

Agenda for Solon Library Board Meeting  
Monday, March 30, 2026 @6:30 pm

**Zoom Invite:** <https://us02web.zoom.us/j/83152914636>

Meeting ID: 831 5291 4636

Call to order

Approval of the agenda

Approval of the minutes

- Regular Board Meeting February 23, 2026
- Special Board Meeting March 18, 2026

Citizen's Speak

Correspondence:

Staff Presentation: Heart Health Initiative by Adult Services Librarian Mykle Clark

Committee reports

- Building:
- Finance: Update on CD that matured 3/16/26 at Green State
- Johnson County Liaison
- City Liaison
- Board of Trustees Continuing Education
- 25th Anniversary Celebration Committee
- Interview Committee

Directors Report

Approval of Bills

- March 2026

Review of Foundation report: (February and March 2026)

Old Business

- Open Board Position
- Washer/Dryer Project

New Business

- CD maturing on 4/6/26 at Green State
- Policy Review/Approval: [Citizens Speak Policy](#)
- Board Continuing Education Suggestion:
  - **Library Websites and the ADA: It Takes Two**

**Tuesday, April 7, 2026 at 10:00 a.m.**

This session includes a brief overview of the relevant laws, rules, and guidelines that impact library website accessibility (ADA Title II, DOJ rule, WCAG 2.1). It also explains how to use the WCAG 2.1 Level AA guidelines to ensure an accessible web presence. The second part of the presentation focuses on the broad goals of the WCAG guidelines (that content be Perceivable, Operable, Understandable, and Robust) and suggests five simple strategies to begin implementing these goals for all users. Includes recommended resources for additional learning and an overview of PDF accessibility.

[Register in WorkDay here](#)

Next Meeting: **Monday, April 27, 2026 at 6:30 pm**

Adjourn

# The Solon Public Library Board

## DRAFT Meeting Minutes February 23, 2026

### Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 PM

### Present

Sandy Lawrence, Liz King, Steve Fisher, Matthew Hanes, Janet Salathiel

### Absent

Bill Christian, Char Cosgrove, Matt Macke (City Liaison)

### Approval of Agenda

The agenda was unanimously approved. (Steve/Matthew)

### Approval of minutes

The minutes of the January 26, 2026 meeting were unanimously approved. (Matthew/Steve)

### Citizen's speak and correspondence

- Citizen's speak: none
- Correspondence: none

### Committee Reports

- **Building:** covered under old business
- **Finance:** update on CD at Green State maturing on 03/16/2026. Under the Board's direction, the CD was to be renewed for 22 months at 3.9% interest or the closest interest rate to that term. (Steve/Matthew)
- **Johnson County Liaison:** No report
- **City liaison:** Matt Macke absent
- **Board of Trustees Continuing Education:** Steve reported on Boardroom Series Top 5 Self Evaluation of Top Library Board Core Function
- **25th Anniversary Celebration Committee:** the previous 2 meetings were very productive with their planning. Minutes from this committee were included in the board packet.

**Library Director's Report:** Liz reported on upcoming programs, the staff are working on Summer Reading Plans, and we are host to the Dr. Lulu Merle Johnson display for the month of March. She reminded everyone how important library advocacy is again this year. Omnibus HB 720 before the state legislature would negatively impact public libraries.

### Approval of bills:

The bills for January 2026 were approved unanimously (Matthew/Janet)

**Review of foundation Report:** there is no report at this time

### Old Business:

- **Open board Position:**  
City Position; the mayor is checking into people to fill this position

## The Solon Public Library Board

- **FY27 Budget Update:**

Liz is waiting on the final FY27 Library budget amounts from the City Administrator.

She will email the final Johnson County Library Funding Formula to the Johnson County Grants Manager as soon as she receives the approved Library Budget amount from the City Administrator.

The City of Solon will hold a Special Budget Levy Meeting on April 1, 2026 at 5 pm.

- **Assistant Library Director position:**

City Administrator denied the budgetary request for the full-time Assistant Library Director position for FY27. It should be resubmitted for FY28.

- **Washer/Dryer Project:**

The contractor was here to drill holes in the concrete so that the electrician and plumber can begin installation

### New Business:

- **Interview Committee for Library Director:**

- The Interview Committee consists of Board of Trustees members Sandy Lawrence and Char Cosgrove, Friends of the Library Board President Susan Scott, Library Staff Member Megan Richardson, the City Council Liaison Matt Macke, and City Council Personnel Committee member Greg Morris.
- The Board authorized the Interview Committee to complete the process of conducting interviews and to present a final candidate to the Board for approval. There are 7 applicants.
- The Committee will schedule Special Board Meetings following Iowa Open Meetings Law as needed to complete the interview process and present a final candidate.

- **Policy Review/Approval:** Therapy Dog Policy. Final policy was reviewed by the City Attorney and presented to the board for review and approval. (Matthew/Janet)

- **Advocacy for Public Libraries in Iowa:**

ILA GAC (Governmental Affairs Committee) Advocacy email is a good resource for information, as is the Cedar Rapids Public Library Advocacy Webpage and newsletter.

- **Volunteers for the March 14 Fun for All Night:** Volunteers are needed to help with the event. The movie is Mine Crafters.

- **Board Continuing Education Suggestion:** Items were listed for Board consideration.

**Adjournment:** 7:12PM. (Matthew/Steve)

**Next Meeting:** Regular meeting Monday, March 30, 2026 at 6:30PM

**Submitted by:** Janet Salathiel

**DRAFT Minutes for Solon Library Special Board Meeting  
Monday, March 18, 2026**

**Call to Order**

Meeting was called to order at 5:48 pm

Members Present: Sandy Lawrence, Matthew Hanes, Janet Salathiel, Char Cosgrove, Liz King  
(Library Director):

Members Absent: Bill Christensen, Steve Fisher, Matt Macke (City Liaison)

**Approval of Agenda:** Agenda was approved unanimously. (Janet/Char)

**Approval of Minutes from Interview Committee Meeting**

- March 2, 2026 Minutes (Matthew/Janet)
- March 9, 2026 Minutes (Char/Janet)

**New Business: Discussion and possible action on Interim Library Plan**

After the board reviewed and discussed the Interim Library Plan the following items were voted upon:

- The Interim Library Director Job Description was unanimously approved. (Matthew/Janet).
- The appointment of Megan Richardson as Interim Library Director, at a salary rate of \$32.21 per hour with a benefit bonus of \$550 for the month of April, was unanimously approved. (Matthew/Char)
- Lily Smith allowed up to 5 hours of overtime per week to assist as needed for the month of April at \$41.80 per hour, was unanimously approved. (Matthew/Janet)

**Meeting was Adjourned.** 7:10pm (Janet/Matthew)

**Submitted by**

**Char Cosgrove**

## Director's Report March 2026

In March I attended regular meetings with the City Council, the Solon Public Library Foundation, and the Friends of the Library meeting. The Friends of the Library Book Sale was deemed a huge success. The Foundation's 5th annual art auction was also very successful. They have pledged up to \$6,000 towards the replacement of the furniture in our Teen Area. We are very grateful for the generous community support of our Friends of the Library and Foundation fundraisers. The deadline for the Foundation's Don Ochs Scholarship applications is Tuesday, March 31st. The scholarship committee will review the applications and will award two \$750 scholarships at the SHS Awards Night on Sunday, April 26, 2025.

March programming included the March Mammal Madness bracket activity created by scientists and students at Arizona State University that encourages participants to research different animal groups and predict which ones would win in an imaginary battle. This activity pairs perfectly with our youth non-fiction "Who Would Win" series which describes battles between animal foes.

At our monthly Fun For All Night we welcomed 31 people to gym games and a showing of Minecraft. We hosted several fun Spring Break activities. Lily hosted an All Ages LEGO building and movie day and Mykle hosted the Amazing Alexis for Trivia Night. We were so happy to see so many visitors during Spring Break week attending programs and checking out library materials. Christian and Lily will close out the month with an after-hours Just Dance Party for Teens on Friday, March 27th.

As the search for a new Library Director continues, our Library Board of Trustees appointed Megan, our Communications and Technology Specialist, as our Interim Library Director to ensure everything runs smoothly during this transition time. All of our staff will be taking on new responsibilities and working together to continue to provide exceptional library resources, services and programming. Everyone is also hard at work scheduling amazing activities for our Summer Reading Program: Plant a Seed, Read.

Looking ahead to April, we will be celebrating National Library Week April 19 - 25th. The theme this year "Find Your Joy" is an invitation for people of all backgrounds to explore and discover what sparks joy in them at the library. Mayor Dan O'Neil will read the National Library Week Proclamation at the April 15th City Council Meeting. It is so important to continue to advocate for libraries and celebrate everything we offer to our communities!

This will be my last Directors Report for Solon Public Library. I am truly grateful for the privilege of serving our Community alongside the most amazing co-workers, board members, and volunteers. Thank you for welcoming me to Solon and supporting our Library in so many ways. I will take many wonderful memories with me as I begin my next chapter.

Sincerely,

Liz King  
Director, Solon Public Library

Solon Public Library February 2026 Program Details

|    | A  | B                        | C                                     | D                                       | E         | F                   | G                 |
|----|--|--------------------------|---------------------------------------|---|-----------|---------------------|-------------------|
| 1  | Title  | Age                      | Type                                  | Site                                    | Category  | In-person Attendees | Virtual Attendees |
| 2  |  |                          |                                       |   |           |                     |                   |
| 3  | Coffee & Conversations   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 8                   | 0                 |
| 4  | Coffee & Conversations   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 12                  | 0                 |
| 5  | Coffee & Conversations   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 12                  | 0                 |
| 6  | Coffee & Conversations   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 13                  | 0                 |
| 7  |  |                          | <b>Total Coffee and Conversations</b> |   |           | <b>45</b>           |                   |
| 8  | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 18                  | 0                 |
| 9  | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 12                  | 0                 |
| 10 | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 15                  | 0                 |
| 11 | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 13                  | 0                 |
| 12 | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 9                   | 0                 |
| 13 | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 15                  | 0                 |
| 14 | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 12                  | 0                 |
| 15 | Video Chair Yoga   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 18                  | 0                 |
| 16 |  |                          |                                       | <b>Total Chair Yoga</b>                 |           | <b>112</b>          |                   |
| 17 | Book Club: Sweetness at the Bottom of the Pie                    | Adult (Ages 19+)         | Corr bo in Person / Live Virtual      | On Site                                 | Adults    | 14                  | 1                 |
| 18 | Cookbook Club: Bring a Friend!                                   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 4                   | 0                 |
| 19 | Iowa Water Presentation with State Geologist Keith Schilling PhD | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 41                  | 0                 |
| 20 | KNIT LIT: Sheepish   | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 4                   | 0                 |
| 21 | Solon Retirement Village Outreach                                | Adult (Ages 19+)         | In Person                             | Off Site                                | Off Site  | 0                   | 0                 |
| 22 | Tech Help  | Adult (Ages 19+)         | In Person                             | On Site                                 | Adults    | 2                   | 0                 |
| 23 |  |                          |                                       | <b>Total Adults</b>                     |           | <b>223</b>          |                   |
| 24 | 1000 Books Before Kindergarten                                   | Children (Ages 0-5)      | Passive Program                       | Passive                                 | Babies    | 4                   | 0                 |
| 25 | Storytime  | Children (Ages 0-5)      | In Person                             | On Site                                 | Storytime | 28                  | 0                 |
| 26 | Storytime  | Children (Ages 0-5)      | In Person                             | On Site                                 | Storytime | 23                  | 0                 |
| 27 | Storytime  | Children (Ages 0-5)      | In Person                             | On Site                                 | Storytime | 30                  | 0                 |
| 28 | Storytime  | Children (Ages 0-5)      | In Person                             | On Site                                 | Storytime | 20                  | 0                 |
| 29 |  |                          |                                       | <b>Total Storytime</b>                  |           | <b>101</b>          |                   |
| 30 |  |                          |                                       |   |           |                     |                   |
| 31 | BAM POW: Build It! Blanket Forts & Games                         | Children (Ages 6-11)     | In Person                             | On Site                                 | Youth     | 43                  | 0                 |
| 32 | BAM POW: Build It! Robots & Lego Mazes                           | Children (Ages 6-11)     | In Person                             | On Site                                 | Youth     | 39                  | 0                 |
| 33 | BAM POW: Make It! Shrinky Dinks                                  | Children (Ages 6-11)     | In Person                             | On Site                                 | Youth     | 44                  | 0                 |
| 34 | BAM POW: Play It! Board Games                                    | Children (Ages 6-11)     | In Person                             | On Site                                 | Youth     | 32                  | 0                 |
| 35 |  |                          |                                       | <b>Total Early Out Thursday Program</b> |           | <b>158</b>          |                   |
| 36 | Read with Willa the Dog!   | Children (Ages 6-11)     | In Person                             | On Site                                 | Youth     | 6                   | 0                 |
| 37 | Blind Date with a Book Begins!                                   | General Interest         | Pass ve Program                       | Passive                                 | All Ages  | 66                  | 0                 |
| 38 | Fun For All Night  | General Interest         | In Person                             | Off Site                                | Off Site  | 38                  | 0                 |
| 39 | Let's Go Lego  | General Interest         | Pass ve Program                       | Passive                                 | All Ages  | 30                  | 0                 |
| 40 | Tiny Art Show  | General Interest         | In Person                             | On Site                                 | All Ages  | 16                  | 0                 |
| 41 | Perler Beads and Valentine's Day Light-Up Cards                  | Young Adult (Ages 12-18) | In Person                             | On Site                                 | Teens     | 9                   | 0                 |
| 42 | Spring Roll Class with Thai Spice Express                        | Young Adult (Ages 12-18) | In Person                             | On Site                                 | Teens     | 6                   | 0                 |
| 43 | Switch and Social  | Young Adult (Ages 12-18) | In Person                             | On Site                                 | Teens     | 12                  | 0                 |
| 44 | Switch and Social  | Young Adult (Ages 12-18) | In Person                             | On Site                                 | Teens     | 14                  | 0                 |
| 45 | Switch and Social  | Young Adult (Ages 12-18) | In Person                             | On Site                                 | Teens     | 21                  | 0                 |
| 46 | Switch and Social  | Young Adult (Ages 12-18) | In Person                             | On Site                                 | Teens     | 17                  | 0                 |
| 47 | Teen Reading Challenge   | Young Adult (Ages 12-18) | Pass ve Program                       | Passive                                 | Teens     | 4                   | 0                 |
| 48 |  |                          |                                       | <b>Total Teens</b>                      |           | <b>83</b>           |                   |

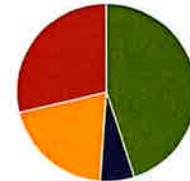
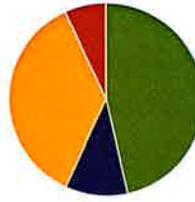
# Solon Public Library

## July, 2025 - February, 2026

### July

#### Overview

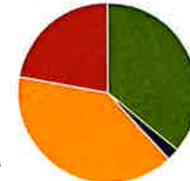
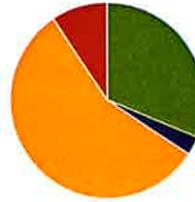
|                           |           |        |                               |             |        |
|---------------------------|-----------|--------|-------------------------------|-------------|--------|
| All Children Programs     | 27        | 46.55% | All Children Participants     | 784         | 45.08% |
| Young Adult Programs      | 6         | 10.34% | Young Adult Participants      | 106         | 6.1%   |
| Adult Programs            | 21        | 36.21% | Adult Participants            | 349         | 20.07% |
| General Interest Programs | 4         | 6.9%   | General Interest Participants | 500         | 28.75% |
| <b>Total Programs</b>     | <b>58</b> |        | <b>Total Participants</b>     | <b>1739</b> |        |



### August

#### Overview

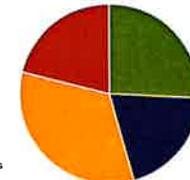
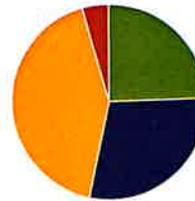
|                           |           |        |                               |            |        |
|---------------------------|-----------|--------|-------------------------------|------------|--------|
| All Children Programs     | 10        | 31.25% | All Children Participants     | 213        | 36.04% |
| Young Adult Programs      | 1         | 3.13%  | Young Adult Participants      | 13         | 2.2%   |
| Adult Programs            | 18        | 56.25% | Adult Participants            | 234        | 39.59% |
| General Interest Programs | 3         | 9.38%  | General Interest Participants | 131        | 22.17% |
| <b>Total Programs</b>     | <b>32</b> |        | <b>Total Participants</b>     | <b>591</b> |        |



### September

#### Overview

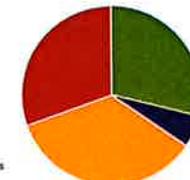
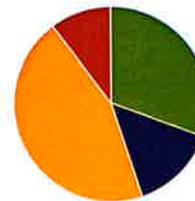
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|---------------------------|-----------|--------|-------------------------------|------------|--------|
| All Children Programs     | 11        | 24.44% | All Children Participants     | 216        | 25.78% |
| Young Adult Programs      | 13        | 28.89% | Young Adult Participants      | 167        | 19.93% |
| Adult Programs            | 19        | 42.22% | Adult Participants            | 278        | 33.17% |
| General Interest Programs | 2         | 4.44%  | General Interest Participants | 177        | 21.12% |
| <b>Total Programs</b>     | <b>45</b> |        | <b>Total Participants</b>     | <b>638</b> |        |



### October

#### Overview

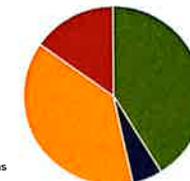
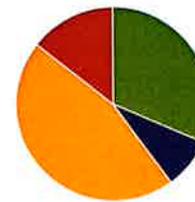
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|---------------------------|-----------|--------|-------------------------------|-------------|--------|
| All Children Programs     | 15        | 30.61% | All Children Participants     | 336         | 28.84% |
| Young Adult Programs      | 7         | 14.29% | Young Adult Participants      | 66          | 5.67%  |
| Adult Programs            | 22        | 44.9%  | Adult Participants            | 408         | 35.02% |
| General Interest Programs | 5         | 10.2%  | General Interest Participants | 355         | 30.47% |
| <b>Total Programs</b>     | <b>49</b> |        | <b>Total Participants</b>     | <b>1165</b> |        |



### November

#### Overview

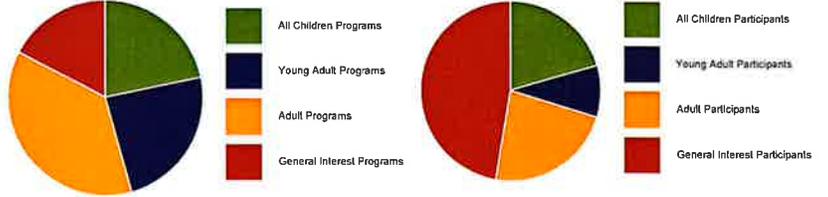
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|---------------------------|-----------|--------|-------------------------------|------------|--------|
| All Children Programs     | 11        | 31.43% | All Children Participants     | 238        | 41.25% |
| Young Adult Programs      | 3         | 8.57%  | Young Adult Participants      | 31         | 5.37%  |
| Adult Programs            | 16        | 45.71% | Adult Participants            | 221        | 38.3%  |
| General Interest Programs | 5         | 14.29% | General Interest Participants | 87         | 15.08% |
| <b>Total Programs</b>     | <b>35</b> |        | <b>Total Participants</b>     | <b>577</b> |        |



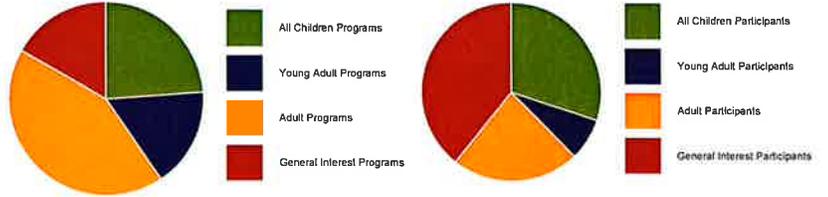
# Solon Public Library

## July, 2025 - February, 2026

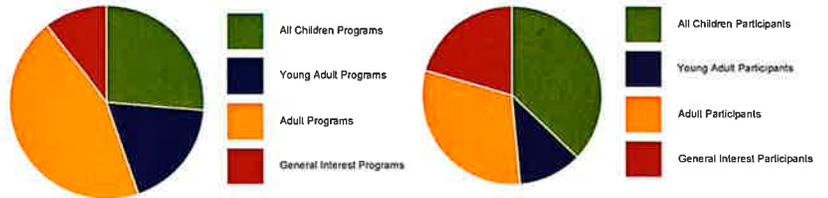
| December                  |           |        |                               |            |        |
|---------------------------|-----------|--------|-------------------------------|------------|--------|
| Overview                  |           |        |                               |            |        |
| All Children Programs     | 10        | 21.74% | All Children Participants     | 200        | 20.47% |
| Young Adult Programs      | 11        | 23.91% | Young Adult Participants      | 90         | 9.21%  |
| Adult Programs            | 17        | 36.96% | Adult Participants            | 225        | 23.03% |
| General Interest Programs | 8         | 17.39% | General Interest Participants | 462        | 47.29% |
| <b>Total Programs</b>     | <b>46</b> |        | <b>Total Participants</b>     | <b>977</b> |        |



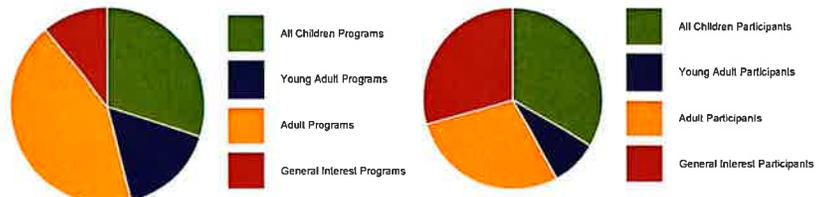
| January                   |           |        |                               |            |        |
|---------------------------|-----------|--------|-------------------------------|------------|--------|
| Overview                  |           |        |                               |            |        |
| All Children Programs     | 10        | 23.81% | All Children Participants     | 284        | 30.15% |
| Young Adult Programs      | 7         | 16.67% | Young Adult Participants      | 71         | 7.54%  |
| Adult Programs            | 18        | 42.86% | Adult Participants            | 217        | 23.04% |
| General Interest Programs | 7         | 16.67% | General Interest Participants | 370        | 39.28% |
| <b>Total Programs</b>     | <b>42</b> |        | <b>Total Participants</b>     | <b>942</b> |        |



| February                  |           |        |                               |            |        |
|---------------------------|-----------|--------|-------------------------------|------------|--------|
| Overview                  |           |        |                               |            |        |
| All Children Programs     | 10        | 26.32% | All Children Participants     | 269        | 37.1%  |
| Young Adult Programs      | 7         | 18.42% | Young Adult Participants      | 83         | 11.45% |
| Adult Programs            | 17        | 44.74% | Adult Participants            | 223        | 30.76% |
| General Interest Programs | 4         | 10.53% | General Interest Participants | 150        | 20.69% |
| <b>Total Programs</b>     | <b>38</b> |        | <b>Total Participants</b>     | <b>725</b> |        |



| Year in Review            |            |        |                               |             |        |
|---------------------------|------------|--------|-------------------------------|-------------|--------|
| Overview                  |            |        |                               |             |        |
| All Children Programs     | 104        | 30.14% | All Children Participants     | 2540        | 33.62% |
| Young Adult Programs      | 55         | 15.94% | Young Adult Participants      | 627         | 8.3%   |
| Adult Programs            | 146        | 42.9%  | Adult Participants            | 2155        | 28.53% |
| General Interest Programs | 38         | 11.01% | General Interest Participants | 2232        | 29.55% |
| <b>Total Programs</b>     | <b>345</b> |        | <b>Total Participants</b>     | <b>7554</b> |        |



Solon Public Library Monthly Statistics February 2026

|    | A                                       | B           | C           | D         | E           | F         | G         | H         | I         | J   | K   | L   | M   | N           |
|----|---|-------------|-------------|-----------|-------------|-----------|-----------|-----------|-----------|-----|-----|-----|-----|-------------|
|    | Monthly Statistic                       | Jul         | Aug         | Sep       | Oct         | Nov       | Dec       | Jan       | Feb       | Mar | Apr | May | Jun | YTD         |
| 1  | Items Cataloged                         | 200         | 167         | 128       | 157         | 168       | 76        | 241       | 160       |     |     |     |     | 1297        |
| 2  | Items Deleted                           | 460         | 401         | 144       | 290         | 129       | 27        | 194       | 649       |     |     |     |     | 2294        |
| 3  | Patron Computer Use                     | 261         | 267         | 237       | 342         | 253       | 237       | 326       | 328       |     |     |     |     | 2251        |
| 4  | Interlibrary Loan - BORROWED            | 51          | 44          | 69        | 48          | 58        | 58        | 81        | 58        |     |     |     |     | 467         |
| 5  | Interlibrary Loan - LENDED              | 43          | 23          | 59        | 61          | 36        | 62        | 58        | 56        |     |     |     |     | 398         |
| 6  | Community ZOOM Meeting Room             | 0           | 0           | 0         | 0           | 0         | 0         | 0         | 0         |     |     |     |     | 0           |
| 7  | Use of Community Meeting Room           | 54          | 39          | 49        | 72          | 55        | 47        | 47        | 53        |     |     |     |     | 416         |
| 8  | Website Visits                          | 2668        | 2441        | 2018      | 2301        | 2368      | 2085      | 2791      | 2217      |     |     |     |     | 18889       |
| 9  | Bridges: Number of Checkouts            | 1353        | 1436        | 1448      | 1538        | 1486      | 1440      | 1696      | 1417      |     |     |     |     | 11814       |
| 10 | Bridges: Number of Users                | 287         | 295         | 294       | 315         | 308       | 302       | 325       | 311       |     |     |     |     | 325         |
| 11 | Kanopy: Videos Streamed                 | 77          | 52          | 32        | 8           | 28        | 38        | 36        | 32        |     |     |     |     | 303         |
| 12 | Kanopy: Users                           | 7           | 7           | 6         | 5           | 6         | 6         | 7         | 6         |     |     |     |     | 7           |
| 13 | Facebook Followers                      | 1819        | 1827        | 1831      | 1862        | 1871      | 1881      | 1905      | 1935      |     |     |     |     | 1935        |
| 14 | Facebook Posts                          | 132         | 53          | 58        | 76          | 65        | 66        | 65        | 41        |     |     |     |     | 556         |
| 15 | Instagram Followers                     | 656         | 658         | 660       | 666         | 668       | 673       | 683       | 687       |     |     |     |     | 687         |
| 16 | Instagram Posts                         | 83          | 45          | 37        | 60          | 51        | 53        | 58        | 26        |     |     |     |     | 413         |
| 17 | Newspeller: Subscribers                 | 1909        | 1906        | 1814      | 1820        | 1825      | 1825      | 1831      | 1835      |     |     |     |     | 1906        |
| 18 | Notary Appointments                     | 2           | 4           | 3         | 3           | 2         | 2         | 9         | 4         |     |     |     |     | 29          |
| 19 | YouTube Followers                       | 68          | 67          | 67        | 67          | 68        | 68        | 68        | 68        |     |     |     |     | 68          |
| 20 | YouTube Views                           | 80          | 99          | 84        | 139         | 82        | 82        | 72        | 71        |     |     |     |     | 709         |
| 21 | WiFi Usage                              | 292         | 257         | 319       | 295         | 304       | 238       | 264       | 283       |     |     |     |     | 2252        |
| 22 | Number of items repaired                | 128         | 114         | 54        | 67          | 47        | 49        | 46        | 22        |     |     |     |     | 527         |
| 23 | \$ Value Saved                          | \$ 2,114.42 | \$ 1,751.48 | \$ 825.06 | \$ 1,131.17 | \$ 755.06 | \$ 783.52 | \$ 765.03 | \$ 380.55 |     |     |     |     | \$ 8,506.29 |
| 24 | Monthly Circulation                     | 5168        | 3822        | 3319      | 3415        | 3069      | 2919      | 3727      | 3069      |     |     |     |     | 28508       |
| 25 | Monthly Door Count                      | 8082        | 5737        | 5666      | 6524        | 5776      | 5102      | 5307      | 4854      |     |     |     |     | 47048       |
| 26 | Reference Questions                     | 114         | 123         | 80        | 91          | 114       | 65        | 89        | 77        |     |     |     |     | 753         |
| 27 | Adventure Pass                          | 11          | 4           | 0         | 1           | 0         | 0         | 0         | 2         |     |     |     |     | 18          |
| 28 | <b>Outreach</b>                         |             |             |           |             |           |           |           |           |     |     |     |     |             |
| 29 | Spartan Early Childhood Center - Visits | 1           | 0           | 1         | 0           | 0         | 0         | 0         | 0         |     |     |     |     | 2           |
| 30 | Solon Independent Living Visits         | 0           | 0           | 0         | 0           | 0         | 0         | 0         | 0         |     |     |     |     | 0           |
| 31 | Solon Retirement Village Visits         | 0           | 0           | 0         | 0           | 0         | 0         | 0         | 0         |     |     |     |     | 0           |
| 32 | Solon Care Center Visits                | 0           | 0           | 0         | 0           | 0         | 0         | 0         | 0         |     |     |     |     | 0           |
| 33 | Solon School Holds Delivered            | 0           | 0           | 0         | 0           | 0         | 0         | 0         | 0         |     |     |     |     | 0           |

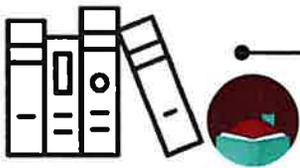


# Patron PC Logins by Day and Hour

Dates: Sunday February 1, 2026 - Saturday February 28, 2026 Times: 9:00am to 7:00pm

| Date          | 9am      | 10am      | 11am      | 12pm      | 1pm       | 2pm       | 3pm       | 4pm       | 5pm       | 6pm      | 7pm      | Total      | Avg | Min | Max | Med | Mode | Std Dev |
|---------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|----------|------------|-----|-----|-----|-----|------|---------|
| Sun Feb 1     | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 0          | 0   | 0   | 0   | 0   | 0    | 0       |
| Mon Feb 2     | 0        | 1         | 0         | 0         | 2         | 1         | 0         | 0         | 0         | 0        | 0        | 4          | 0   | 0   | 0   | 0   | 0    | 1       |
| Tue Feb 3     | 0        | 0         | 0         | 0         | 1         | 1         | 0         | 1         | 3         | 1        | 0        | 7          | 1   | 0   | 3   | 0   | 0    | 1       |
| Wed Feb 4     | 1        | 0         | 0         | 0         | 0         | 0         | 1         | 5         | 5         | 3        | 0        | 15         | 1   | 0   | 5   | 0   | 0    | 2       |
| Thu Feb 5     | 0        | 1         | 0         | 0         | 4         | 4         | 17        | 10        | 8         | 2        | 1        | 43         | 4   | 0   | 17  | 1   | 0    | 6       |
| Fri Feb 6     | 0        | 0         | 1         | 0         | 0         | 0         | 0         | 2         | 0         | 0        | 0        | 3          | 0   | 0   | 2   | 0   | 0    | 1       |
| Sat Feb 7     | 0        | 0         | 1         | 0         | 1         | 1         | 0         | 0         | 0         | 0        | 0        | 2          | 0   | 0   | 1   | 0   | 0    | 0       |
| Sun Feb 8     | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 0          | 0   | 0   | 0   | 0   | 0    | 0       |
| Mon Feb 9     | 1        | 0         | 0         | 0         | 1         | 1         | 2         | 3         | 4         | 2        | 0        | 14         | 1   | 0   | 4   | 1   | 0    | 1       |
| Tue Feb 10    | 0        | 2         | 2         | 1         | 1         | 0         | 1         | 1         | 1         | 1        | 0        | 9          | 1   | 0   | 2   | 1   | 1    | 1       |
| Wed Feb 11    | 0        | 0         | 0         | 0         | 0         | 0         | 1         | 4         | 6         | 3        | 0        | 14         | 1   | 0   | 6   | 0   | 0    | 2       |
| Thu Feb 12    | 1        | 1         | 0         | 2         | 3         | 19        | 14        | 4         | 4         | 2        | 0        | 46         | 4   | 0   | 19  | 2   | 0    | 6       |
| Fri Feb 13    | 0        | 1         | 2         | 0         | 1         | 0         | 1         | 1         | 1         | 0        | 0        | 6          | 1   | 0   | 2   | 0   | 0    | 1       |
| Sat Feb 14    | 0        | 0         | 0         | 1         | 0         | 2         | 1         | 1         | 0         | 0        | 0        | 4          | 0   | 0   | 2   | 0   | 0    | 1       |
| Sun Feb 15    | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 0          | 0   | 0   | 0   | 0   | 0    | 0       |
| Mon Feb 16    | 0        | 0         | 0         | 1         | 1         | 1         | 1         | 0         | 2         | 0        | 0        | 5          | 1   | 0   | 2   | 0   | 0    | 1       |
| Tue Feb 17    | 0        | 2         | 1         | 0         | 1         | 1         | 4         | 5         | 0         | 1        | 0        | 14         | 1   | 0   | 5   | 1   | 0    | 2       |
| Wed Feb 18    | 1        | 1         | 0         | 0         | 1         | 1         | 1         | 3         | 1         | 0        | 0        | 10         | 1   | 0   | 3   | 1   | 1    | 1       |
| Thu Feb 19    | 0        | 0         | 0         | 0         | 6         | 18        | 4         | 6         | 6         | 3        | 0        | 37         | 3   | 0   | 18  | 0   | 0    | 5       |
| Fri Feb 20    | 0        | 1         | 0         | 0         | 0         | 1         | 3         | 0         | 0         | 0        | 0        | 5          | 1   | 0   | 3   | 0   | 0    | 1       |
| Sat Feb 21    | 0        | 2         | 2         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 4          | 0   | 0   | 2   | 0   | 0    | 1       |
| Sun Feb 22    | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 0          | 0   | 0   | 0   | 0   | 0    | 0       |
| Mon Feb 23    | 1        | 1         | 0         | 1         | 0         | 2         | 2         | 1         | 1         | 3        | 1        | 12         | 1   | 0   | 3   | 1   | 1    | 1       |
| Tue Feb 24    | 2        | 2         | 1         | 0         | 0         | 0         | 2         | 1         | 1         | 1        | 0        | 9          | 1   | 0   | 2   | 1   | 0    | 1       |
| Wed Feb 25    | 0        | 0         | 1         | 1         | 0         | 1         | 4         | 2         | 2         | 7        | 0        | 16         | 2   | 0   | 7   | 1   | 0    | 2       |
| Thu Feb 26    | 0        | 4         | 0         | 2         | 10        | 17        | 6         | 2         | 2         | 1        | 0        | 42         | 4   | 0   | 17  | 2   | 0    | 5       |
| Fri Feb 27    | 1        | 1         | 1         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 3          | 0   | 0   | 1   | 0   | 0    | 1       |
| Sat Feb 28    | 0        | 2         | 0         | 2         | 0         | 0         | 0         | 0         | 0         | 0        | 0        | 4          | 0   | 0   | 2   | 0   | 0    | 1       |
| <b>Total</b>  | <b>8</b> | <b>22</b> | <b>12</b> | <b>15</b> | <b>31</b> | <b>88</b> | <b>71</b> | <b>47</b> | <b>30</b> | <b>4</b> | <b>0</b> | <b>328</b> |     |     |     |     |      |         |
| Average       | 0.3      | 0.8       | 0.4       | 0.5       | 1.1       | 3.1       | 2.5       | 1.7       | 1.1       | 0.1      | 0        |            |     |     |     |     |      |         |
| Minimum       | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        |            |     |     |     |     |      |         |
| Maximum       | 2        | 4         | 2         | 2         | 10        | 19        | 14        | 8         | 7         | 2        | 0        |            |     |     |     |     |      |         |
| Median        | 0        | 0.5       | 0         | 0         | 0         | 1         | 1.5       | 1         | 0         | 0        | 0        |            |     |     |     |     |      |         |
| Mode          | 0        | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0         | 0        | 0        |            |     |     |     |     |      |         |
| Standard Devi | 0.5      | 1         | 0.7       | 0.7       | 2.2       | 6         | 3.2       | 2.2       | 1.6       | 0.4      | 0        |            |     |     |     |     |      |         |

Fiscal Year 2025 was a year of meaningful progress as we continued advancing the goals of our Strategic Plan while strengthening the Library as a welcoming, comfortable space for all. We offered engaging programs that entertained, educated, and connected community members of all ages, ensuring inclusive opportunities for learning and belonging. This year also marked a major milestone with the migration to a new, more user-friendly catalog system, making it easier than ever for patrons to discover materials and access Library resources. We are grateful for our community's continued support as we look ahead to another year of growth and service.

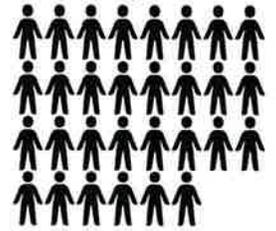


## 63,457 Check-Outs

Number of Library materials, physical and downloadable, that were checked out by patrons.

## 4,029 Cardholders

Number of patrons in Solon, rural Johnson County, and surrounding areas.



## Free WiFi Around the Clock

Community members utilized our free Wi-Fi 4,044 times over the 12-month period.



## Digital Access

Community members logged onto our Patron Computers 3,481 times. And visited our website 32,236 times for our calendar, online catalog, eBooks, and other resources.

## Library Programs

We held 465 in-person Library programs with 10,663 attendees.



## Summer Reading June-July 2025

We had 659 youth, and 252 adults join our summer reading program, and gave out 5,621 prizes.

### Reading Totals



- 11,636 Books read by 209 Littles
- 324,377 minutes read by 329 Kids
- 172,854 minutes read by 121 Teens
- 6,192 picture books read by Caregivers to Littles
- 1,179 books were read by 252 Adults



**Solon Library Bills for March, 2026**

Starting balance from Expenditure Report dated 3/6/26

|  |                        | Monthly Avg                  |
|--|------------------------|------------------------------|
| <b>From Dues, Membership &amp; Magazines (62100)</b>               | <b>\$ 481.68</b>       |                              |
| Zoom inv#343446929 (Visa)  | \$ 18.18               |                              |
| Cricut monthly subscription order#188478413(Visa)                  | \$ 10.69               |                              |
| Iowa City Press Citizen, annual subscription (Visa)                | \$ 251.02              |                              |
| Total Spent  | \$ 279.89              | \$ 100.00                    |
| <b>Remaining Balance</b>   | <b>\$ 201.79</b>       |                              |
| <br><b>From Travel and Conference (62400)</b>                      | <br><b>\$ 689.20</b>   |                              |
| Total Spent  | \$ -                   | \$ 62.50                     |
| <b>Remaining Balance</b>   | <b>\$ 689.20</b>       |                              |
| <br><b>From Building Maintenance (63100)</b>                       | <br><b>\$ 9,636.69</b> |                              |
| \$5,000 allocated for reserve funds                                | \$ 5,000.00            | Hidden balance for reserves  |
| Aerosaw, core drilling for dryer vent inv#612345843                | \$ 900.00              | Washer/Dryer Project         |
| Johnson Plumbing Service, water line and drain for washer inv#4596 | \$ 2,000.00            | Washer/Dryer Project         |
| Solon Heating & Air, humidifier repair inv#505811                  | \$ 146.50              |                              |
| Total Spent  | \$ 3,046.50            | \$ 416.67                    |
| <b>Remaining Balance</b>   | <b>\$ 1,590.19</b>     |                              |
| <br><b>From Org Vehicle/Equipment Maint AC (63320)</b>             | <br><b>\$ 236.38</b>   |                              |
| Google LLC, Google Workspace inv#5506333298 (Visa)                 | \$ 111.82              |                              |
| Total Spent  | \$ 111.82              | \$ 466.67                    |
| <b>Remaining Balance</b>   | <b>\$ 124.56</b>       |                              |
| <br><b>From Utilities (63710)</b>                                  | <br><b>\$ 928.21</b>   |                              |
| Alliant Energy   | \$ 271.85              |                              |
| Mid-American   | \$ 285.04              |                              |
| Total Spent  | \$ 556.89              | \$ 583.33                    |
| <b>Remaining Balance</b>   | <b>\$ 371.32</b>       |                              |
| <br><b>From Telephone/Internet (63730)</b>                         | <br><b>\$ 1,516.26</b> |                              |
| ICN inv#743265   | \$ 188.00              |                              |
| Southslope inv#11205741  | \$ 178.40              |                              |
| Total Spent  | \$ 366.40              | \$ 425.00                    |
| <b>Remaining Balance</b>   | <b>\$ 1,149.86</b>     |                              |
| <br><b>From Data Bases (63731)</b>                                 | <br><b>\$ 1,411.76</b> |                              |
| Total Spent  | \$ -                   | \$ 208.33                    |
| <b>Remaining Balance</b>   | <b>\$ 1,411.76</b>     |                              |
| <br><b>From Publishing (64140)</b>                                 | <br><b>\$ 471.70</b>   |                              |
| Total Spent  | \$ -                   | \$ 50.00                     |
| <b>Remaining Balance</b>   | <b>\$ 471.70</b>       |                              |
| <br><b>From Educational Program (64340)</b>                        | <br><b>\$ 4,543.71</b> |                              |
| READSquared, annual subscription SRP inv#14688                     | \$ 495.00              | SRP = Summer Reading Program |
| ALDI, Teen program supplies, Employee Reimbursement                | \$ 6.50                |                              |
| ALDI, Teen program supplies, Employee Reimbursement                | \$ 6.50                |                              |
| ALDI, Adult program supplies, Employee Reimbursement               | \$ 19.56               |                              |
| Walmart, Adult program supplies, Employee Reimbursement            | \$ 39.95               |                              |
| Dairy Queen, Adult program supplies, Employee Reimbursement        | \$ 100.00              |                              |

|   |           |                 |             |
|---|-----------|-----------------|-------------|
| ALDI, Teen program supplies, Employee Reimbursement   | \$        | 26.20           |             |
| Amazon, Youth program supplies (Visa)                 | \$        | 72.82           |             |
| Amazon, Youth program supplies (Visa)                 | \$        | 146.52          |             |
| iREAD, Summer Reading Program (SRP) supplies (Visa)   | \$        | 231.02          |             |
| Sam's Mainstreet Market, Teen program supplies (Visa) | \$        | 11.98           |             |
| Total Spent   | \$        | 1,156.05        | \$ 1,179.17 |
| <b>Remaining Balance</b>                              | <b>\$</b> | <b>3,387.66</b> |             |

**From Library Books (65020) \$ 11,162.82**

|                               |           |                 |   |
|-------------------------------|-----------|-----------------|---|
| Ingram inv#94602191           | \$        | 47.53           | Adult books                             |
| Ingram inv#94602192           | \$        | 25.68           | Adult books                             |
| Ingram inv#94632980           | \$        | 44.08           | Adult books                             |
| Ingram inv#94751529           | \$        | 95.41           | Adult books                             |
| Ingram inv#94782172           | \$        | 59.43           | Adult books; 18.00 credit memos applied |
| Ingram inv#94963144           | \$        | 111.34          | Adult books                             |
| Ingram inv#94996380           | \$        | 42.31           | Adult books; 17.25 credit memo applied  |
| Ingram inv#95117765           | \$        | 12.91           | Youth books                             |
| Ingram inv#95136205           | \$        | 82.97           | Adult books                             |
| Ingram inv#95136206           | \$        | 33.75           | Youth books                             |
| Ingram inv#95136207           | \$        | 45.23           | Adult books                             |
| Ingram inv#95198240           | \$        | 101.39          | Adult books                             |
| Ingram inv#95265267           | \$        | 41.78           | Adult books                             |
| Ingram inv#95434460           | \$        | 83.79           | Adult books                             |
| MidAmerica Books inv#0082409  | \$        | 137.70          | Youth books                             |
| MidAmerica Books inv#0089651  | \$        | 497.10          | Youth books                             |
| Amazon, 1 Adult book (Visa)   | \$        | 15.95           | Sci-Fi/Fantasy                          |
| Amazon, 12 Youth books (Visa) | \$        | 50.90           |   |
| Amazon, 4 Adult books (Visa)  | \$        | 60.38           |   |
| Amazon, 1 Adult book (Visa)   | \$        | 7.42            | Memorial book                           |
| Amazon, 1 Adult book (Visa)   | \$        | 25.62           | Memorial book                           |
| Amazon, 1 Adult book (Visa)   | \$        | 17.74           |   |
| Amazon, 1 Adult book (Visa)   | \$        | 15.50           | Sci-Fi/Fantasy                          |
| Amazon, 1 Adult book (Visa)   | \$        | 15.50           |   |
| Amazon, 1 Adult book (Visa)   | \$        | 11.40           | Romance                                 |
| Amazon, 2 Adult books (Visa)  | \$        | 25.99           | Patron requests                         |
| Amazon, 1 Adult book (Visa)   | \$        | 11.21           | Replacement                             |
| Amazon, 1 Adult book (Visa)   | \$        | 15.14           | Sci-Fi/Fantasy                          |
| Amazon, 3 Adult books (Visa)  | \$        | 53.89           | Sci-Fi/Fantasy                          |
| Amazon, 1 Adult book (Visa)   | \$        | 10.38           | Replacement                             |
| Amazon, 1 Adult book (Visa)   | \$        | 17.60           |   |
| Amazon, 1 Adult book (Visa)   | \$        | 21.00           | Sci-Fi/Fantasy                          |
| Amazon, 25 Youth books (Visa) | \$        | 230.17          | replacements                            |
| Amazon, 2 Adult books (Visa)  | \$        | 27.89           |   |
| Amazon, 1 Adult book (Visa)   | \$        | 14.59           | Romance                                 |
| Amazon, 1 Adult book (Visa)   | \$        | 15.95           |   |
| Amazon, 3 Adult books (Visa)  | \$        | 27.83           | Romance                                 |
| Total Spent                   | \$        | 2,163.45        | \$ 2,000.00                             |
| <b>Remaining Balance</b>      | <b>\$</b> | <b>8,994.37</b> |   |

**From Library Video Materials (65030) \$ 447.52**

|                            |           |               |             |
|----------------------------|-----------|---------------|-------------|
| Midwest Tape Inv#508459025 | \$        | 45.98         |             |
| Midwest Tape Inv#508473719 | \$        | 102.71        |             |
| Midwest Tape Inv#508539540 | \$        | 51.73         |             |
| Amazon, 1 DVD (Visa)       | \$        | 12.99         | Replacement |
| Total Spent                | \$        | 213.41        | \$ 404.17   |
| <b>Remaining Balance</b>   | <b>\$</b> | <b>234.11</b> |             |

**From Library Audio Materials (65040) \$ 1,585.39**

|                          |           |                 |           |
|--------------------------|-----------|-----------------|-----------|
| Ingram inv#95117764      | \$        | 74.06           |           |
| Total Spent              | \$        | 74.06           | \$ 416.67 |
| <b>Remaining Balance</b> | <b>\$</b> | <b>1,512.33</b> |           |

**From Puzzles, Puppet Kits (65050) \$ 325.10**

LOT = Library of Things

Total Spent \$ - \$ 100.00  
**Remaining Balance \$ 325.10**

**From Operating Supplies (65070) \$ 4,755.72**

Office Express, copy paper and card stock inv#163531 \$ 80.09  
 Amazon, 4 piece sharpie markers (Visa) \$ 6.31  
 Amazon, Black & Decker vacuum replacement filters (Visa) \$ 12.97  
 Amazon, 12 piece sharpie markers, Zevo flying insect insert refills (Visa) \$ 21.96  
 Amazon, disinfecting wipes set of 3 (Visa) \$ 12.05  
 Amazon, Adhesive tape for acoustic panels (Visa) \$ 28.47  
 DEMCO, book processing supplies inv#7769938 (Visa) \$ 186.03  
 Total Spent \$ 347.88 \$ 750.00  
**Remaining Balance \$ 4,407.84**

**From Postage and Shipping (65080) \$ 547.06**

USPS, ILL shipment (Visa) \$ 4.25  
 Total Spent \$ 4.25 \$ 75.00  
**Remaining Balance \$ 542.81**

**From Supplies (65990) \$ 194.29**

Total Spent \$ - \$ 20.83  
**Remaining Balance \$ 194.29**

**From Office Equipment (67250) \$ 1,223.17**

Gordon Flesch Co. Printer Lease inv#I545144 \$ 183.43  
 Gordon Flesch Co. extra copies inv#IN15515720 \$ 14.53  
 Gordon Flesch Co. extra copies inv#IN15553046 \$ 20.75  
 Amazon, wireless microphone (Visa) \$ 18.35  
 Total Spent \$ 237.06 \$ 333.33  
**Remaining Balance \$ 986.11**

EXPENDITURE REPORT

City of Solon

For the Period: 7/1/2025 to 3/31/2026

|   | Original Bud.      | Amended Bud.       | YTD Actual         | CURR MTH         | Encumb. YTD | UnencBal           | % Bud        |
|---|--------------------|--------------------|--------------------|------------------|-------------|--------------------|--------------|
| <b>Fund: 001 - GENERAL FUND</b>               |                    |                    |                    |                  |             |                    |              |
| Expenditures                                  |                    |                    |                    |                  |             |                    |              |
| Dept: 4410 LIBRARY SERVICES                   |                    |                    |                    |                  |             |                    |              |
| 60100 SALARIES                                | 257,665.00         | 257,665.00         | 189,254.75         | 0.00             | 0.00        | 68,410.25          | 73.4         |
| 61100 FICA SOCIAL SECURITY                    | 19,711.00          | 19,711.00          | 14,463.05          | 0.00             | 0.00        | 5,247.95           | 73.4         |
| 61300 IPERS                                   | 24,324.00          | 24,324.00          | 17,425.40          | 0.00             | 0.00        | 6,898.60           | 71.6         |
| 61500 EMPLOYEE GROUP INSURANCE/ANNUI          | 16,617.00          | 16,617.00          | 0.00               | 0.00             | 0.00        | 16,617.00          | 0.0          |
| 62100 DUES, MEMBERSHIPS & MAGAZINE S          | 2,250.00           | 2,250.00           | 1,768.32           | 0.00             | 0.00        | 481.68             | 78.6         |
| 62400 TRAVEL AND CONFERENCE                   | 750.00             | 750.00             | 60.80              | 0.00             | 0.00        | 689.20             | 8.1          |
| 63100 BUILDING MAINTENANCE                    | 10,000.00          | 10,000.00          | 1,263.31           | 900.00           | 0.00        | 8,736.69           | 12.6         |
| 63320 ORG VEHICLE/EQUIPMENT MAINT AC          | 6,400.00           | 6,400.00           | 6,163.62           | 0.00             | 0.00        | 236.38             | 96.3         |
| 63710 UTILITIES                               | 3,000.00           | 3,000.00           | 2,343.64           | 271.85           | 0.00        | 656.36             | 78.1         |
| 63730 TELEPHONE/INTERNET                      | 4,500.00           | 4,500.00           | 2,781.13           | 178.40           | 0.00        | 1,718.87           | 61.8         |
| 63731 DATA BASES                              | 2,850.00           | 2,850.00           | 1,438.24           | 0.00             | 0.00        | 1,411.76           | 50.5         |
| 64080 INSURANCE                               | 20,752.00          | 20,752.00          | 1,205.83           | 0.00             | 0.00        | 19,546.17          | 5.8          |
| 64140 PUBLISHING                              | 800.00             | 800.00             | 328.30             | 0.00             | 0.00        | 471.70             | 41.0         |
| 64340 EDUCATIONAL PROGRAM                     | 14,150.00          | 14,150.00          | 9,606.29           | 182.25           | 0.00        | 4,543.71           | 67.9         |
| 65020 LIBRARY BOOKS                           | 25,000.00          | 25,000.00          | 13,837.18          | 1,514.58         | 0.00        | 11,162.82          | 55.3         |
| 65030 LIBRARY VIDEO MATERIALS                 | 3,800.00           | 3,800.00           | 3,352.48           | 410.71           | 0.00        | 447.52             | 88.2         |
| 65040 LIBRARY AUDIO MATERIALS                 | 6,000.00           | 6,000.00           | 4,413.61           | 828.13           | 0.00        | 1,586.39           | 73.6         |
| 65050 PUZZELS, PUPPET KITS                    | 1,200.00           | 1,200.00           | 874.90             | 0.00             | 0.00        | 325.10             | 72.9         |
| 65070 OPERATING SUPPLIES                      | 8,000.00           | 8,000.00           | 3,244.28           | 380.66           | 0.00        | 4,755.72           | 40.6         |
| 65080 POSTAGE AND SHIPPING                    | 900.00             | 900.00             | 352.94             | 0.00             | 0.00        | 547.06             | 39.2         |
| 65990 SUPPLIES                                | 250.00             | 250.00             | 55.71              | 0.00             | 0.00        | 194.29             | 22.3         |
| 67250 OFFICE EQUIPMENT                        | 3,500.00           | 3,500.00           | 2,667.36           | 14.53            | 0.00        | 832.64             | 76.2         |
| <b>LIBRARY SERVICES</b>                       | <b>432,419.00</b>  | <b>432,419.00</b>  | <b>276,901.14</b>  | <b>4,681.11</b>  | <b>0.00</b> | <b>155,517.86</b>  | <b>64.0</b>  |
| Expenditures                                  | 432,419.00         | 432,419.00         | 276,901.14         | 4,681.11         | 0.00        | 155,517.86         | 64.0         |
| <b>Fund: 031 - TRUST &amp; AGENCY LIBRARY</b> |                    |                    |                    |                  |             |                    |              |
| Expenditures                                  |                    |                    |                    |                  |             |                    |              |
| Dept: 4411 TRUST & AGENCY LIBRARY BLDG TR     |                    |                    |                    |                  |             |                    |              |
| 64340 EDUCATIONAL PROGRAM                     | 500.00             | 500.00             | 99.04              | 0.00             | 0.00        | 400.96             | 19.8         |
| 65020 LIBRARY BOOKS                           | 5,000.00           | 5,000.00           | 0.00               | 0.00             | 0.00        | 5,000.00           | 0.0          |
| 65030 LIBRARY VIDEO MATERIALS                 | 500.00             | 500.00             | 0.00               | 0.00             | 0.00        | 500.00             | 0.0          |
| 65040 LIBRARY AUDIO MATERIALS                 | 500.00             | 500.00             | 0.00               | 0.00             | 0.00        | 500.00             | 0.0          |
| 67270 OTHER CAPITAL EQUIPMENT                 | 4,000.00           | 4,000.00           | 32,719.50          | 0.00             | 0.00        | -28,719.50         | 818.0        |
| <b>TRUST &amp; AGENCY LIBRARY BLDG TR</b>     | <b>10,500.00</b>   | <b>10,500.00</b>   | <b>32,818.54</b>   | <b>0.00</b>      | <b>0.00</b> | <b>-22,318.54</b>  | <b>312.6</b> |
| Expenditures                                  | 10,500.00          | 10,500.00          | 32,818.54          | 0.00             | 0.00        | -22,318.54         | 312.6        |
| <b>Grand Total Net Effect:</b>                | <b>-442,919.00</b> | <b>-442,919.00</b> | <b>-309,719.68</b> | <b>-4,681.11</b> | <b>0.00</b> | <b>-133,199.32</b> |              |

**Solon Public Library Foundation - Solcn State Bank  
Treasurer's Report  
January 27, 2026**

|                   |                      |    |                 |
|-------------------|----------------------|----|-----------------|
| Beginning Balance |                      | \$ | 6,124.38        |
| Income:           |                      |    |                 |
|                   | Donation-Tompkins    | \$ | 500.00          |
|                   | Donation-J. Nemeceki | \$ | 3,000.00        |
|                   | \$                   | -  | -               |
| Expenses:         |                      |    |                 |
|                   | \$                   | -  | -               |
|                   | \$                   | -  | -               |
| Ending Balance    |                      | \$ | <u>9,624.38</u> |

**Solon Public Library Foundation - Greenstate  
Treasurer's Report  
January 27, 2026**

|                   |                     |    |                  |
|-------------------|---------------------|----|------------------|
| Beginning Balance |                     | \$ | 5.54             |
| Income:           |                     |    |                  |
| Expenses:         |                     |    |                  |
|                   | Savings Balance     | \$ | <u>5.54</u>      |
|                   | CD- renewed 8/12/25 | \$ | <u>10,673.48</u> |

**Solon Public Library Foundation Scholarship Account  
Treasurer's Report  
January 27, 2026**

|                   |  |    |                 |
|-------------------|--|----|-----------------|
| Beginning Balance |  | \$ | 1,000.00        |
| Income:           |  |    |                 |
|                   |  | \$ | 1,602.00        |
| Expenses:         |  |    |                 |
|                   |  | \$ | -               |
|                   |  | \$ | -               |
| Ending Balance    |  | \$ | <u>2,602.00</u> |



**Solon Public Library Foundation - Solon State Bank  
Treasurer's Report  
March 25, 2026**

|                   |   |                     |
|-------------------|---|---------------------|
| Beginning Balance |   | \$ 9,624.38         |
| Income:           |   |                     |
|                   | Donation Crossley                                       | \$ 500.00           |
|                   | Liquidated shares from Integrity- for library furniture | \$ 3,000.00         |
|                   | \$  | \$ -                |
| Expenses:         |   |                     |
|                   | John Phillips Memorial- Move to Scholarship Account     | \$ 1,316.00         |
|                   | Art Auction Petty Cash                                  | \$ 200.00           |
| Ending Balance    |   | <u>\$ 11,608.38</u> |

**Solon Public Library Foundation - Greenstate  
Treasurer's Report  
March 25, 2026**

|                   |                     |                     |
|-------------------|---------------------|---------------------|
| Beginning Balance |                     | \$ 5.54             |
| Income:           |                     |                     |
| Expenses:         |                     |                     |
|                   | Savings Balance     | <u>\$ 5.54</u>      |
|                   | CD- renewed 8/12/25 | <u>\$ 10,673.48</u> |

**Solon Public Library Foundation Scholarship Account  
Treasurer's Report  
March 25, 2026**

|                   |   |                    |
|-------------------|---|--------------------|
| Beginning Balance |   | \$ 2,602.00        |
| Income:           |   |                    |
|                   | John Phillips Memorial (originally deposited in main account) | \$ 1,316.00        |
| Expenses:         |   |                    |
|                   |   | \$ -               |
|                   |   | \$ -               |
| Ending Balance    |   | <u>\$ 3,918.00</u> |

# Portfolio Snapshot

Combined Account Portfolio

Christine M Steinbrech

Period: 2/1/26-2/28/26

Summary As of: 2/28/26

## Portfolio Performance

| PORTFOLIO  | \$105,579 | SELECTED PERIOD (\$) |         |         |                  |         | LAST QUARTER (%) |         |      |      |         |
|------------|-----------|----------------------|---------|---------|------------------|---------|------------------|---------|------|------|---------|
|            |           | 2/1/26 - 2/28/26     | 2/28/26 | 2/28/26 | 2/1/26 - 2/28/26 | 2/28/26 | Q4, 25           | 2/28/26 | 2025 | 2025 | 8/29/22 |
| GAIN/LOSS  |           | Beginning Value      | 106,451 | 103,665 | 105,840          | 92,099  | 0                | 70,000  |      |      |         |
|            |           | Net Contribution     | 0       | 0       | 0                | 0       |                  |         |      |      |         |
|            |           | Change in Value      | -872    | 2,175   | -262             | 13,741  | 35,579           |         |      |      |         |
| Unrealized | \$18,128  | Ending Value         | 105,579 | 105,840 | 105,579          | 105,840 | 105,579          |         |      |      |         |
|            |           | Return               | -0.82%  | 2.10%   | -0.25%           | 14.92%  | 12.43%           |         |      |      |         |

## Account Performance

| ACCOUNT    | START DATE | VALUE (\$) | % OF TOTAL | SELECTED PERIOD (%) | LAST QUARTER (%) | YEAR TO DATE (%) | LAST YEAR (%) | SINCE START DATE (%) |
|------------|------------|------------|------------|---------------------|------------------|------------------|---------------|----------------------|
| XXXXXX0115 | 8/29/22    | 105,579    | 100.00     | -0.82               | 2.10             | -0.25            | 14.92         | 12.43                |

Accounts are not custodied at Cambridge. The data is provided from various sources, please refer to the disclosure for detail.

Prepared by: Christine M Steinbrech

Created on: 3/16/26.

**Holdings by Investor**

Combined Account Portfolio

Christine M Steinbrech

As of: 3/4/26

**Christine M Steinbrech**

**Account Name:** SOLON PUBLIC LIBRARY FOUNDATION 320 W MAIN ST SOLON IA 52333-9504

**Account Number:** XXXXXX0115

**Account Type:** Exempt Organization

| ASSET                                | TICKER | ASSET TYPE | MGT. NAME   | QUANTITY | PRICE (\$) | VALUE (\$)          |
|--------------------------------------|--------|------------|-------------|----------|------------|---------------------|
| INSURED BANK DEPOSIT PROGRAM         |        | CASH       | CAMBFDIC    | 502.02   | 1.00       | 502.02              |
| JANUS HENDERSON - BALANCED CL I      | JBALX  | BLEND      | JANUS FUNDS | 2,117.61 | 47.91      | 101,454.79          |
| <b>Account Total:</b>                |        |            |             |          |            | <b>\$101,956.81</b> |
| <b>Christine M Steinbrech Total:</b> |        |            |             |          |            | <b>\$101,956.81</b> |

Accounts are not custodied at Cambridge. The data is provided from various sources, please refer to the disclosure for detail.

Prepared by: Christine M Steinbrech

Created on: 3/16/26

Incomplete if presented without accompanying disclosure pages

**DRAFT Solon Public Library  
Citizen Speak/Correspondence Policy**

**About the Citizen Speak/Correspondence Policy**

The Solon Public Library Board of Trustees conducts all meetings in compliance with the Iowa Open Meeting Law, Iowa Code, Chapter 21. In addition, the Board welcomes citizen participation in both its special and regular meetings. It is important to note that while the Library Board meeting is conducted in public, it is not a public meeting. In other words, the public and/or media representatives who attend are there as bystanders, not as meeting participants. Citizens can also address issues or concerns with the Library Director at any time.

In order to facilitate citizen input regarding Library Board actions and activities, the following procedures will be kept:

- A period of time no longer than 25 minutes will be set aside at the beginning of every meeting for citizen input.
- Citizens wishing to speak during the allotted time should notify the board by notifying the Board of Trustees via sign up at the circulation desk in person, via phone (319-624-2678) or email (admin@solon.lib.ia.us) by noon the Friday before the meeting. If time is still available, the Board may use its discretion to allot time to individuals who did not sign up in advance.
- Each individual will be allowed 3 minutes to present to the Board.
- In the event that more than 7 individuals have indicated interest in speaking, they will present in the order in which their request was received.
- All public comments shall be addressed to the Board as a whole. No comments shall be addressed to individual members of the Board, library staff, or other members of the public.
- Citizen's name will be recorded as a part of the public record.
- The Library Board will listen to presentations and may ask questions for clarification. If there is a need for a response from the Board, it will come at a later time when the Board has had time to deliberate the issue, seek more information, or to take recommendations from the director.
- This policy will be available on the Solon Public Library website. By indicating an interest in speaking, citizens agree to adhere to all relevant procedures and guidelines.
- Written correspondence to the Board must include the citizen's name, and will be included as a part of the Board Packet, made available to all Board members and posted on the Solon Public Library website. Correspondence must be received by noon the Thursday before the meeting or it will be a part of the next month's board packet.
- The Board reserves the right to amend these procedures and guidelines without notice when circumstances warrant.

We ask that the following guidelines be followed during Citizen Speak:

- When recognized by the meeting chair, please stand and clearly state your name for the record.
- Please speak clearly and loudly so all can hear, microphones may not be available.
- Keep your comments within the allotted time. If your time has elapsed, you will be notified by the Board Chair, please return to your seat.
- Board members may ask for clarification on a point, but will not comment or take immediate action on statements from the public.
- Please be polite and respectful, the Board Chair reserves the right to end the speaker's session if they are in violation of the procedures or guidelines.