

Agenda for Solon Library Board Meeting  
Monday, November 24, 2025 @6:30 pm

**Zoom Invite:** <https://us02web.zoom.us/j/83152914636>

**Meeting ID: 831 5291 4636**

Call to order

Approval of the agenda

Approval of the minutes

- October 27, 2025

Citizen's Speak

Correspondence

Committee reports

- Building: Washer/Dryer installation project
- Finance: 11/6/25 CD renewal update
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education

Directors Report

Approval of Bills

- October 2025

Review of Foundation reports: November 2025

Old Business

- 

New Business

- Form Committee to plan 25th Anniversary Community Celebration in July 2026
- Set budget for 25th Anniversary Community Celebration (FY27 Budget: 65990 Supplies)
- Approve FY27 Library Budget
- New policy proposed by City of Solon: Therapy Dog Policy
- Board Continuing Education Suggestion:

- **Johnson County Legislator's Reception**

Monday, December 1, 2025 5:30 - 7:00 pm at Iowa City Public Library, 2nd Floor Digital Media Lab

**Please note: This also satisfies a State Library of Iowa Accreditation requirement.**

- **Big Ideas Book Discussion: *Could Should Might Don't: How We Think About the Future* by Nick Foster**

Friday, December 12, 9:30 am

[Click here for WorkDay registration Information](#)

The last title in the Big Ideas Book Discussion series for this year is *Could Should Might Don't: How We Think About the Future* by Nick Foster (c2025). Author Nick Foster has been an innovation leader and future-thinker for over 25 years, working for companies such as Sony, Nokia, Dyson, and Google, having been at the head of design at Google X. He is also a sought-after public speaker, having addressed audiences around the world.

Next Regular Meeting: **Monday, January 26, 2026 at 6:30 pm**

Adjourn

# **The Solon Public Library Board**

## **DRAFT Meeting Minutes October 27, 2025**

### **Call to Order**

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

### **Present**

Sandy Lawrence, Liz King (Library Director), Cole Gabriel (City Liaison), Matthew Hanes, Bill Christensen, Janet Salathiel, Char Cosgrove, Steve Fisher

### **Absent**

Jen Fetzer

### **Approval of Agenda**

The agenda was unanimously approved . (Steve/Janet)

### **Approval of Minutes**

The minutes of the September 29, 2025 meeting were unanimously approved. (Matthew/Steve)

### **Citizen's Speak and Correspondence**

Citizen Speak: No report

Correspondence: No report

### **Committee Reports**

- **Building:** To be discussed under Old Business.
- **Finance:** CD maturing to be discussed under New Business
- **Johnson County Liaison:** No report
- **City of Solon Liaison:** Cole had nothing to report. He is planning to meet with Cami Rasmussen and Lauren Whitehead about pro-rating regular part-time city employee benefits prior to the FY27 budget season.
- **Board of Trustees Continuing Education:** Sandy reported on the documentary The Librarians that she, Jen, Char & Janet viewed at the Mt Vernon Bijou. It was a film about the current situation in Texas and Florida and their actions towards librarians and banning books. There was a Q&A session with local Librarians at the movie's conclusion.  
Janet reported on Civic Engagement in Action that was offered in WorkDay. She found it very interesting and recommended it.

**Library Director's Report:** Liz highlighted the Candidate Forum held on October 20th. The Library partnered with the League of Women Voters of Johnson County and the Economist. It was attended by 67 people with an additional 41 people watching on line. The LWVJCI did a tremendous job conducting the forum. A recording of the video is available on our Library YouTube channel. The Library looks forward to continuing this partnership in the future to aid the community.

# **The Solon Public Library Board**

## **Approval of Bills**

The bills for October 2025 were unanimously approved. (Char/Janet)

## **Review of Foundation Report**

The October 2025 Foundation financial reports were reviewed.

## **Old Business**

- **Dividing Wall Replacement Update:** City employees, Kris, Matt and Brady were able to save costs by removing the old room divider and building up the track area for the new installation. Liz was notified that SGH will be installing the new divider on Thursday 10/30.

## **New Business**

- Due to the CD maturing before the date of the next meeting it was decided to direct Jen to keep the CD at Green State Credit Union and renew the CD to the highest interest rate possible with the longest possible time frame. Char/Janet
- **Book Vendor Search:** Since the closing of the long time book distributor Baker & Taylor there is a search for new vendors by all libraries. Liz has open accounts to Amazon Business for Libraries and Ingram. She is also looking at Follett as an alternative for our youth collection. The service that Baker & Taylor was able to give to libraries will never be replicated. Costs will rise.
- **First Draft FY27 Library Budget:** Liz distributed a first draft of a FY27 budget. She has not received notification from the city concerning a timeline. In the past this is something the board voted on in November. If the timeline has changed the board will proceed accordingly.
- **Board of Trustees Continuing Education:** Items were listed for Board consideration.

**Adjournment:** The meeting was adjourned at 7:02 p.m. (Matthew/Steve)

## **Next Meeting**

Regular Meeting: Monday, November 24, 2025 at 6:30 p.m.

## **Submitted by**

Char Cosgrove



Solon Public Library Board of Trustees &lt;solonlibrarytrustees@gmail.com&gt;

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**Tampons in the men's restroom**

6 messages

**David Owens** <daowens01@gmail.com>

Mon, Nov 3, 2025 at 12:22 PM

To: Staff Solon Public Library &lt;staff@solon.lib.ia.us&gt;, SolonLibraryTrustees@gmail.com

I visited the library this morning and on my way out, stopped to use the restroom. Would you please explain why there are tampons in the men's restroom? One of the "flow friendly" signs indicated that tampons were available in the women's restroom, which I understand and appreciate as a husband and father of a daughter. However, the sign on the mirror that says "**This** bathroom is Flow Friendly" seems out of place in a men's restroom, as do the tampons themselves, of course. Are women using the men's restroom? Many elementary/SIS school kids spend a lot of time at the library, especially on early release Thursdays. What is library staff instructed to say when a young boy asks what the tampons are and what they are for?

Sincerely,  
David Owens

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**Staff Solon Public Library** <staff@solon.lib.ia.us>

Mon, Nov 3, 2025 at 1:06 PM

To: David Owens &lt;daowens01@gmail.com&gt;

Cc: SolonLibraryTrustees@gmail.com

Hello David,

Thank you very much for your question regarding our new menstrual products that are available for free in each restroom. We want to be sure that we are providing a safe, welcoming space for each person who visits our public library. The menstrual products are available in each restroom to meet any needs a patron may have.

For any questions about the menstrual products in each restroom from our younger visitors, we would explain that those supplies are available for anyone who may need them. If they have further questions, we would direct them to their parent or caregiver.

Liz King  
Library Director

Solon Public Library Staff  
320 W Main Street  
Solon, Iowa 52333

Ph: 319-624-2678  
www.solon.lib.ia.us

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**David Owens** <daowens01@gmail.com>

Mon, Nov 3, 2025 at 2:23 PM

To: Staff Solon Public Library &lt;staff@solon.lib.ia.us&gt;

Cc: SolonLibraryTrustees@gmail.com

Liz,  
Thank you for your quick response. Unfortunately, I didn't see an answer to my question about whether or not women are using the men's restroom. Making menstrual products available in the women's restroom is great and makes perfect sense, which is surely why one flyer specifically notes: "There are complimentary tampons and pads offered in the **women's** bathroom". Clearly the person making the flyer knew the women's bathroom is where menstrual products would be needed. What's surprising is to see the same signage and menstrual products in the men's room.

-Dave  
[Quoted text hidden]

**David Owens** <daowens01@gmail.com>

To: Staff Solon Public Library <staff@solon.lib.ia.us>

Cc: SolonLibraryTrustees@gmail.com

Wed, Nov 5, 2025 at 8:49 AM

Liz,

I take your lack of a response to mean you consider the matter closed. Part of me can understand that - the topic is divisive, for sure, and defending one's personal ideology can be difficult. However, for a public servant to simply not respond to something that at least appears to be intentionally provocative is disheartening. If you are trying to raise awareness, as I'm sure you are, given the number of prominent signs in the men's bathroom, an explanation that goes beyond "make people feel welcome" might sometimes be necessary. And even though you have already judged me, you should know that I would be FULLY supportive of unisex bathrooms at the library if that means making people feel safe, reducing the chances of an unintentional "outing", etc. I'm curious if this option was considered as a way to guarantee safety and a feeling of welcome for everyone?

Liz, what prompted me to write to you and the board wasn't exclusively the period product issue but what seems to be a pattern of personal, ideologically-driven decisions being used to shape a public space. For example, the plexiglass barrier that surrounds the front desk area is extremely unwelcoming for people with hearing loss like myself. It makes interacting with staff difficult and frustrating at times. This is especially true when Christian is there - not because he is doing anything wrong, but his lower voice is very hard to hear. Other examples are the masks welcome sign and CDC postings. And going further back, the library's handling of COVID in general. The community remembers these things and, for right or wrong, has come to view anything the library does as ideologically driven.

Perhaps you are unaware, but the library's desire to provide a welcoming environment for everyone is actually turning many people away. Most just roll their eyes and say, "that's the library for you" but some have chosen to visit North Liberty or Ely libraries instead. This is unfortunate because I truly do find the staff to be very friendly and helpful and the facility itself is wonderful. I recognize that it is impossible to please everyone in the community and making decisions purely based on public opinion isn't always the best answer. But at the very least, I wanted to make you aware. Many urged me to just post all this on social media and stir up the entire community (for and against these topics, I'm sure) but I chose to take the route of addressing you directly and look forward to your response.

Sincerely,

Dave

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**Staff Solon Public Library** <staff@solon.lib.ia.us>

To: David Owens <daowens01@gmail.com>

Cc: SolonLibraryTrustees@gmail.com

Wed, Nov 5, 2025 at 11:50 AM

Hello David,

I apologize for not getting back to you sooner, but we have had a very busy week with hosting an election polling place yesterday. I also feel that an in-person conversation would be more productive than an exchange of emails. I would welcome an opportunity to hear your thoughts and ideas in person. I am very curious to learn why the flyers and presence of period products in each restroom is so concerning to you.

To answer your follow up question, yes there are times when the restrooms are each used by different people. A perfect example was when the contractors installed the automatic door buttons last month and only one restroom was available at a time. I agree with you that unisex restrooms would be an excellent option for making everyone feel safe and

welcome. This could certainly be a budgetary consideration for a future capital improvement project to this city building and future community gathering spaces.

Thank you for copying the Library Board of Trustees on your continued correspondence. You have brought up several additional points that they will be able to consider as a group.

As their email reply states:

*Thank you for contacting the Solon Public Library Board of Trustees. In compliance with the Iowa Open Meeting Law (Iowa Code Chapter 21), we are unable to communicate outside of a board meeting. Your communication will be shared with each member of the board and included in the board packet for the next meeting. The Board of Trustees meets regularly, the last Monday of the month at 6:30 PM, and these meetings are open to the public. If you have additional questions, our policies are available on our website.*

You are always welcome to attend a board meeting and share your ideas during the Citizen Speak portion of the agenda.

Liz King  
Library Director

Solon Public Library Staff  
320 W Main Street  
Solon, Iowa 52333

Ph: 319-624-2678  
[www.solon.lib.ia.us](http://www.solon.lib.ia.us)

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**David Owens** <daowens01@gmail.com>  
To: Staff Solon Public Library <staff@solon.lib.ia.us>  
Cc: SolonLibraryTrustees@gmail.com

Thu, Nov 6, 2025 at 5:02 PM

I'm sure things were very hectic around the library before the election. I shouldn't have assumed something else. And of course you are right, having these conversations in person would be much more constructive. I hope we can make that happen soon.

-Dave

[Quoted text hidden]

## Director's Report November 2025

In November I attended regular meetings with the City Council, City Department Zoom meeting, the Friends of the Library meeting, and the Solon Public Library Foundation meeting. The Friends will host their annual Holiday Puzzle Sale on Saturday, December 6th in the Library Community Meeting Room. The Library was an election site for the general election on November 4th. I hosted the quarterly meeting of the Johnson County Library Directors on November 18th. The City hosted the Annual Staff Appreciation Luncheon on November 21st at the Pizza Ranch in North Liberty.

We have partnered with two Community Health Interns from Johnson County Public Health to provide space for them to assist community members with the Community Health Assessment Survey to create a new Health Improvement Plan for 2026. They will be at the Library on Tuesday, 11/25/25 and Wednesday, 12/10/25.

The library is a collection site for Toys for Tots. Be sure to drop off your donations of new, unwrapped toys by Saturday, December 6th. We will also be participating in the Community Festival of Trees again this year.

Mykle has been a part of our team for nine months and has made a positive impact at each adult program he hosts. His monthly outreach programming at the Solon Care Center is a valuable community service he provides to bring some Library Joy to those who cannot make the trip here.

Lily has been focused on all youth collections trying to make them as accessible and appealing to our community as possible. They have systematically worked through the youth non-fiction collection to simplify the Dewey decimal call numbers to make it easier for young readers to find the topics they are interested in learning more about. Sherri and Luran have assisted with this project that involves relabeling and shifting of the collection on the shelves. Megan has taken on the task of improving our youth puzzle collection storage. Be sure to stop by and take a quick tour around the youth collections to see all of the improvements!

Looking to December, Winter Library Challenge will begin December 1 and run through January 31. The whole goal of this program is to encourage patrons to experience all there is to borrow, learn, and do at our library. For each activity you choose, there will be a secret code to record. Four codes equal a full slip which earns you a small prize and entry for a grand prize. There is literally something for everyone! I encourage you to challenge yourself and win this WINTER!

We will be hosting our annual Gingerbread House Workshop on Saturday, December 13th along with Fun For All Night that evening where we will watch *The Polar Express*. Guest Speaker Doris Montag will be sharing her History of Ordinary Things: 'Twas the Night Before Christmas on 12/4 at 10:30 am for Adults and 12/10 at 4:30 for all ages. Christian is hosting special programming for Teens: DIY Bath Bombs 12/8 and Hot Cocoa and Karaoke 12/19. There is an all ages Santa Claus Escape Room on 12/17. We are also busy preparing for our Noon Year's Eve celebration event on Wednesday, December 31st which will be held at the UMC Family Life Center Gym. Volunteers are invited to come help with all the fun activities.

The annual Johnson County Legislator's Reception will be held on Monday, December 1st from 5:30 - 7:00 pm at the Iowa City Public Library. The theme this year is *Public Libraries of Johnson County: We Are Community*. Each Board member is invited to attend this gathering of fellow Johnson County Library Trustees and our Legislators to build community connections and fulfill a requirement for our library state accreditation.

As we all take a moment to share our gratitude for the blessings in our lives, we want to thank the Board of Trustees, Friends of the Library, and the Foundation for their support of our Library. We wish each member of our community a very Happy Thanksgiving.

Sincerely,

Liz King  
Director, Solon Public Library

## Joint Library Boards Meeting October 28, 2025

Attending from various boards:

From the Friends - Susan Scott, John Lamantia and Paul Saupe

From the Library Foundation - Tina Steinbrech, Kris Brown and Kelli Andresen

From the Board of Trustees - Sandra Lawrence, Charlene Cosgrove, Janet Salathiel and Matthew Hanes

City Council Liaison - Cole Gabriel

Library Director - Liz King

Thank you to the Foundation for hosting this year.

### Board of Trustee Highlights and Upcoming Projects and Goals for FY26

- 1.) The Board has been impressed with the increase and creativity of the programming that library staff have implemented. (i.e. Escape Rooms, Trivia Nights, and a variety of Craft programs)
- 2.) Summer reading numbers have increased in all areas but especially notable, for adults.
- 3.) There is an impressive use of partnerships to help stretch programming options. The staff regularly works with the Park and Rec. Dept, Senior Advocates, and this past week with the League of Women Voters.
- 4.) Last year, with the help of a grant, wheelchair parking was expanding and made more safe for those using it. Another grant was applied for this year and with that \$10,000 plus help from the Friends and Beef Days, work was done to add push button access to the rest rooms making them easier to access. Leftover funds were used to replace the meeting room dividing wall.
- 5.) A new cataloging system was installed this year. Library staff member, Megan, took extra training to help with the transition.
- 6.) Budgeting will be a challenge in the future.

### Friends of the Library Highlight and Upcoming Projects and Goals for FY26

- 1.) The Friends continue to have great success with their Spring Book Sale in March, City-Wide Garage Sale in June, Halloween Sale in October and Puzzle Sale in December. They use SignUp Genius to help set up their

volunteers for prep, setup, working the sale and teardown. They also use this to reach out to Friends who may only volunteer occasionally.

- 2.) The library staff has created a sign-up application for area residents to use when registering for the city-wide garage sales. This greatly increased efficiency in obtaining all the necessary details needed to help create the map. Because of the increase in neighborhoods, the map will see some changes next year.
- 3.) Will be working hard to cross promote sales and use local resources like the Solon Economist and social media to reach as many people as possible.
- 4.) We saw a slight increase in Friends memberships this year. We sold more framed Grant Wood prints than usual. New this year: Friends logo caps!

#### Foundation Highlights and Upcoming Projects and Goals for Fy26

- 1.) The Endowment Fund that the Foundation established through the Johnson County Community Foundation has become more stable, with a percentage of “spendable” money transferred each year into the endowment fund. This relieves the pressure of fundraising just for the scholarships that we hand out each year to high school students and to our library staff. It allows us to focus on other fundraising goals.
- 2.) The Foundation contributed over \$6,000 this year, to help replace the meeting room dividing wall. We’re excited to see that the wall will be completed this October. We look forward to a new wish list from the library staff, to use as a goal for our Art Auction proceeds in the coming year.
- 3.) We are working on new approaches to help us recruit new Foundation board members.

From Cole Gabriel, City Council liaison:

Thank you Cole, for your ongoing support for the library and importance in the community. One of Cole’s projects on the council is to work toward adding benefits for part-time employees. We wish Cole good luck in the coming November election.

Director's Comments:

- 1.) Mykle Clark joined our team as Adult Services Librarian in February 2025.
- 2.) Seasonal Library Clerks Lauran Schwake and Cora Sutton returned to provide exceptional service this summer.
- 3.) We have added 297 new patron accounts since January 2025.
- 4.) We provided 548 programs for 12,229 participants.
- 5.) We circulated 46,566 physical items.
- 6.) 15,867 digital items were checked out via Bridges,: 8,289 audio books, 6,614 ebooks, and 964 magazines.
- 7.) Our Meeting Spaces (community room and 2 study rooms) were used 1,369 times, an increase of 307 uses from FY24.
- 8.) The Community Room was used 603 times.
- 9.) Thanks to the staff who did the work of requesting, documenting and facilitating the grant application process. Success two years in a row is impressive!

Future Goals/Plans

- 1.) We'll be celebrating our 25th Anniversary in this building this summer. Our Summer Reading program will be bigger, and more fun to celebrate this milestone. We hope you will help us during these activities.
- 2.) Please continue to be an advocate for everyone's right to read and gather in this community space.
- 3.) Our next Accreditation will be due Feb. 2027 which will include a review of the current Strategic Play (2023-2027)
- 4.) When do we start thinking about expansion of the Library Space to meet the needs of our growing community?

The Friends of the Library will be the host for next year's joint meeting of all library boards (2026).

October 2027: Board of Trustees will host.

October 2028: SPL Foundation will host.

October 2029: Friends of the Library will host.

October 2030: Board of Trustees will host.

Patron PC Logins by Day and Hour

Dates: Wednesday October 1, 2025 - Friday October 31, 2025 Times: 9:00am to 7:00pm

Date	9am	10am	11am	12pm	1pm	2pm	3pm	4pm	5pm	6pm	7pm	Total	Avg	Min	Max	Med	Mode	Std Dev
Wed Oct 1	0	1	1	0	1	0	2	1	0	0	0	6	1	0	2	0	0	1
Thu Oct 2	1	0	1	1	2	12	4	2	0	0	0	23	2	0	12	1	0	4
Fri Oct 3	1	1	4	1	0	0	2	0	0	0	0	9	1	0	4	0	0	1
Sat Oct 4	0	0	0	0	2	0	0	0	0	0	0	2	0	0	2	0	0	1
Sun Oct 5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Oct 6	0	1	1	1	0	0	2	1	2	1	0	9	1	0	2	1	1	1
Tue Oct 7	0	3	1	0	0	0	2	0	0	0	0	6	1	0	3	0	0	1
Wed Oct 8	0	1	1	1	0	0	1	3	0	2	0	9	1	0	3	1	0	1
Thu Oct 9	1	0	0	1	5	13	5	1	2	0	0	28	3	0	13	1	0	4
Fri Oct 10	1	1	0	1	1	1	1	1	0	0	0	7	1	0	1	1	1	1
Sat Oct 11	1	0	0	0	0	0	0	2	0	0	0	3	0	0	2	0	0	1
Sun Oct 12	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Oct 13	1	1	0	1	0	0	2	0	2	0	0	7	1	0	2	0	0	1
Tue Oct 14	0	1	1	0	1	1	1	0	0	0	0	5	1	0	1	0	0	1
Wed Oct 15	1	0	1	1	0	0	2	3	0	0	0	8	1	0	3	0	0	1
Thu Oct 16	1	1	2	0	5	14	8	2	1	0	0	34	3	0	14	1	1	4
Fri Oct 17	1	0	1	0	1	1	4	1	0	0	0	9	1	0	4	1	1	1
Sat Oct 18	0	0	0	4	0	1	2	1	0	0	0	8	1	0	4	0	0	1
Sun Oct 19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Oct 20	1	1	2	1	0	0	1	6	4	1	0	17	2	0	6	1	1	2
Tue Oct 21	1	1	0	1	0	0	2	6	0	0	0	11	1	0	6	0	0	2
Wed Oct 22	1	1	2	0	2	1	4	2	1	0	0	14	1	0	4	1	1	1
Thu Oct 23	2	0	1	2	3	6	16	3	1	2	0	36	3	0	16	2	2	5
Fri Oct 24	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sat Oct 25	1	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0
Sun Oct 26	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Mon Oct 27	0	1	0	0	0	2	1	2	0	0	0	6	1	0	2	0	0	1
Tue Oct 28	1	4	0	3	0	2	3	8	2	4	0	27	3	0	8	2	0	2
Wed Oct 29	1	0	0	0	1	0	3	3	3	0	0	11	1	0	3	0	0	1
Thu Oct 30	0	0	0	1	4	17	15	2	1	2	0	42	4	0	17	1	0	6
Fri Oct 31	2	0	0	1	1	0	0	0	0	0	0	4	0	0	2	0	0	1
Total	19	19	19	21	29	71	83	50	19	12	0	342						
Average	0.6	0.6	0.6	0.7	0.9	2.3	2.7	1.6	0.6	0.4	0							
Minimum	0	0	0	0	0	0	0	0	0	0	0							
Maximum	2	4	4	4	5	17	16	8	4	4	0							
Median	1	0	0	0	0	0	2	1	0	0	0							
Mode	1	0	0	0	0	0	0	0	0	0	0							
Standard Dev	0.6	0.9	0.9	0.9	1.5	4.7	3.8	2	1	0.9	0							



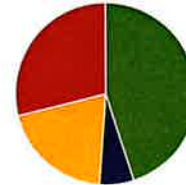
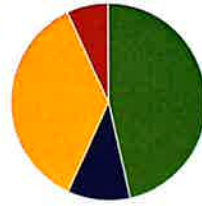
# Solon Public Library

## July, 2025 - October, 2025

### July

#### Overview

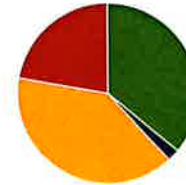
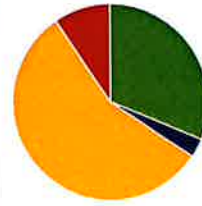
All Children Programs	27	46.55%	All Children Participants	784	45.08%
Young Adult Programs	6	10.34%	Young Adult Participants	106	6.1%
Adult Programs	21	36.21%	Adult Participants	349	20.07%
General Interest Programs	4	6.9%	General Interest Participants	500	28.75%
Total Programs	58		Total Participants	1739	



### August

#### Overview

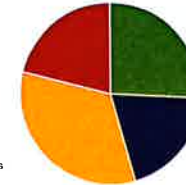
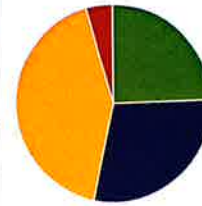
All Children Programs	10	31.25%	All Children Participants	213	36.04%
Young Adult Programs	1	3.13%	Young Adult Participants	13	2.2%
Adult Programs	18	56.25%	Adult Participants	234	39.59%
General Interest Programs	3	9.38%	General Interest Participants	131	22.17%
Total Programs	32		Total Participants	591	



### September

#### Overview

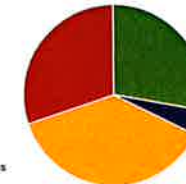
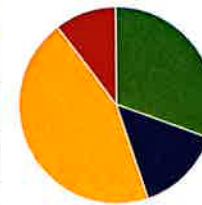
All Children Programs	11	24.44%	All Children Participants	216	25.78%
Young Adult Programs	13	28.89%	Young Adult Participants	167	19.93%
Adult Programs	19	42.22%	Adult Participants	278	33.17%
General Interest Programs	2	4.44%	General Interest Participants	177	21.12%
Total Programs	45		Total Participants	838	



### October

#### Overview

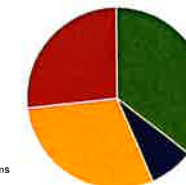
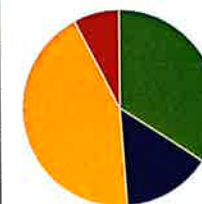
All Children Programs	15	30.61%	All Children Participants	287	27.92%
Young Adult Programs	7	14.29%	Young Adult Participants	46	4.47%
Adult Programs	22	44.9%	Adult Participants	385	37.45%
General Interest Programs	5	10.2%	General Interest Participants	310	30.16%
Total Programs	49		Total Participants	1028	



### Year in Review

#### Overview

All Children Programs	63	34.24%	All Children Participants	1500	35.75%
Young Adult Programs	27	14.67%	Young Adult Participants	332	7.91%
Adult Programs	80	43.48%	Adult Participants	1246	29.69%
General Interest Programs	14	7.61%	General Interest Participants	1118	26.64%
Total Programs	184		Total Participants	4196	



# Solon Public Library October 2025 Program Details

	A	B	C	D	E	F	G
1	Title	Age	Type	Site	Category	In-person Attendees	Virtual Attendees
2	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	19	0
3	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	16	0
4	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	19	0
5	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	16	0
6	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	16	0
7	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	17	0
8	Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	18	0
9	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	15	0
10	Video Chair Yoga	Adult (Ages 19+)	In Person	On Site	Adults	18	0
11				<b>Total Chair Yoga</b>		<b>154</b>	
12	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	11	0
13	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	10	0
14	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	10	0
15	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	11	0
16	Coffee & Conversations	Adult (Ages 19+)	In Person	On Site	Adults	13	0
17	Cookbook Club	Adult (Ages 19+)	In Person	On Site	Adults	10	0
18				<b>Total Coffee &amp; Conversations</b>		<b>65</b>	
19	Book Club: Lula Dean's Little Library of Banned Books	Adult (Ages 19+)	Combo in Person / Live Virtual	On Site	Adults	14	1
20	DIY Night: Altered Halloween Books	Adult (Ages 19+)	In Person	On Site	Adults	5	0
21	History of Ordinary Things: Men and Their Hair - Artifacts of Barberism	Adult (Ages 19+)	In Person	On Site	Adults	18	0
22	KNIT LIT: Alice Starmore	Adult (Ages 19+)	In Person	On Site	Adults	5	0
23	<b>Solon City Council Candidate Panel</b>	<b>Adult (Ages 19+)</b>	<b>Combo in Person / Live Virtual</b>	<b>On Site</b>	<b>Adults</b>	<b>67</b>	<b>41</b>
24	Solon Retirement Village Outreach: Superstar Service Pets	Adult (Ages 19+)	In Person	Off Site	Off Site	36	0
25	Tech Talk: Ask A Librarian	Adult (Ages 19+)	In Person	On Site	Adults	2	0
26				<b>Total Adults</b>		<b>408</b>	
27	1000 Books Before Kindergarten	Children (Ages 0-5)	Passive Program	Passive	Babies	5	0
28	Fall Baby Time	Children (Ages 0-5)	In Person	Off Site	Babies	13	0
29	Fall Baby Time	Children (Ages 0-5)	In Person	Off Site	Babies	16	0
30	Fall Baby Time	Children (Ages 0-5)	In Person	Off Site	Babies	11	0
31	Fall Baby Time	Children (Ages 0-5)	In Person	Off Site	Babies	20	0
32				<b>Total Baby Time</b>		<b>60</b>	
33	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	29	0
34	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	17	0
35	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	11	0
36	Storytime	Children (Ages 0-5)	In Person	On Site	Storytime	27	0
37				<b>Total Storytime</b>		<b>84</b>	
38	BAM POW: Build It! Blaket Forts & Games	Children (Ages 6-11)	In Person	On Site	Youth	44	0
39	BAM POW: Build It! Marble Tracks	Children (Ages 6-11)	In Person	On Site	Youth	25	0
40	BAM POW: Halloween Playdough Monsters	Children (Ages 6-11)	In Person	On Site	Youth	44	0
41	BAM POW: Make It! Beading Day	Children (Ages 6-11)	In Person	On Site	Youth	29	0
42	BAM POW: Play It! Spooky BINGO	Children (Ages 6-11)	In Person	On Site	Youth	38	0
43				<b>Total Early Out Thursday Programs</b>		<b>180</b>	
44	Read with Willa the Dog!	Children (Ages 6-11)	In Person	On Site	Youth	0	0
45	Read with Willa the Dog!	Children (Ages 6-11)	In Person	On Site	Youth	7	0
46	The Great Pumpkin Decorating Contest!	General Interest	Passive Program	Passive	All Ages	208	0
47	Haunted Library Escape Room	General Interest	In Person	On Site	All Ages	40	0
48	Let's Go Lego	General Interest	Passive Program	Passive	All Ages	45	0
49	Pumpkin Painting Party	General Interest	In Person	On Site	All Ages	43	0
50	Spring Roll Class with Thai Spice Express	General Interest	In Person	On Site	All Ages	19	0
51	Halloween Costume Party & Nerf Battle	Young Adult (Ages 12-18)	In Person	On Site	Teens	15	0
52	Mask Making	Young Adult (Ages 12-18)	In Person	On Site	Teens	2	0
53	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	9	0
54	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	4	0
55	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	13	0
56	Switch and Social	Young Adult (Ages 12-18)	In Person	On Site	Teens	18	0
57	Teen Reading Challenge	Young Adult (Ages 12-18)	Passive Program	Passive	Teens	5	0
58				<b>Total Teens</b>		<b>66</b>	

A	B	C	D	E	F	G	H	I	J	K	L	M	N	
1	Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type		Date	Room	Attendees	Organizer Type
2	10/1/2025	Community Meeting Room	11	Internal		10/1/2025	Study Room 1	2	Patrons		10/2/2025	Study Room 2	1	Patrons
3	10/1/2025	Community Meeting Room	19	Internal		10/2/2025	Study Room 1	6	Internal		10/2/2025	Study Room 2	3	Patrons
4	10/1/2025	Community Meeting Room	5	Internal		10/3/2025	Study Room 1	1	Patrons		10/6/2025	Study Room 2	1	Internal
5	10/2/2025	Community Meeting Room	18	Internal		10/6/2025	Study Room 1	2	Patrons		10/9/2025	Study Room 2	2	Internal
6	10/2/2025	Community Meeting Room	25	Internal		10/7/2025	Study Room 1	2	Patrons		10/9/2025	Study Room 2	2	Patrons
7	10/2/2025	Community Meeting Room	15	Patrons		10/9/2025	Study Room 1	1	Patrons		10/15/2025	Study Room 2	1	Internal
8	10/3/2025	Community Meeting Room	1	Non-Profit Organizations		10/9/2025	Study Room 1	4	Internal		10/15/2025	Study Room 2	2	Patrons
9	10/4/2025	Community Meeting Room	50	Non-Profit Organizations		10/9/2025	Study Room 1	2	Patrons		10/16/2025	Study Room 2	3	Internal
10	10/6/2025	Community Meeting Room	13	Internal		10/9/2025	Study Room 1	4	Non-Profit Organizations		10/18/2025	Study Room 2	1	Patrons
11	10/6/2025	Community Meeting Room	15	Internal		10/9/2025	Study Room 1	2	Patrons		10/20/2025	Study Room 2	5	Patrons
12	10/6/2025	Community Meeting Room	10	Patrons		10/11/2025	Study Room 1	2	Patrons		10/20/2025	Study Room 2	2	Patrons
13	10/7/2025	Community Meeting Room	29	Internal		10/13/2025	Study Room 1	4	Patrons		10/20/2025	Study Room 2	7	Internal
14	10/7/2025	Community Meeting Room	2	Internal		10/13/2025	Study Room 1	3	Patrons		10/21/2025	Study Room 2	1	Internal
15	10/7/2025	Community Meeting Room	9	Internal		10/14/2025	Study Room 1	5	Patrons		10/23/2025	Study Room 2	2	Internal
16	10/7/2025	Community Meeting Room	19	Internal		10/14/2025	Study Room 1	2	Patrons		10/23/2025	Study Room 2	3	Patrons
17	10/8/2025	Community Meeting Room	10	Internal		10/15/2025	Study Room 1	1	Patrons		10/27/2025	Study Room 2	1	Patrons
18	10/8/2025	Community Meeting Room	18	Internal		10/15/2025	Study Room 1	2	Patrons		10/29/2025	Study Room 2	6	Patrons
19	10/8/2025	Community Meeting Room	1	Internal		10/16/2025	Study Room 1	3	Internal		10/30/2025	Study Room 2	1	Patrons
20	10/9/2025	Community Meeting Room	12	Patrons		10/16/2025	Study Room 1	3	Patrons		Total Number of Uses		18	
21	10/9/2025	Community Meeting Room	29	Internal		10/20/2025	Study Room 1	2	Internal					
22	10/10/2025	Community Meeting Room	40	Patrons		10/21/2025	Study Room 1	1	Patrons					
23	10/11/2025	Community Meeting Room	43	Internal		10/21/2025	Study Room 1	1	Internal					
24	10/11/2025	Community Meeting Room	30	Patrons		10/21/2025	Study Room 1	2	Patrons					
25	10/12/2025	Community Meeting Room	1	Internal		10/22/2025	Study Room 1	1	Patrons					
26	10/13/2025	Community Meeting Room	16	Internal		10/23/2025	Study Room 1	2	Internal					
27	10/13/2025	Community Meeting Room	16	Internal		10/25/2025	Study Room 1	1	Patrons					
28	10/13/2025	Community Meeting Room	2	Internal		10/27/2025	Study Room 1	0	Internal					
29	10/13/2025	Community Meeting Room	12	Patrons		10/28/2025	Study Room 1	1	Patrons					
30	10/13/2025	Community Meeting Room	15	Patrons		10/28/2025	Study Room 1	1	Patrons					
31	10/14/2025	Community Meeting Room	17	Internal		10/29/2025	Study Room 1	6	Patrons					
32	10/14/2025	Community Meeting Room	2	Internal		10/30/2025	Study Room 1	6	Patrons					
33	10/14/2025	Community Meeting Room	4	Internal		10/30/2025	Study Room 1	3	Patrons					
34	10/14/2025	Community Meeting Room	5	Internal		10/30/2025	Study Room 1	2	Patrons					
35	1													

**Solon Library Bills for November, 2025**

Starting balance from Expenditure Report dated 11/10/25

Monthly Avg

<b>From Dues, Membership &amp; Magazines (62100)</b>	<b>\$ 970.79</b>	
Zoom inv#327391775 (Visa)	\$ 18.18	
Cricut monthly subscription order#177630623(Visa)	\$ 10.69	
American Library Association annual membership (Visa)	\$ 125.00	
Heuss Printing, Iowan Magazine annual subscription inv#157800	\$ 24.00	
Iowa Outdoors Magazine annual subscription	\$ 15.00	
Amazon Prime refund due to conversion to Amazon Business Prime (Visa Credit)	\$ (45.87)	
<b>Total Spent</b>	<b>\$ 192.87</b>	<b>\$ 100.00</b>
<b>Remaining Balance</b>	<b>\$ 823.79</b>	
 <b>From Travel and Conference (62400)</b>	 <b>\$ 708.00</b>	
 <b>Total Spent</b>	 <b>\$ -</b>	 <b>\$ 62.50</b>
<b>Remaining Balance</b>	<b>\$ 708.00</b>	
 <b>From Building Maintenance (63100)</b>	 <b>\$ 9,794.14</b>	
\$5,000 allocated for reserve funds	\$ 5,000.00	Hidden balance for reserves
 <b>Total Spent</b>	 <b>\$ -</b>	 <b>\$ 416.67</b>
<b>Remaining Balance</b>	<b>\$ 4,794.14</b>	
 <b>From Org Vehicle/Equipment Maint AC (63320)</b>	 <b>\$ 3,729.03</b>	
Google LLC, Google Workspace inv#5399645228 (Visa)	\$ 111.82	
 <b>Total Spent</b>	 <b>\$ 111.82</b>	 <b>\$ 466.67</b>
<b>Remaining Balance</b>	<b>\$ 3,617.21</b>	
 <b>From Utilities (63710)</b>	 <b>\$ 2,688.85</b>	
Alliant Energy	\$ 60.51	
Mid-American	\$ 14.58	
<b>Total Spent</b>	<b>\$ 75.09</b>	<b>\$ 583.33</b>
<b>Remaining Balance</b>	<b>\$ 2,613.76</b>	
 <b>From Telephone/Internet (63730)</b>	 <b>\$ 3,012.02</b>	
ICN inv#733569	\$ 188.00	
Southslope inv#10855101	\$ 184.83	
<b>Total Spent</b>	<b>\$ 372.83</b>	<b>\$ 425.00</b>
<b>Remaining Balance</b>	<b>\$ 2,639.19</b>	
 <b>From Data Bases (63731)</b>	 <b>\$ 1,411.76</b>	
 <b>Total Spent</b>	 <b>\$ -</b>	 <b>\$ 208.33</b>
<b>Remaining Balance</b>	<b>\$ 1,411.76</b>	
 <b>From Publishing (64140)</b>	 <b>\$ 521.70</b>	
 <b>Total Spent</b>	 <b>\$ -</b>	 <b>\$ 50.00</b>
<b>Remaining Balance</b>	<b>\$ 521.70</b>	
 <b>From Educational Program (64340)</b>	 <b>\$ 8,140.25</b>	
Doris Montag, Speaker's Fee, Family Program inv#12102025	\$ 125.00	
Solon Senior Support, October Chair Yoga, inv#YogaOCT25	\$ 60.00	
Good Vibes, WLC Prize (Employee Reimbursement)	\$ 10.00	WLC = Winter Library Challenge
Target, WLC Prize (Employee Reimbursement)	\$ 8.48	
ALDI, Teen program supplies (Employee Reimbursement)	\$ 17.42	
HyVee, Teen program supplies (Employee Reimbursement)	\$ 10.47	

Dairy Queen, Teen program supplies (Employee Reimbursement)	\$	15.00	
Amazon, Teen program supplies (Visa)	\$	31.35	
Amazon, Teen program supplies (Visa)	\$	5.99	
Amazon, Teen program supplies (Visa)	\$	44.96	
Amazon, Fun For All Night popcorn bags (Visa)	\$	33.99	
ALDI, Adult program supplies (Visa)	\$	7.53	
Bluebird Café, WLC Prize (Visa)	\$	10.29	
HyVee, Adult program supplies (Visa)	\$	19.98	
HyVee, Youth program supplies (Visa)	\$	43.10	
HyVee, Youth program supplies (Visa)	\$	12.67	
Michaels, Youth program supplies (Visa)	\$	47.97	
Sam's Mainstreet Market, Youth program supplies (Visa)	\$	40.81	
Sam's Mainstreet Market, Teen program supplies (Visa)	\$	11.98	
Sam's Mainstreet Market, Adult program supplies (Visa)	\$	15.62	
Walmart, Adult program supplies (Visa)	\$	4.11	
Zoetic Coffee, WLC Prize (Visa)	\$	10.00	
Total Spent	\$	586.72	\$ 1,179.17
<b>Remaining Balance</b>	<b>\$</b>	<b>7,553.53</b>	

<b>From Library Books (65020)</b>	<b>\$</b>	<b>18,457.24</b>	
Baker & Taylor inv#2039293685	\$	11.39	Youth book
Cengage Group, 1 Adult LP book, inv#999101692028	\$	26.23	
HFGGroup, Houchen Bindery 18 re-bound books inv#264399	\$	390.60	Youth books
Ingram inv#91714454	\$	310.57	Adult books
Ingram inv#91714455	\$	55.00	Adult book
Ingram inv#91730406	\$	149.00	Adult books
Ingram inv#92053327	\$	81.81	Adult books
Ingram inv#92053328	\$	26.24	Adult book
MidAmerica Books inv#0073479	\$	137.70	Youth books
MidAmerica Books inv#0073499	\$	143.70	Youth books
Amazon, 1 adult book (Visa)	\$	15.65	Patron request
Amazon, 1 adult book (Visa)	\$	25.38	
Amazon, 2 adult books (Visa)	\$	50.59	Patron requests
Amazon, 1 adult book (Visa)	\$	57.73	
Amazon, 2 youth books (Visa)	\$	21.94	
Amazon, 1 adult book (Visa)	\$	19.69	Sci-Fi/Fantasy
Amazon, 2 adult books (Visa)	\$	34.40	Patron requests
Amazon, 1 adult book (Visa)	\$	19.10	Sci-Fi/Fantasy
Amazon, 1 adult book (Visa)	\$	22.10	Patron requests
Amazon, 1 adult book (Visa)	\$	17.51	Patron requests
Amazon, 1 adult book (Visa)	\$	10.26	Romance
Amazon, 3 adult books (Visa)	\$	48.62	1 patron request
Amazon, 4 adult books (Visa)	\$	56.99	
Amazon, 1 adult book (Visa)	\$	20.56	Sci-Fi/Fantasy
Amazon, 1 adult book (Visa)	\$	8.13	Replacement
Amazon, 1 adult book (Visa)	\$	28.95	Patron request
Amazon, 1 adult book (Visa)	\$	8.97	Replacement
Amazon, 16 youth books (Visa)	\$	238.08	
Amazon, 3 youth books (Visa)	\$	32.91	
Daydreams Comics, 2 youth books (Visa)	\$	20.65	
Total Spent	\$	2,090.45	\$ 2,000.00
<b>Remaining Balance</b>	<b>\$</b>	<b>16,366.79</b>	

<b>From Library Video Materials (65030)</b>	<b>\$</b>	<b>2,373.80</b>	
MicroMarketing inv#993470	\$	149.19	
Midwest Tape inv#507916214	\$	25.49	
Midwest Tape inv#507934005	\$	35.98	
Midwest Tape inv#507965902	\$	96.71	
Amazon, 3 youth DVDs (Visa)	\$	40.44	Replacement
Amazon, 1 digital video for Fire TV Stick LOT (Visa)	\$	1.99	LOT: Library of Things
Total Spent	\$	349.80	\$ 404.17
<b>Remaining Balance</b>	<b>\$</b>	<b>2,024.00</b>	

**From Library Audio Materials (65040) \$ 4,358.07**

OverDrive, 10 Audiobooks inv#06497CO25367428	\$	577.70		Need Invoices
OverDrive, 5 Ebooks inv#06497CO25367430	\$	282.49		
Total Spent	\$	860.19	\$	416.67
<b>Remaining Balance</b>	<b>\$</b>	<b>3,497.88</b>		

<b>From Puzzles, Puppet Kits (65050)</b>	<b>\$</b>	<b>554.47</b>		
Amazon, blue jay finger puppet (Visa)	\$	13.99		LOT = Library of Things
Amazon, cardinal finger puppet (Visa)	\$	14.48		
Amazon, 2 bird finger puppets, 2 books for puppet kit (Visa)	\$	51.69		
Amazon, Kindle eBook LOT (Visa)	\$	0.06		All Iowa Reads youth title
Amazon, plastic storage boxes for puzzles and LOT (Visa)	\$	51.84		
Total Spent	\$	132.06	\$	100.00
<b>Remaining Balance</b>	<b>\$</b>	<b>422.41</b>		

<b>From Operating Supplies (65070)</b>	<b>\$</b>	<b>6,332.12</b>		
Office Express, Case of 4 (128 oz) Zep floor disinfectant inv#140272	\$	61.88		
Office Express, office supplies, copy paper and cardstock inv#140772	\$	74.11		
Office Express, colored paper and office supplies inv#142022	\$	77.25		
Amazon, 10 pk of urinal screens (Visa)	\$	28.05		
Amazon, Avery 5160 (3,000) labels (Visa)	\$	26.45		
Amazon, 3 pk of disinfecting wipes (Visa)	\$	11.81		
Amazon, Avery 5962 (3,500) labels (Visa)	\$	38.50		
ALDI, dish soap (Visa)	\$	4.76		
DEMCO, book processing supplies and bookmarks inv# 7719211 (Visa)	\$	115.67		
Total Spent	\$	438.48	\$	750.00
<b>Remaining Balance</b>	<b>\$</b>	<b>5,893.64</b>		

**From Postage and Shipping (65080) \$ 647.66**

Total Spent	\$	-	\$	75.00
<b>Remaining Balance</b>	<b>\$</b>	<b>647.66</b>		

<b>From Supplies (65990)</b>	<b>\$</b>	<b>227.54</b>		
Casey's, snacks for Staff Safety Training Day (Visa)	\$	33.25		
Total Spent	\$	33.25	\$	20.83
<b>Remaining Balance</b>	<b>\$</b>	<b>194.29</b>		

<b>From Office Equipment (67250)</b>	<b>\$</b>	<b>2,067.27</b>		
Gordon Flesch Co. Printer Lease inv#H01067699	\$	183.43		
Amazon, mesh desk organizer (Visa)	\$	9.49		
Total Spent	\$	192.92	\$	333.33
<b>Remaining Balance</b>	<b>\$</b>	<b>1,874.35</b>		

<b>Trust &amp; Agency</b>				
Staff Lunch for Safety Training Day at Uncle Sang's	\$	99.04		Reimbursed by Friends of the Library check#1859

**Trust & Agency 031-4411-67270 Other Capital Equipment**

SGH Concepts, install Moderfold partition dividing wall in Meeting Room				
inv#020093	\$	20,987.00		

Funds: SPL Foundation \$6,790.00  
Solon Women's Club \$5,779.00  
Solon Beef Days Committee \$5,767.50

## EXPENDITURE REPORT

Page: 1

11/10/2025

2:56 pm

City of Solon

For the Period: 7/1/2025 to 11/30/2025

	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 001 - GENERAL FUND</b>							
Expenditures							
Dept: 4410 LIBRARY SERVICES							
60100 SALARIES	257,665.00	257,665.00	103,953.82	11,485.71	0.00	153,711.18	40.3
61100 FICA SOCIAL SECURITY	19,711.00	19,711.00	7,944.56	877.79	0.00	11,766.44	40.3
61300 IPERS	24,324.00	24,324.00	9,380.05	1,084.25	0.00	14,943.95	38.6
61500 EMPLOYEE GROUP INSURANCE/ANNUI	16,617.00	16,617.00	0.00	0.00	0.00	16,617.00	0.0
62100 DUES, MEMBERSHIPS & MAGAZINE S	2,250.00	2,250.00	1,279.21	0.00	0.00	970.79	56.9
62400 TRAVEL AND CONFERENCE	750.00	750.00	42.00	0.00	0.00	708.00	5.6
63100 BUILDING MAINTENANCE	10,000.00	10,000.00	205.86	0.00	0.00	9,794.14	2.1
63320 ORG VEHICLE/EQUIPMENT MAINT AC	6,400.00	6,400.00	2,670.97	0.00	0.00	3,729.03	41.7
63710 UTILITIES	3,000.00	3,000.00	386.24	75.09	0.00	2,613.76	12.9
63730 TELEPHONE/INTERNET	4,500.00	4,500.00	1,672.81	184.83	0.00	2,827.19	37.2
63731 DATA BASES	2,850.00	2,850.00	1,438.24	413.92	0.00	1,411.76	50.5
64080 INSURANCE	20,752.00	20,752.00	1,205.83	0.00	0.00	19,546.17	5.8
64140 PUBLISHING	800.00	800.00	278.30	0.00	0.00	521.70	34.8
64340 EDUCATIONAL PROGRAM	14,150.00	14,150.00	6,009.75	253.36	0.00	8,140.25	42.5
65020 LIBRARY BOOKS	25,000.00	25,000.00	6,542.76	69.76	0.00	18,457.24	26.2
65030 LIBRARY VIDEO MATERIALS	3,800.00	3,800.00	1,426.20	212.66	0.00	2,373.80	37.5
65040 LIBRARY AUDIO MATERIALS	6,000.00	6,000.00	1,641.93	0.00	0.00	4,358.07	27.4
65050 PUZZELS, PUPPET KITS	1,200.00	1,200.00	645.53	0.00	0.00	554.47	53.8
65070 OPERATING SUPPLIES	8,000.00	8,000.00	1,667.88	0.00	0.00	6,332.12	20.8
65080 POSTAGE AND SHIPPING	900.00	900.00	252.34	0.00	0.00	647.66	28.0
65990 SUPPLIES	250.00	250.00	22.46	0.00	0.00	227.54	9.0
67250 OFFICE EQUIPMENT	3,500.00	3,500.00	1,616.16	183.43	0.00	1,883.84	46.2
LIBRARY SERVICES	432,419.00	432,419.00	150,282.90	14,840.80	0.00	282,136.10	34.8
Expenditures	432,419.00	432,419.00	150,282.90	14,840.80	0.00	282,136.10	34.8
<b>Fund: 031 - TRUST &amp; AGENCY LIBRARY</b>							
Expenditures							
Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR							
64340 EDUCATIONAL PROGRAM	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65020 LIBRARY BOOKS	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.0
65030 LIBRARY VIDEO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
65040 LIBRARY AUDIO MATERIALS	500.00	500.00	0.00	0.00	0.00	500.00	0.0
67270 OTHER CAPITAL EQUIPMENT	4,000.00	4,000.00	32,719.50	20,987.00	0.00	-28,719.50	818.0
TRUST & AGENCY LIBRARY BLDG TR	10,500.00	10,500.00	32,719.50	20,987.00	0.00	-22,219.50	311.6
Expenditures	10,500.00	10,500.00	32,719.50	20,987.00	0.00	-22,219.50	311.6
Grand Total Net Effect:	-442,919.00	-442,919.00	-183,002.40	-35,827.80	0.00	-259,916.60	

**Solon Public Library Foundation - Solon State Bank  
Treasurer's Report  
November 19, 2025**

Beginning Balance		\$	12,074.38
Income:			
	Donations- John Phillips memorials	\$	40.00
	Donation	\$	100.00
	\$	\$	-
Expenses:			
	CK. #1284 Solon Public Library-Dividing Wall Donation	\$	6,790.00
	\$	\$	-
Ending Balance		\$	<u>5,424.38</u>

**Solon Public Library Foundation - Greenstate  
Treasurer's Report  
November 19, 2025**

Beginning Balance		\$	5.54
Income:			
Expenses:			
	Savings Balance	\$	<u>5.54</u>
	CD- renewed 8/12/25	\$	<u>10,564.57</u>

**Solon Public Library Foundation Scholarship Account  
Treasurer's Report  
November 19, 2025**

Beginning Balance		\$	1,000.00
Income:		\$	-
Expenses:		\$	-
		\$	-
Ending Balance		\$	<u>1,000.00</u>

Portfolio Snapshot  
Combined Account Portfolio

Christine M Steinbrech  
Solon, IA 52333

Period: 10/1/25-10/31/25

Summary As of: 10/31/25

Portfolio Performance

PORTFOLIO	\$105,849	SELECTED PERIOD (\$)					LAST QUARTER (\$)			YEAR TO DATE (\$)		LAST YEAR (\$)		SINCE START DATE (\$)	
		10/1/25 - 10/31/25					Q3,25			10/31/25		2024		8/29/22	
GAIN/LOSS		Beginning Value					103,665			92,099		79,876		0	
		Net Contribution					0			0		0		70,000	
		Change in Value					2,184			13,749		12,223		35,849	
Unrealized	\$25,687	Ending Value					105,849			105,849		92,099		105,849	
		Return					2.11%			4.92%		14.93%		15.26%	

Account Performance

ACCOUNT	START DATE	VALUE (\$)	% OF TOTAL	SELECTED PERIOD (%)	LAST QUARTER (%)	YEAR TO DATE (%)	LAST YEAR (%)	SINCE START DATE (%)
XXXXXX0115	8/29/22	105,849	100.00	2.11	4.92	14.93	15.26	13.90

# **DRAFT Solon Public Library Therapy Dog Policy**

## **About Therapy Dog Policy**

The Solon Public Library supports programs and services that promote community well-being, literacy, and learning. Therapy dogs can enhance these goals by providing comfort, reducing anxiety, and encouraging reading engagement. This policy establishes guidelines for the presence of therapy dogs in the Library.

## **Definitions**

- **Therapy Dog:** A dog that has been trained, evaluated, and certified by a recognized therapy animal organization to provide comfort and support in public settings.
- **Therapy Team:** A certified therapy dog and the handler who has completed required training with the animal.
- **Service Animal:** A dog trained to perform tasks for a person with a disability; service animals are not covered by this policy and are permitted in the Library under applicable state and federal ADA laws.

## **Eligibility & Documentation**

- Therapy dogs must be certified by a recognized organization (e.g., American Kennel Association, Pet Partners, Alliance of Therapy Dogs, Therapy Dogs International).
- Handlers must provide:
  - Proof of current certification
  - Proof of current vaccinations as required by local law
  - Proof of liability insurance (if required by the Library or governing body)

## **Policy**

### Scheduling & Approval

- Therapy dog visits must be scheduled in advance with Library staff.
- The Library reserves the right to approve or deny any therapy team based on safety, program needs, or space limitations.
- Therapy dogs may attend only Library-sponsored or Library-approved programs unless otherwise authorized.

### Expectations for Therapy Teams

- The handler must remain with the therapy dog at all times.
- Dogs must be well-groomed, clean, calm, and under control.
- Dogs must remain on a non-retractable leash no longer than six feet.
- The handler is responsible for managing all interactions between the dog and participants.

### Participant Guidelines

- Participation is voluntary.
- Children interacting with therapy dogs must be supervised by Library staff or a parent/guardian as appropriate.
- Patrons should approach therapy dogs only with permission from the handler.

**DRAFT Solon Public Library  
Therapy Dog Policy**

**Liability & Responsibility**

- The handler accepts full responsibility for the therapy dog's behavior and actions while on Library property.
- The Library is not responsible for injury, illness, or damage caused by therapy dogs or arising from interactions with them.

**Areas of Access**

- Therapy dogs are permitted only in designated program areas.
- They may not roam freely or enter staff-only areas.
- They are not permitted in areas restricted by health codes or local regulations.

**Removal**

The Library may require a therapy dog to leave the premises if:

- The dog behaves disruptively
- The handler does not follow Library policies
- The presence of the dog creates a safety, hygiene, or operational concern