

The Solon Public Library Board

Meeting Minutes March 30, 2026

Call to Order

The regular meeting of the Solon Public Library Board was called to order by Sandy Lawrence at 6:30 p.m.

Present

Sandy Lawrence, Liz King (Library Director), Megan Richardson (Interim Director) Janet Salathiel, Char Cosgrove, Steve Fisher, Matthew Hanes

Absent

Bill Christensen, Matt Macke (City Liaison)

Approval of Agenda

The agenda was unanimously approved. (Steve/Janet)

Approval of Minutes

The minutes were unanimously approved (Matthew/Char)

Approval of Interview Committee Minutes

The Minutes were unanimously approved (Steve/Janet)

Citizen's Speak and Correspondence

Citizen Speak: None

Correspondence: None

Staff Presentation: Heart Health Initiative by Mykle Clark

Mykle gave a presentation concerning the need for more people in a community being trained and informed about CPR and AEB. With that in mind he was asking to add to the Library of Things a CPR kit and an AEB training kit. Future programs could be a possibility for the community if there is interest.

Committee Reports:

- **Building:** No report.

A job for replacing LED lights at the Library is still pending. We are waiting on E&J Electric to do the work.

- **Finance:** Library CD Maturing on 3/16/26 at Green State was renewed for 22 months.
- **Johnson County Liaison:** No report

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- **City of Solon Liaison:** No report
- **Board of Trustees Continuing Education:** No report
- **25th Anniversary Celebration Committee:** Char highlighted some of the plans the committee has in store for the upcoming 25th anniversary of Solon Public Library. The plan is to have something every month until September 26th featuring the Library. From displays, banners, to parade participation.
- **Interview Committee:** Sandy reported that the committee had received a number of applicants in this second round of interviews. The Committee had just completed an interview via Zoom and has plans for additional interviews.

Library Director's Report: Liz wanted us to know that the Accessibility Grant has been closed out. This Grant helped the library to modify the public restroom doors to make them easier to open.

With this being her last Director Report she wanted to let us know how grateful she was to serve the Solon community along with the staff, board members and volunteers.

Approval of Bills

The bills for March 2026 were unanimously approved. (Janet/Matthew)

Review of Foundation Report

The February and March 2026 Foundation financial reports were reviewed.

Old Business

- **Open Board Position:** The mayor is working on filling this city position. If we know of anyone that may be interested, encourage them to apply at City Hall or the Library.
- **Washer/Dryer Project:** This job has been completed. After some use, Liz found the machines in working order.

New Business

- **CD maturing on 4/6/26 at Green State:** The board agreed to the CD for approximately \$172,443 be renewed for a 22 month at a 3.75 rate. (Steve/Matthew)
- **Policy Review: Citizen Speak Policy:** This policy was reviewed and approved. No changes were necessary. (Matthew/Janet)

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- **Board of Trustees Continuing Education:** Items were listed for Board consideration.

Adjournment: The meeting was adjourned at 7:25 p.m. (Janet/Char)

Next Meeting

Regular Meeting: Monday, April 27, 2026 at 6:30 p.m.

Submitted by

Char Cosgrove