

The Solon Public Library Board

Meeting Minutes

May 23, 2022

Call to Order

The regular meeting of the Solon Public Library Board was called to order by *Sutton* at 6:33 p.m.

Present

Bill Christensen, Jennifer Fetzer, Sandy Lawrence, Jackie Nemecek, Laurie Neuerburg, March Sutton, Liz King (Library Director), Cole Gabriel (Guest)

Absent

None

Approval of Agenda

Nemecek moved to approve the agenda with the amendment of moving the director's evaluation to the first item and Lawrence seconded. The agenda was unanimously approved as amended.

Approval of Minutes

Lawrence moved to approve the minutes and Nemecek seconded. The minutes of the previous meeting were unanimously approved as distributed.

Closed Session

The Board discussed the director's evaluation in a closed session.

Director's Evaluation

Christensen moved to approve the director's evaluation and the salary increase of 3.5% COLA and 2% merit. Lawrence seconded and all approved.

Citizen's Speak and Correspondence

King shared that community members shared what they loved about the library on a bulletin board display and that they received comments of appreciation from families who have attended story times for the first time.

Committee Reports

- **Building:** The slope from the parking lot to the building is not in compliance with the local election committee. This must be fixed as soon as possible if it is found that it is not in compliance with ADA standards.
- **Finance:** None
- **Johnson County Liaison:** None
- **City of Solon Liaison:** None
- **Hiring Committee:** None

Library Director's Report

- King attended the Awards night at the high school to present the two \$500 Foundation Scholarship Awards to Ellie Holubar and Reilly Johnson!
- King announced the start of the summer reading program which offers readers of all ages, infants through adults, the opportunities to win prizes. Additionally,
- King shared that Solon Public Library will be holding family fun nights this summer.

Approval of Bills

King stated that the fiscal year will end with no budget adjustments. Fetzer moved to approve the April 2022 bills and was seconded by Nemecek. The April 2022 bills were unanimously approved for payment as presented.

Review of Foundation Report

The Foundation Report was distributed and reviewed.

Old Business

- **Budget**
No changes to old budget.
- **Circulation Policy**
Revisions of the circulation policy were discussed.
Motion: A motion to approve the amended circulation policy was introduced by Nemecek. The motion was seconded by Christensen. The motion passed unanimously.

New Business

- **Continuing Education Opportunity**
The Boardroom-Facing Crucial Conversations

Next Month's Agenda

- Employee Handbook
- Director's Goals

Adjournment

Christensen moved to adjourn the meeting and was seconded by Nemecek. The meeting was adjourned at 8:21 p.m.

Next Meeting

Regular Meeting: Monday, June 27, 2022

Submitted by

LJN