

Minutes of Solon Public Library Board

Date: February 25, 2013

Present:

Kari Pyle, Jeff Schadler, Paula Sears, Deanna Kleinsmith, Jeff Kreinbring, Mike McLaughlin, Kris Brown (Librarian)

Absent: Jackie Nemecek

Call to order: The meeting was called to order by Paula Sears @ 7:00 pm.

Approval of Agenda: Motion to approve Deanna and seconded by Jeff S. with the addition of Committee Reports.

Approval of Minutes of previous meeting: It was moved by Deanna, seconded by Jeff K. to approve the minutes of the January meeting.

Citizen's Speak: none

Committee Reports:

- Building/Facilities—none (Jeff Kreinbring)
- City Council—none (Kari Pyle)
- County—none (Jackie Nemecek)
- Policies—none (Mike McLaughlin)
- Finances—none (Jeff Schadler)
- Marketing—none (Paula Sears)
- Evaluation—none (Deanna Kleinsmith)

Librarian's Report: (see Kris' notes)

- Correspondence—none
- Jennifer Leveck resigned from Youth Services Librarian position. We wish her well in her new position in Des Moines.
- Advertising for a new Youth Services Librarian through State Library and local newspapers.
- Deb Green will be filling in for story times over the next several weeks until we are able to hire a new Youth Services Librarian.
- We are receiving applicants already for the position and are starting to respond. Deena Foss will also sit in on interviews and 2 board members (Paula and Deanna) along with Kris.
- New circulation software is going well, still working on fine tuning a couple of things.
- Approval of Bills—Move for approval by Deanna, second by Jeff S; Approved by unanimous voice vote.

Old Business:

- Salary and Wage Ranges: Leave things as previously budgeted, no change.

New Business:

- Mike discussed the possible policy to pay employees on Snow Emergencies, Power Outages and other such times when closure of the library is unavoidable and unplanned. Will create policy for a motion next meeting.
- Table consideration of purchasing the additional cover art to new circulation software.
- Table Technology Plan handed out for next meeting.

Adjournment: Moved by Jeff K. to adjourn, adjourned at 8:19pm.

Next Meeting:

Old Business:

Purchase Cover Art?

Snow Emergency Employee Pay Policy

Technology Plan

New Business:

Take a look at postage fees for inter-library loans with possible action.

Future committee survey.

Discuss Jennifer's exit interview results.

Submitted by: Kari Pyle