**Solon Public Library Board of Trustees Minutes (approved)**
Regular Board meeting
Date: August 22, 2011

**Members In Attendance:** Ron Herdliska, Deanna Kleinsmith, Chuck Panzer, Margaret Pardini, Kari Pyle, Paula Sears, Director Kris Brown.

Members Absent: Green
**Call to Order:** 7pm by Vice president Pyle

**Approval of Agenda:** Motion to approve agenda by Panzer, second by Pardini. Motion passes unanimously.

**Approval of minutes:** Motion to approve minutes by Panzer, second by Pardini. Motion passes unanimously.

**Correspondence:** Junk mail from vendor.
**Committee Reports:**

-Marketing: Anniversary week report by Sears and Brown.
Attendance: 150 for breakfast; 20 @ Barnes&Noble; Senior lunch with Iowa author ~80; Eucher tourney 3 tables with entry fees donated back to library; 165 at Gala; ~300 @ birthday party. City Council members judged the cake contest. Thanks to all staff and the volunteers that helped celebrate 10 years at current location and make it a great week-long celebration.

-Foundation Liaison
-City Council Liaison: Mayor Jedlicka has announced that he will NOT be seeking re-election. His term ends in November. 2 seats up for re-election on City Council. 4 year term and Randall's remainder 2 year of 4 year term. Sept 22nd deadline for filing. There is interest from some library board members in running for a seat(s).

City Council was updated on Iowa Work Force Development closing offices and the task of assisting those looking for work. Online resources have been assigned to public libraries by the state, if they choose.

Solon Public Library was represented at Johnson County Fair /Public Library booth, an annual event.

-Budget/ CD's
-Building/expansion
-Policies

**Librarian's report:** Written and verbal report given with highlights:
Circ for July 2011: 9,329
Circ for July 2010: 8,390

Circ for July 2009: 7,328
For the week of special activities August 2011: 5,683. (2010: 4,877)

Meeting room dividing wall replacement project: Funding will remain in Trust and Agency until completed.

Updating circulation software: continue consulting with school librarian for compatibility.

Online Language program: "Tell Me More" will be replacing "BYKI". It is significantly cheaper ($250 vs $2000), more user friendly, used by regional libraries and the first year paid by Regional Libraries group. 6 languages available.

Funding request from individual student to attend a national conference has been turned down as unwise to use public funding for this type of request.

Early out program changes: No registration required. Movies and craft days will be alternated to accommodate increased attendance. Youth coordinator position has been a great addition to staff to assist with this well-attended program.

Motion by Pardini, second by Kleinsmith to pay bills as presented. Motion carries.

**Old Business:**

Discussion, possible action regarding city council/county board of supervisors. As discussed in committee reports, city council & mayoral election may change dynamics in relation to library. New contract expected with county which may affect funding from county. Pardini met casually with Supervisor Rettig, at Jo. Co Fair, who seemed positive about county funding for libraries next budget session. No action.

Discussion/possible action Iowa Workforce Development options. Software is already installed on computers. Online training being provided by state to staff. Public needs basic computer skills to use program. Board endorses this service to the community and staff already assists with computer use as needed. No action.

Discussion/possible action regarding expansion. Tabled.

Discussion possible action regarding board openings. Director will advertise. No action.

**New Business:**

Discussion/possible action regarding policy review calendar. Director presented upcoming policies needing review for next year. Upcoming; staff and eval. Oct: budget. Nov: Fees and fines. Dec: Food and solicitation.

Next SPL Board meeting: Sept 26,2011. 7pm

Next meeting agenda items included but not limited to:
Reviewing salary brackets and caps.
Director evaluation.
Board openings.
County funding/contract.

**Adjorn @8:10**