Solon Public Library Board of Trustees Minutes

Regular board meeting January 24th,2011

Members In Attendance: T.L Green, Ron Herdliska, Chuck Panzer, Margaret Pardini, Kari Pyle, Paula Sears, Director Kris Brown.

Members Absent: Deanna Kleinsmith

Call to Order: 7pm by Panzer

Approval of Agenda: Motion by Pyle, second by Herdliska to approve revised agenda. Passed unanimously.

Approval of minutes: **Dec. 6th ,2010 special meeting.** Motion by Pyle, second by Herdliska to approve. Passed unanimously

Approval of minutes, regular meeting Dec. 27,2010. Motion by Herdliska, second by Green. Passed unanimously.

Citizen Speak: Mayor Jedlicka updated board members regarding Iowa's new non-concealed weapons permits, and how the city is approaching this matter. After consulting with the city attorney, Solon City council has been advised not to take any action at this time, pending county process.

Annual election of officers:

Secretary: Pardini nominated by Herdliska, second by Pyle. Nominations ceased. Approved unanimously Pardini as secretary.

Vice President: Pyle nominated by Pardini, second by Herdliska. Nominations ceased, Pyle approved unanimously as Vice President.

President: Green nominated by Herdliska, second by Pardini. Nominations ceased. Green approved unanimously as President.

Correspondence: Letter of appreciation from a patron, complimenting SPL facilities, esp. in regards to computers/internet facilities and her recent unemployment and job search.

Committee assignments: Committees remain unchanged: County Liason-Pardini, Budget/C.D.s-Pyle, City Liason-Panzer, Foundation Liason-Herdliska, Building expansion- Green Policy- Kleinsmith, Marketing: Sears.

Committee reports: -Marketing/Anniversary by Sears. Logo for anniversary celebration displayed, with general approval by board for 1 year. Upcoming 10 yr. anniversary celebration. Concern with possible budget cuts affecting anniversary 'Celebration'. Board members suggested different cost cutting measures, but also

thought there would be funds promoting library during this week long celebration would be well spent.

Sears also presented information researched on library budgets and how they compare to other communities as a % of city funding.

Solon: 12% of general fund goes to library.

Center Point: 18% of general fund goes to their library.

(60% of funding from city, 40% other sources.)

West Branch: 15-20% of general fund goes to Library. (80% funding from city, 20

from vcounty and other)

North Liberty: 22% of general fund from city, 95% of budget from city.

- -Foundation Liaison: Awaiting assessment of land parcel.
- -City Council Liaison: Ongoing city budget discussion
- -Johnson County Board of Supervisors:
- -Budget/CD's:
- -Building/expansion:
- -Policies:

Librarian's report: Written and verbal report submitted with following highlights.

- Circulation #'s continue to increase, including computer activity.
- Budget discussion continues with city.
- State funding check of \$2019.97 has been received to cover online language program. \$1,723.8 also received from state for open access transactions/interlibrary loans to offset postage, etc. Decision on how to allocate needed.
- New DVD collection well received with quick turn around.
- 30 students attended early out Harry Potter movie event which included related activities.
- UI grad student volunteer, Erin Green, providing valuable services twice a week, shelving, cataloging, circ. desk etc and applying experience toward a practicum project for her degree, esp interested in adult services.
- Library page, Erika Binegar, also applying her job experiences at Solon towards graduate degree in Library Science. Erika coordinates activities with display windows, et.al. especially related to youth services.
- Motion by Pardini, second by Panzer to approve and pay bills as presented. Passed unanimously.

Old Business:

-Discussion/possible action regarding alcohol policy. Reported that insurance costs are restrictive. Policy stands, no action.

-Discussion/possible action regarding annual board self evaluations. President Green led board through self evaluation items from Iowa Libraries Trustees Handbook.

Discussion/possible action in response to budget process with city council. Outlook appears that we will receive about \$13,000 reduction to request from city. Most likely reducing maintenance (dividing wall, painting), merit increases up to 2% (reduced from 3%) and raising COLA to 1.5% (up .5%) to be in line with city employees, and several other line items.

New Business:

Discussion/action regarding guidelines for merit increases. No action at this time.

Discussion/action on reviewing and updating internet policy. Tabled. Board asked to review policies for discussion next meeting.

Next SPL Board meeting: February 28rd 2011, 7pm

Next meeting agenda items included but not limited to: Budget Merit guidelines Internet policy County budget

Adjourn @ 8:40