

Minutes of Solon Public Library Board

Date: February 24, 2020

Present

Jane Carr, Frank Cooney, Bob Lancaster, Sandy Lawrence, Jackie Nemecek, March Sutton, Kris Brown (Librarian)

Absent

Seth Smith

Call to Order

The meeting was called to order by *March Sutton* at 7:00 pm.

Approval of Agenda

Upon motion by *Carr*, second by *Lawrence*, the agenda was unanimously approved.

Approval of Minutes

Upon motion by *Lancaster*, second by *Lawrence*, the January 2020 minutes were unanimously approved.

Citizen's Speak

Welcome John

Correspondence

None

Committee Reports

- **Building/Facilities (*Lancaster*):** None
- **Financial (*Cooney*):** None
- **County (*Lawrence*):** None
- **City/Library Committee (*Nemecek, Sutton*):** None
- County-none
- Succession Planning-none

Librarian's Report

- **Removed public phone in hallway**
After another unnecessary 911 call made on the hall phone, the staff decided that the misuse of the phone is too difficult to supervise. South Slope has removed the phone and closed the line. Also changed one of the circulation desk phones for a type that is easier for everyone to use.
- **Accreditation Report results**
State Library staff reviewed report quickly and requested additional items. Those items

were sent in but we will not hear about final results until around June. Much more documentation required this time versus the report three years ago. Spreadsheet started to track required dates, etc. needed for the report three years from now. Noting any board training in the minutes will be a great backup resource for the next Director.

- **Friends of the Library Book Sale - March 7th**

The Friends are ready for their book sale on March 7th, from 8:00 AM - Noon. The Teen Advisory Board is going to help them set up and clean up plus they are planning a bake sale during the book sale.

- **Library Foundation Art Auction - March 28th**

The Foundation is meeting every week until their Art Auction. They have collected at least 35 pieces of art (donated). Entrance fee is \$20 which includes one glass of wine.

Approval of Bills

Upon motion by Lancaster and second by Carr, the February 2020 bills were unanimously approved.

Foundation Treasurer's Report

Reviewed

Old Business

- **Review and possible action regarding the transfer of funds from the Trust and Agency account to Bridge Bank CD**

Moved by Carr, second by Nemecek to place additional funds from Trust and Agency account to increase the newest CD at Bridge Bank.

- **Review and possible action regarding a railing along the front entrance**

New rail to be installed by city staff so \$350 can come off the estimate. Revised bid is \$2620 by Newport Fab & Machine, Inc. Lawrence moved to accept, second by Cooney passes unanimously.

- **Review and possible action regarding evaluation of the Library Director**

Send all completed evaluation forms to March by March meeting. Bob and March will compile before April meeting and plan to discuss at April meeting. March will discuss results with Kris after that.

New Business

- **Review and possible action regarding solar panels**

Discussion and many questions.

Next Month's Agenda

- **Solar energy discussion**
- **Cami-Board training, review of finances**
- **Board training ideas**

Action Items

- Kris will get more information regarding solar-**rebates; tax credits; West Music; net metering (from Alliant); Mason City Library**
- Kris will confirm with Cami
- Board members will return evals

Adjournment

Upon motion by *Lawrence* and second by *Cooney*, the meeting was adjourned at 7:55p.m.

Next Meeting

Monday, March 30, 2020

Submitted by

Jackie Nemecek