sandy Lawrence, March Sutton, Chris Christopherson. Liz King (Library Director)

Absent

Frank Cooney, Jackie Nemecek

Approval of Agenda

The agenda was unanimously approved as distributed.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Citizen's Speak and Correspondence

No citizen's speak or correspondence was received by the board.

Committee Reports

- **Building:** Lancaster reported that Robinson Construction will do the library roof shingles the first week of June. Rabe Hardware will start the solar panels installation the third week in June. The last day of the installation the power will need to be shut off for 3 to 5 hours while Alliant switches to the panels, so the staff needs to plan for that. The City will do yard clean-up (stray shingle/roofing debris, etc.) end of June/early July. The City has applied to FEMA for derecho recovery (may receive money for library damage) and there is a \$7800 payment from insurance for the roof damage.
- **Finance:** None
- **Johnson County Liaison:** None
- **City of Solon Liaison:** There is no news about Board applications. Marsh will follow up with Cami.

Library Director's Report

The Library Director's Report reviewed the following: The Friends will again support registration for the Solon Area Garage Sale. Liz spoke to the Solon Women's Club and received positive feedback about the many library programs. Circulation numbers and program participation numbers were shared. Walk-In Browsing will begin Monday, April 5th. Details were shared. The recent Holds Pickup Survey showed that the majority of patrons still preferred a no-contact pick-up. Those hours will be expanded. Summer Reading Program planning is well underway.

Approval of Bills

The March 2021 bills were unanimously approved for payment as presented.

Review of Foundation Report

The Foundation Report was distributed and reviewed.

Old Business

- **Review expectations/goals for Library Director**
Will be discussed at the April meeting.

New Business

- **Sunshade project proposal**
Since the staff is looking at more outdoor programming this summer, Liz identified a need for an outdoor sunshade. Scott has provided information on several choices. The board is supportive, however there may be unexpected costs for roofing and solar panels, so no action was taken at this time.
- **Review State board's new site (IA Learns) to record Board professional development hours.**
Board members present logged into the IA Learns site, looked at the updated Trustee Handbook, identified where to find professional development opportunities, learned how to register for online courses and how to record professional development hours.
- **April opportunity for Board professional development : Library Programming**
Liz distributed the April Library Calendar and suggested that Board members identify an area to participate/view during the next month.

Next Month's Agenda

- **Expectations/goals for Library Director**
- **Sunshade proposal**

Adjournment

The meeting was adjourned at 8:50 p.m.

Next Meeting

Regular Meeting: Monday, April 26, 2021

Submitted by

Sandy Lawrence