Solon Public Library Board of Trustees Minutes/Final Regular Board Meeting **February 8, 2010**

Members In Attendance: T.L. Green, Chuck Panzer, Margaret Pardini, Paula Sears, Director Kris Brown.

Members Absent: Ron Herdliska, Kari Pyle, Deanna Kleinsmith

Call to Order: President Panzer called meeting to order at 7pm. Congratulations to Paula Sears and Ron Herdliska on being appointed by the mayor as new members of SPL Board of Trustees.

Approval of Agenda: Green made motion, seconded by Pardini to approve agenda. Motion carried.

Approval of Minutes: Green made motion, seconded by Pardini to approve corrected minutes.

Citizens Speak: None

Correspondence: None

Librarian's report approval of bills:

-Motion by Green, seconded by Pardini to approve payment of bills

Written report submitted by Director Brown with the following additional information:

- -Circulation numbers now include computer usage as patrons must use library card for access. Circulation #'s continue to show increase in usage.
- -Thanks to Friends of the SPL for purchase of 42" TV/VCR. This equipment is available and used by multiple groups (after school, movie night, teens, library board to name a few).
- -\$5000 received by Foundation from HACAP to purchase public use computers. Brief discussion by board on using any extra funds for laptop purchases. Board recommended no laptops for public use at this time.
- -Heating and cooling maintenance: 7 furnaces and 4 air conditioners serviced by city employees currently. Pros and cons of maintenance contract with Modern Piping for \$3500 vs city employees. Need for equipment replacement/repair funds discussed. No action taken.

-Doris Looney Funds: Marketing committee is considering one option of using remaining funds (\$12,000-15,000) for permanent message sign outside library. Other suggestions for use of funds are welcome.

Motion by Sears, seconded by Greene: Approve continued investigations by marketing committee for new library sign. Motion passed.

-Free copies of <u>Farenheit 451</u> available for Big Read event.

Committee Reports / Annual assignments for board members:

-Marketing: Paula Sears

-Foundation Liaison: Ron Herdliska -City Council Liaison: Chuck Panzer

-Johnson County Board of Supervisors: Margaret Pardini

-Budget / CD's: Kari Pyle

-Building / expansion: T.L. Greene

-Policies: Deanna Kleinsmith

Old Business:

-2010-2011 budget: Funding #'s still tentative, but indications are that SPL will receive requested funds from city and from county. Further action needed to take a look at salary comparisons for library directors in Iowa, (Pardini volunteered to look into this), and individual wages of library employees (info from director?).

-Building expansion options: Don Ochs from Library Foundation and SPL Board president Chuck Panzer met with American Legion Board along with Commander Bartlett, to discuss mutually beneficial collaborations. Both parties agreeable.

-Short/long range plans: Final discussion/approval tabled until March meeting.

New Business: Board training and video.

Next SPL Board meeting: March 8th, 2010, 7pm

Next meeting agenda items include but not limited to: Salary comparisons, wages of employees Board training Movie policy

Respectfully submitted, Margaret Pardini Secretary