Solon Library Board Meeting February 27, 2012

Call to Order: TL Green, Kevin Wise, Jeff Schadler, Jackie Nemecek, Paula Sears, Kari Pyle, Deanna Kleinsmith, Kris Brown

Approval of agenda - Kari moved and Kevin seconded that we move "the discussion and possible action after presentation on a new library sign. Presentation made by the members of the library marketing committee" to the committee reports section and then approve the minutes.

Approval of minutes - Kari noted that at the last meeting the CD she reported as renewing in March really renews in May. It's a correction to the report, but not the minutes. Paula moved to approve the minutes, TL seconded.

Citizens Speak: Mayor Cami - welcome Sue Ballentyne - friends of the library

Committee Reports:

Marketing - Paula Sears

Outdoor Message Sign - communication has changed, time, \$18,100 cost of sign, \$2,000 to move light pole, includes training and software, 2 sided LED - passed to move on with procedure

Policies - Deanna Kleinsmith

Building - TL Green
Financial - Kari Pyle
Foundation Liaison - Kevin Wise
City Liaison - Jeff Schadler
County Liaison - Jackie Nemecek

Librarian's Report:

Financial statement, donations, programming, worked with Park & Rec for Tai Chi class, approval of bills

12-13 budget approved by Solon City Council

Discussion and possible action regarding the calendar for reviewing policies - A look at the policy review agenda items coming up through the year. Tabled the PR policy for next month when Deanna, the policies chair is back. Kris will get us a copy of all the policies that we can refer to on a monthly basis at board meetings.

Training opps for new board members - discussed the role of the board members and the link to the state library resource site was emailed out for all to view. There are other dvds at our disposal we can reference if need be. The trustees handbook is also online as a good reference. There wasn't time for a building tour.

Discussion and possible action as we begin to review library personnel policies - tabled until next month

Discussion and possible action regarding move to cut paper documents and replace with online options. Had a discussion to see if it was possible to reduce paper consumption through use of computers at board meetings or if docs could be emailed ahead of board meeting for review so we don't need to print. Discussion will continue.

Move to adjourn - TL, second - Kevin

Submitted by Deanna Kleinsmith and Paula Sears