

Minutes of Solon Public Library Board August 31, 2020

Sutton called the meeting to order at 7:04

Present: Lawrence, Cooney, Nemecek, Sutton, Lancaster

Absent: Carr, Smith

Approval of Agenda: motion by Lancaster, second by Lawrence, unanimous approval

Approval of Minutes: Motion by Lawrence, second by Cooney, unanimous approval

Citizens Speak: none

Correspondence: Letter of resignation from Board from Jane Carr (Thank you Jane for serving on our Board).

Committee Reports:

- Finance: will need to make decision of one CD at Sept. meeting. Frank will bring current interest rates at that time.
- City Liaison: none
- County Liaison: none
- Building: 1 bid is in for new roof, waiting for 2nd
- Succession Committee: Sutton withdrew from the committee, Lawrence will join Lancaster and Nemecek for this committee.

Library Report

- We have once again achieved **Accreditation** from the State. (Great job Kris and staff.)
- Stout Family Memorial in memory of Ellen Stout is to be used for children's programming and staff will begin discussing a plan to present to the family. (Big thank you to the Stout family)
- Foundation did not meet due to C19
- Digital display

Bills: Motion by Lawrence, second by Lancaster to approve payment of bills. Unanimously approved.

Old Business:

- Solar Panels and shingle/roofing replacement: Motion by Cooney, second by Nemecek to approve solar panel installation bid by Rabe Hardware once the new roofing is installed. Discussion. Unanimous approval.

- Review of policy for Citizen's Speak and Correspondence: draft of change provided and reviewed. (to clarify procedures) Motion by Lancaster, second by Cooney. Unanimously approved as presented.
- Review of By-Law, Article III: draft of changes provided and reviewed. Motion by Lancaster, second by Lawrence to accept changes to By-laws by inserting new wording for Section 5 and re-numbering current Section 5 to Section 6. (To clarify Board meeting parliamentary procedures). Unanimous approval.

New Business:

- Air Purification System: Postponed to Sept meeting because of so little information re: this. Kris will provide more information for next meeting.
- Staff Quarantine Policy: This should be coordinated with the City and include the method of communicating changes to the Board and the community. Add to next month's agenda.
- Director Retirement: Kris announced a change in her retirement date to Dec. 31, 2020.

Meeting was adjourned.

Next meeting:

- Air quality and air filtration/purification
- CD
- SPL Covid 19 exposure, quarantine and return to work policy
- Roofing
- Secure emails for the Board