

**Solon Public Library**  
**Photographs in Library Policy**

**About Photographs in Library Policy**

The purpose of this policy is to inform the public about photographs and/or recordings taken at library events or public meetings.

**Photographs in the Library**

1. Library programs or public meetings may be recorded and/or photographed by Library staff or volunteers.
2. Resulting photographs may appear on various print media used by the Library to advertise Library services. Photographs and/or recordings may also appear on the Library website, blog, or other social media accounts managed by the Library. The Library is not responsible for photographs copied from the Library website or social media and posted to outside sites.
3. Names will not be used with photographs, unless permission is received from the person photographed (or their guardian).
4. Attendance at Library programs constitutes understanding and acceptance of this policy. Those wishing to not be recorded should let library staff know, and every effort will be made to avoid taking or retaining recognizable images of these individuals.