

The Solon Public Library Board

Meeting Minutes August 28, 2023

Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Sutton* at 6:30 p.m.

Present

Bill Christensen, March Sutton, Steve Fisher, Janet Salathiel, Char Cosgrove, Jen Fetzer, Cole Gabriel (City Council Liaison), Liz King (Library Director)

Absent

Sandy Lawrence

Approval of Agenda

The agenda was unanimously approved as distributed. (Steve/Bill)

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

- July 31, 2023. (Bill/Janet)

Citizen's Speak and Correspondence

Citizen's Speak none. Correspondence none.

Committee Reports

- **Building:**

Updates:

Handicap Parking there are two options. Option 1 is to redo the entire parking lot with a preliminary cost of \$145,200. Option 2 is to use the existing parking lot with a construction of a new ADA ramp and stalls. With the additional cost of painting stalls the preliminary amount is \$7,500.

Radon Still waiting for a second Radon Test

- **Finance:** None
- **Johnson County Liaison:** None
- **City of Solon Liaison:** None
- **Board of Trustees Continuing Education:** None

Library Director's Report

A written report is included in the Board packet. Liz wished to highlight how attendance is growing for participation in the Summer Reading Program. It is remarkable that 25% Solon's population participated.

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Approval of Bills

The August 2023 bills were unanimously approved for payment as presented. (Jen/Steve)

Review of Foundation Report

The Foundation Report was distributed and reviewed.

Old Business

None

New Business

- **Review Library Staff Job Descriptions**

The Clerk position was discussed and was decided that the next step was to talk to City Administrator Cami Rasmussen about the position.

- **Board of Trustees Continuing Education:** Items were listed for Board Consideration.

Next Month's Agenda

Quarterly update on Strategic Plan

Adjournment

The meeting was adjourned at 7:20 p.m.

Next Meeting

Regular Meeting: Monday, September 25, 2023

Submitted by

Char Cosgrove