

**Solon Public Library**  
**Public Computer and Technology Use Policy**

**About the Public Computers and Technology**

The Solon Public Library provides audiovisual equipment, computers, and other technology for use within the Library.

**Responsibilities of Patrons**

1. All patrons must sign up at the circulation desk to use the public computers/Internet.
2. Using Library equipment assumes responsibility for loss or damage to the equipment or to media used in conjunction with equipment. Limited instruction in the use of equipment may be available.
3. Users may not incur any costs to the Solon Public Library through access to fee-for-service information providers, shopping online, or any other Internet use.
4. Users may not change the configuration of software or hardware on the public computers.
5. The consumption of food and drink is not allowed by the computer stations.
6. Given the public setting, patrons are asked to respect the sensibilities of others when accessing potentially offensive information and images. Disruptive behavior or abuse to equipment may result in termination of a patron's privilege to use library equipment.
7. Illegal acts involving library computers may also be subject to prosecution by local, state, or federal authorities. It is against the law to download or provide child pornography, or display pornography where it may be seen by children (Iowa Code, chapter 728.2). Under copyright law, illegal duplication or sharing of copyrighted materials is prohibited.
8. Use of the Internet on any SPL device implies agreement with the SPL Internet Use Agreement.
9. The library holds no responsibility for the privacy of data entered onto or saved on devices, or data sent over wireless. The library's wireless is an open network.
10. The library's technology equipment is for public use and patrons should log off any personal online accounts after using the library technology and save any work created during the session to a personal device or account. Once library computers are restarted, any data saved on the computers is deleted and the computers revert to the default settings.
11. Users agree to abide by library procedures regarding reservations, time limits, and checking out of equipment.
12. The library tries to keep equipment in good working order, but is not responsible for loss of data due to equipment malfunctioning.

**Time Limits**

There is a 60-minute time limit on the use of the computer. Library staff reserve the right to adjust time limits on the use of computers based on demand.

**Printing**

There is a fee for printing and/or making copies at the library. Current fees are posted at the library.