

# The Solon Public Library Board

## Meeting Minutes February 27, 2023

### Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Sutton* at 6:34 p.m.

### Present

Sandy Lawrence, March Sutton, Bill Christensen, Steve Fisher, Janet Salathiel, Char Cosgrove, Cole Gabriel (City Council Liaison), Liz King (Library Director)

### Absent

Jennifer Fetzer

### Approval of Agenda

The agenda was unanimously approved as distributed.

### Approval of Minutes

The minutes of the previous meeting were unanimously approved as corrected.  
(Typo in November 2022 minutes date)

### Citizen's Speak and Correspondence

No citizen's speak or correspondence was received by the board.

### Election of Officers

*March Sutton* - President, *Sandy Lawrence* - Vice President, *Char Cosgrove* - Secretary  
The slate of officers was unanimously approved as listed. (Bill/Steve)

### Committee Reports

- **Building:** Liz provided Scott Kleppe's feedback on the handicap parking spots. Steve Fisher will be the chair of this committee.
- **Finance:** None
- **Johnson County Liaison:** None
- **City of Solon Liaison:** Cole reported on the situation where the FY24 budget is not complete because of a property tax/roll back. All cities and towns of Iowa have an extension till April 30th to revise and complete their budget work. How this is resolved will affect the Library's budget needs.
- **Board of Trustees Continuing Education**  
ALA Intellectual Freedom - Sandy  
10 Habits of Highly Effective Library Boards - Char

**Library Director's Report.**

A written report is included in the Board packet. Liz shared with us the Library Calendar and 2023 March Mammal Madness fun page.

**Approval of Bills**

The bills were unanimously approved as listed (Sandy/Char)

**Review of Foundation Report**

The Foundation budget was reviewed.

**Old Business**

City Employee Handbook

Review and updates are still pending

FY24 Budget

March shared concerns over how the Library budget will be impacted by roll back "changes" to the city budget. A special Board Meeting may be called to approve any changes to the Library budget.

Strategic Plan

Liz shared that Strategic Plan tasks were discussed at the monthly staff meeting. Regular updates will be provided.

**New Business**

Board Continuing Education Suggestions

Items were listed for Board consideration.

**Next Month's Agenda**

Director Evaluation

Parking Lot Handicap compliance

Strategic Plan

FY24

**Adjournment**

The meeting was adjourned at 7:45p.m.

**Next Meeting**

Regular Meeting: Monday, March 27, 2023

**Submitted by**

Char Cosgrove