

The Solon Public Library Board

Special Meeting Minutes

December 14, 2020

Call to Order

The special meeting of the Solon Public Library Board was called to order by *Sutton* at 7:30 p.m.

Present

Frank Cooney, Bob Lancaster, Sandy Lawrence, Jackie Nemecek, Seth Smith, March Sutton, Kris Brown (Library Director)

Absent

None

Approval of Agenda

The agenda was unanimously approved as distributed.

Old Business

- **Update and possible action regarding the interview process and hiring of a new Library Director**

The 5-member hiring committee interviewed four candidates for the position of Library Director. At the conclusion of the interviews, the committee discussed the candidates and came to a consensus.

Motion

Move that the Library Board offer Elizabeth A. King the position of Director of the Solon Public Library.

Motion introduced by *Lawrence*, seconded by *Lancaster*. Motion amended below following discussion.

Discussion

Elizabeth is a Youth Services librarian at the Kansas City, KS Public Library and has also held the position of Head Librarian at Friendswood High School in Friendswood, TX.

References were contacted and all references enthusiastically recommended Elizabeth.

Members of the hiring committee gave comments on the interview process, and the high quality of all candidates interviewed.

The Library Board watched a video of Elizabeth presenting a story-time reading at the Kansas Public Library.

An offer letter outlining a benefits package would be drafted with the assistance of the City of Solon. The Solon City Council would need to approve the recommended salary by resolution. The City would conduct a background check upon offering the position.

Amended Motion

Move that the Library Board offer Elizabeth A. King the position of Director of the Solon Public Library at a starting salary of \$55,000.

Motion introduced by *Lawrence*, seconded by *Nemecek*. Motion passed unanimously.

Discussion

Sandy will contact Elizabeth to offer the position of Director of the Solon Public Library.

New Business

- **Discussion and possible action regarding meeting on December 28th and, if not meeting, motion to approve all normal library expenditures for the month of December with presentation of bills in January for formal approval.**

The Library Board typically skips a regular December meeting. Due to the hiring process it was uncertain if the Board would need to have a regular December meeting, however the board agrees that no regular December meeting will be necessary.

- **Motion:** *Move that the Library Board approve payment of all normal library operating expenses for the Month of December, with a presentation of bills to occur in January for formal approval.*

Motion introduced by *Lancaster*. Motion seconded. Motion passed unanimously.

Adjournment

The meeting was adjourned at 8:20 p.m.

Next Meeting

Regular Meeting: Monday, January 25, 2021

Possible Agenda Items

- Election of officers
- Welcome and orientation of new board members, if applicable
- Discuss process of first Director's evaluation for the new Library Director

Submitted by

Seth Smith