

Solon Public Library Board of Trustees Minutes

Regular meeting

December 27th, 2010

Members In Attendance: T.L. Green, Ron Herdliska, Deanna Kleinsmith, Chuck Panzer, Margaret Pardini, Paula Sears, Director Kris Brown.

Members Absent: Kari Pyle,

Call to Order: 7pm by Panzer

Approval of Agenda: Motion by Green, second by Herdliska to approve agenda. Motion passed unanimously.

Approval of minutes. Motion by Green, second by Sears to approve minutes as corrected. Motion passed unanimously.

Committee Reports:

-Foundation Liaison Herdliska reports continued meetings with Legion representatives having positive outlook. Again, thanks to S. Ballantyne and Director Brown for basement clean-up and tour as creating positive PR for SPL and showcasing community use and needs. Appraisal of land north of library for future land purchase being seen in positive light by all parties.

-City Council Liaison: Panzer reports meeting with Solon Mayor regarding future land purchases. If land becomes available & board approves, city could buy land with SPL funds, which are available.

-Johnson County Board of Supervisors: Annual Iowa Legislative reception hosted by Swisher Community Library, attended by representatives of all Johnson county libraries (Pardini for SPL), Representative Mary Masher, & Supervisor Janelle Rettig. Future budget projections outlook cautiously optimistic for funding, though libraries compete with funding for secondary roads.. Contractual obligations with Johnson Co libraries to remain unchanged. Another issue discussed: new regulations for gun permits may need to be addressed by creating policy to restrict guns in public libraries.

Librarian's report: Written and verbal report presented, with the following highlights:

-Promo for new online language program will appear mid January through Feb, including website info, registration by trained staff, volunteer for individualized assistance, invitation to home-schooled and high school students. Summer reading program with multi-cultural theme will provide another opportunity to promote program. Board members encouraged to try program. So far smooth implementation.

-January promotion of new DVD collection . Thanks to Friends of Solon Library for \$1,500 donation to build collection, 71 more titles ready to circulate. May need to review circulation policy regarding DVD checkout, as collection expands, including popular titles. Current policy is the same as for books etc (3 week check out, no limit on #).

-Senior computer classes: 5 volunteers and 10 patrons participated. Some patrons turned away as more need than there were volunteers. Looking for ways to extend program to address community needs. Brainstorming more structured classes with reimbursement for regular instructor.

-Teen program: Averages 15-20 kids each session, continues to be a success. Donation from Friends of SPL and Methodist Church includes Wii and various Wii games. Program getting positive comments from community, as space for teens, esp new to community as a way to get acquainted quickly.

- Motion by Greene, second by Kleinsmith to approve and pay bills as presented. Motion passed unanimously.

Old Business:

-Discussion possible action regarding alcohol policy in meeting rooms. Sears to check with city on city policy ,(as library is a city building) in order to proceed. No action.

-Discussion possible action regarding refunds if cancellation of for-profit meetings. Discussion, no action. Current policy to remain unchanged.

-Discussion possible action regarding land acquisition., future expansion. No action at this time, pending appraisal of property.

New Business:

-Discussion, possible action regarding guidelines for merit increases for library staff. Committee of Sears, Kleinsmith, Brown to look into defining steps, grades, salaried vs hourly designations and meet with city administrator to begin process of creating salaried director position.

Next SPL Board meeting: January 24, 2011

Next meeting agenda items included but not limited to:

-Annual Board self evaluation. Pardini will e-mail forms to board members.

-Election of officers.

-Internet policy review

-Alcohol policy, report of city policy.

-Merit vs Salary report/review.

Adjourn

Motion to adjourn by Green, second by Sears.